

**WV BOARD OF SOCIAL WORK EXAMINERS  
FY-2005**

<b>“ANNUAL REPORT” JULY 1, 2004 THROUGH JUNE 30, 2005</b>
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**OVERVIEW OF BOARD ACTIVITY**

Board members met throughout the year *to*: carry out the provisions set forth in the West Virginia Code 30-30 and Legislative Rules in an effort to improve the social work profession.

*SPECIFIC ACTIVITIES OF THE BOARD INCLUDED BUT WERE NOT LIMITED TO:*

- Joint sessions were conducted from September through December 2004 with strategic planning experts in order to establish and successfully meet short and long-term goals. In order to reach established goals, the Board shall conduct an intense review of existing regulations to determine which areas require revision. The goal is to improve the licensure process and enhance the Board's ability to protect the public.
- The agency Director was recognized for outstanding service to the general and professional public by the WV National Association of Social Workers during the April 2005 conference. Ms. Williams was extremely appreciative and moved by this great honor.
- Rita Brown attended the March 2005 ceremony during which Governor Joe Manchin named March as Social Worker Month. The Governor talked with each individual as he joined social work professionals. The Governor expressed his appreciation and acknowledged the contributions of licensed professionals.
- Barbara Heasley attended the Association of Social Work Boards new board member training in August 2004 where the focus was centered on disciplinary and legal issues that face all boards. ASWB Attorney, Dale Atkins was the key speaker during the training session. The Board appreciates Ms. Heasley's participation in this annual training program sponsored and organized by ASWB.
- Dr. Patricia O'Reilly and J. Williams attended the annual fall delegate assembly of the Association of Social Work Boards (ASWB) in Virginia in November 2004. Dr. O'Reilly was asked to serve on the ASWB By-Laws Committee and graciously accepted. The Board is honored that Dr. O'Reilly has agreed to participate in the Associations work with social work boards and represent West Virginia.
- The website was completely renovated and numerous features were added that include internet license verification, provisional license application, updates and links to continuing education programs, and various forms that have previously been available only by mail. Future technical goals include more advanced renewal and payment methods necessary to expedite and streamline the license and renewal processes currently being used. Improved technology is imperative and we are working towards those goals that are strongly encouraged by the Governor's Office of Technology and State Treasurer E-Government staff.
- Scope of Practice remains a priority but unfinished need in the profession. Various individuals in and of the profession have expressed interest in working towards

accomplishing this goal. ASWB has provided reference material that has been used by other social work board jurisdictions nationwide.

### **BOARD MEMBERS**

The Board is made up of seven members. Six members are licensed social workers and one member serves on behalf of the general public. All members are appointed by the Governor.

<b><u>Members of the Board</u></b>	<b><u>Term of Membership</u></b>
Chairperson: Rita M. Brown, MSW, LSW:	01/28/98-09/28/05
Vice Chair: Brenda Wamsley, Ph.D., LCSW:	10/28/98-09/28/04
Secretary: Lucy Eates, LSW:	10/28/98-09/28/04
Jody Gottlieb, MSW, LCSW:	10/21/99-09/28/05
Barbara Heasley, MSW, LICSW:	06/16/03-09/28/05 (1 <sup>st</sup> Term)
Renee Ellenberger, MSW, LGSW:	06/16/03-09/28/05 (1 <sup>st</sup> Term)
Patricia O'Reilly, Ph.D., Public Representative:	08/11/03-09/28/05 (1 <sup>st</sup> Term)

### **AGENCY ADMINISTRATION**

The Board office is located in the Main Building of the State Capitol Complex in Room WB9 and was established in November 1990. The mailing address is PO Box 5459-Charleston, WV 25361.

#### **Office Staff as Of June 30, 2005**

Judith K. Williams, Director

Kimberly M. Morris, Administrative Services Assistant

Linda Dempsey, Part-Time Clerical Support

#### **Complaint Investigator**

Carl E Farmer, Jr.

The office staff continues to serve the public by carrying out all phases of daily operations and procedures as set forth by the Board and within the West Virginia Code §30-30 and Legislative Rules 25CSR1.

### **ADHERENCE TO LEGISLATIVE REQUIREMENTS**

The Annual Report for fiscal year ending June 30, 2004 was distributed as mandated during the 2005 legislative session. The roster of actively licensed social workers was prepared and presented to the Secretary of State. The Secretary of State was notified in advance of all scheduled Board meetings within the established time frame. Records for public information were delivered upon request and within the prescribed time period as set forth within the Freedom of Information Act. Quarterly audits by State Auditors Office of credit card expenditures continue to be conducted without deficiencies.

