

West Virginia Board of Social Work



BIENNIAL REPORT FY 2017

July 1, 2015-June 30, 2017

The purpose of the Board of Social Work is to protect the public by setting standards of qualification, education, training and experience for those who seek to engage in the practice of social work and to promote high standards of professional performance for those engaged in the profession of social work.

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WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304)400-4980 Fax: (304)400-4976
www.wvsocialworkboard.org



December 31, 2017

The Honorable Jim Justice
Governor, State of West Virginia
State Capitol Building
1900 Kanawha Boulevard, East
Charleston, WV 25305

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph. D.
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Barbara K. Heasley, LICSW
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Christine Maniskas, LCSW
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Office Staff

Vickie James, LCSW
Executive Director

Dear Governor Justice:

On behalf of the West Virginia Board of Social Work, we are pleased to provide you with our Biennial Report for FY2016 and 2017. This report is hereby submitted in compliance with mandates of the statutory requirements of W.Va. Code §30-1 - 12(b).

The Board of Social Work Examiners (BSWE) was created in 1984; the name was changed to the Board of Social Work in On July 1, 2011. Its mandate is stated in §30-30 of the West Virginia Code. At that time the Board was created, the Legislature found that *the purpose of this Board is to protect the public by setting standards of qualification, education, training and experience for those who seek to engage in the practice of social work and to promote high standards of professional performance for those engaged in the profession of social work.*

The enclosed report reflects the activities of the Board for the past two fiscal years including minutes and an overview of Board activities, license activity, financial receipts and disbursements, disciplinary actions of the Board, the number of licensed social workers by county as of July 2017, and a roster, for the period of July 1 2015 to June 30, 2017 of all individuals issued a regular license or practice with a Provisional License (which provides an alternative pathway to the profession for those without a degree in social work).

Please do not hesitate to contact us if there should be any questions about the content of the report.

Sincerely

A handwritten signature in blue ink that reads "Vickie James".

Vickie James, ACSW, LCSW
Executive Director

/vj

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Executive Director

Katie Chambers
Administrative Assistant

Lens Lambert
Administrative Assistant

AGENDA
August 25, 2016

- I. Meeting Minutes (Review and Approval) *
 - May minutes' amendment
- II. Budget Report / P-Card Reviews *
- III. Staff Updates
 - 1. Licensing summary for June and July/Office Operations
 - 2. Staffing Updates
 - 3. Office Move
 - 4. CEU Rule Filing/Comment Period
 - 5. Update/Strategy on RPLS
 - 6. Legislative Issues related to NC Board
- IV. Disciplinary Report
- V. Provisional License Application Requests -*8
- VI. Employer Applications:
 - 1. Home Base Inc.
 - 2. Family Preservation-reconsideration
- VII. Continuing Education: CEC Recommendations for Recertification of Providers: *BCF, CHS of WV, Huntington VAMC, WVU Dept. Behavioral Med., Crittenton, Berkeley Medical Center, Appalachian MHC, CED, CAMS Health Ed and Research, Health South Mtn. View, FMRS, Westbrook, Prestera, YSS, Office of Maternal and Child Health, WVFRIS, Center for Health Ethics and Law, WV Coalition Against Domestic Violence, Seneca, Youth Health Svcs., ITR Training Institute, WVAADAC, First Choice*
- VIII. Other License Requests – 9*
- IX. Employer Reconsideration
- X. ASWB Delegate Assembly
- XI. Next Meeting Date

**WV Board of Social Work
Board Meeting Minutes**

August 25, 2016

WV Lottery Building Conference Room, 5th Floor

Attendance: Rita Brown (Chair), Jody Gottlieb, Chris Maniskas, Patricia O'Reilly, Barbara Heasley, Lucy Eates, Vickie James

Call to Order-Rita Brown

Minutes:

It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve the June 14 minutes as submitted.

Budget/Purchasing Card: Members were referred to the Monthly Line Item Report for FY 2016 through July 2016. Expenditures exceeded revenues by 31,493, largely attributable to the server and computer upgrades not being counted on fiscal year 2016; the invoices for Warren arrived later in the month of June and the accounting individual in finance was out for the week prior to the close out of the fiscal year.

Members were also referred to the P Card Log sheet for the periods of July 19-July 31, 2016 for expenditures totaling \$785.06. It was M/S/P O'Reilly/Heasley/all in favor) to accept the P Card statement and receipts as presented.

Vickie reported that since the last meeting she has been able to successfully obtain a P card for Board expenditures.