The next Legislative Audit is to be conducted during FY 2006 by the Legislative Auditor Performance Evaluation and Review Division.

### **AFFILIATIONS:**

The Board is a member of the Association of Social Work Boards (hereinafter referred to as ASWB). ASWB is the organization that provides the state social work examination for licensure to all member jurisdictions; ASWB serves as the disciplinary action reporting agent to the Health Integrity Practitioners Data Base (HIPDB); ASWB provides educational meetings and forums to assist in the improvement of services and protection of the public.

The Board is a member of the WV Association of Licensing Boards where fellow professional licensing boards address common goals and concerns that affect agency operation and public service.

**VOLUNTEER COMMITTEES:**

The *Continuing Education Committee* continues to meet monthly to review provider applications, CE Rules and to make recommendations to the Board in order to assure the highest level of social work education is available to professionals.

**LICENSING STATISTICS: JULY 1, 2004 - JUNE 30, 2005**

<b><u>Current Number of <i>Active</i> Licensees by License Level/Category:</u></b>	
Social Work Permits: (BSW/MSW)	110
Temporary Licensed Social Workers:	562
Social Workers (LSW):	2505
Graduate Social Workers (LGSW):	312
Certified Social Workers (LCSW):	400
Independent Clinical Social Workers (LICSW):	248
<b>Total Number of Active License Records:</b>	<b><u>4,137</u></b>

<b><u>License Activity from: July 1, 2004 through June 30, 2005</u></b>	
New Conditional Temporary Licenses <b>Issued</b> :	231
New Provisional Permits <b>Issued</b> (BSW/MSW Students):	225
New Regular Licenses <b>Issued</b> to BSW/MSW:	160
<b><u>License Renewal Activity from: July 1, 2004 through June 30, 2005</u></b>	
<b>Regular</b> Licenses <b>Due</b> for 2-Year Renewal:	1896
Regular License Renewals Completed:	<b><u>1638</u></b>
<b>Temporary</b> Licenses <b>Due</b> to Renew:	257
Temporary Licenses Renewals Completed:	<b><u>89</u></b>
<b><u>Temporary to Regular LSW License Conversion: Same Period</u></b>	
<b>Temporary</b> Licenses <b>Due</b> to Convert to LSW:	418
Successful Conversion Candidates:	<b><u>128</u></b>

**DISCIPLINARY ACTION/COMPLAINT STATISTICS FY 2005:**

Received from July 1, 2004 through June 30, 2005:	6
Number of complaints under investigation from previous year:	3
*Number of new complaints <b><u>red-flagged</u></b> for future action*	4

**Complaint Resolutions: July 1, 2004-June 30, 2005**

Dismissed Due to Insufficient Evidence or With Caution:	3
Conditional Surrender Permanent Loss of Privileges	1
<b><u>Unresolved</u></b> as of June 30, 2005:	3

\***Red-Flagged**\*: Non-active formerly licensed persons with unresolved complaint are entered into permanent database. This also applies to persons who are disciplined and leave the

*profession prior to completion of Consent Agreement Order. A red-flag search is done on all new or returning applicants prior to issuance of a license.*

**FISCAL REPORT: FY-2005**

The Board is self-funded by the collection of social worker license fees

Revenue & Expenditure Detail: July 1, 2004 through June 30, 2005

<b>Cash Balance</b> Operating Funds Available July 1, 2004:	<b>+\$93,379</b>
<b>Revenue:</b> Fees Collected July 1, 2004-June 30, 2005:	<b>+\$176,448</b>
<b><u>Line Item Expenditures: 07/01/04 through 06/30/05</u></b>	
Salaries & Per Diem (Board Members-7 Staff-4)	\$84,076
DOP/PEIA Fees	1,077
Federal Taxes	6,298
PEIA/Workers Comp/PERS	16,599
Printing/Copies/Internal Supplies/Toners, Etc	4,640
Office Lease Payments	5,854
Rental Fees Other	258
Telecommunications/Utilities	2,331
Legal and Professional Fees	8,543
Travel (Meetings/Conference)	4,574
Service Fees State	4,320
Association Dues	1,245
BRIM Liability Ins.	3,553
Board Meeting Expenses	371
Equipment Maintenance Fees	1,343
Postage	19,920
Computer Supplies & Equipment	7,606
Misc/Training/Repairs	881
<b>Total Expenditures:</b>	<b>-\$173,489</b>
<b>Operating Balance June 30, 2005:</b>	<b>+ \$93,338</b>

END OF ANNUAL REPORT

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