Staff Updates

Licensing Summary: Fifteen new licenses were issued for June and July: 2 at the LSW level (two DHHR Conversion), 7 LGSW, 1 LCSW and 5 LICSW. Twenty-two provisional licenses were issued (13 DHHR and 9 private) and 16 restricted licenses were issued to DHHR. Thirty-Four Temporary Permits were issued. Provisional License eligibility was established for 31 individuals. The total number of licenses under supervision of the Board total 4,138.

Staffing Updates: Lena Lambert has resigned, effective September 15. Vickie plans begin recruiting for Amy's position following the move, hopefully in mid-September. It was recommended that the announcement include BSW preferred.

Office Move: The move is planned for next week, August 30-31. Vickie reported that the moving cost of the move is approximately \$1900, but the moving company furnished boxes and is moving the computers. Patricia noted that she saw that it was posted on the web page; Vickie reported that she has also used Jackie Englehardt and Sam Hickman to post it on their list serves. 2

She also notes that she believes her office is large enough to accommodate most Board meetings but that it will be difficult to gauge until the move occurs. It was M/S/P (Heasley/O'Reilly/all in favor) for Vickie to purchase a conference table and chairs not to exceed \$2400 if this proves feasible.

CEU Rule Filing/Comment Period: The final filing on the 25CSR1, Qualifications for the Profession of Social Worker was made with an effective date of August 9.

The comment period ends today for the Continuing Education ends at the close of business. A total of four comments were received during this period. One supported the changes, two reflected concerns on accessing to existing continuing education and the impact of required hours and the fourth comment reflected implementation concerns. The Board responded to each comment, noting that there is no increase in hours, identifying current options for continuing education and plans to provide links on our web page to quality online programs to address the veteran related training. Additionally, implantation issues will need to be addressed in policy. Based on the comments received, staff do not believe changes need to be made to the rule and with acquiescence of the members, will file the Agency approved rule tomorrow.

Update on RPLS: A meeting will be encouraged after the move with the Commissioner and relevant staff to address increasing requests to change licenses within the Department. Additionally, a number of annual compliance forms indicated the need for Board staff to push folks to a more realistic pathway to licensure as some are due to expire next year and cannot pay for the classes. Lucy identified the need to revisit issues with respect to confidentiality and investigation of complaints also with the Department.

Legislative Issues: The legislature still plans to look at Board composition in the upcoming interims. Additionally, the House Government Organization has made a request to identify Board costs on web page maintenance.

Disciplinary Committee:

Lucy gave a brief update. Case 20153 is scheduled for a hearing on September 20. The Disciplinary Committee has a meeting scheduled on September 12 in Clarksburg.

Provisional License Applicants

Nine applications were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P O'Reilly/Heasley/all in favor) to 1) approve the following applicants as eligible for a Provisional License: AF, KC and AFT 2) deny eligibility to the following applicants based on degree major: DF, RB, BB, TT, and TT, 3) deny eligibility for TD but offer reconsideration if she follows up in enrolling in the MSW program. Vickie will follow up with letters to all applicants.

Employer Applications

One employer made Application to hire Provisional Licensees:

1. Home Base, Inc. to hire Professional Outreach Coordinator; however, the need for a license is not identified in the job description.
2. Family Preservation Services, Inc. also requested reconsideration noting that some payors require a Licensed social worker whereas others do not which is why they do not require this license in the job descriptions.

Both applications were pended until additional information is requested and obtained. The Board requested that Family Preservation Services better delineate their programs that require a license and address the issue internally in their operational structure.

Continuing Education Rules

The Continuing Education Committee reviewed the recertification applications and recommends the following approved providers for recertification: Bureau of Children and Families, CHS of WV, Huntington VAMC, WVU Dept. Behavioral Med., Crittenton Services, Berkeley Medical Center, Appalachian MHC, CED, CAMS Health Ed and Research, Health South Mtn. View, FMRS, Westbrook, Prestera, YSS, Office of Maternal and Child Health, WVFRIS, Center for Health Ethics and Law, WV Coalition Against Domestic Violence, Seneca, Youth Health Services, ITR Training Institute, WVAADAC, First Choice

It was M/S/P (Hesley/Gottlieb/all in favor) to accept the Committee's recommendation.

Other application requests

Nine individuals were presented:

- 1) KC requests and extension of her temporary license which expired 8/8/16 as she has been off on workers comp since July 2015
- 2) CC requests a permit and self-reports a felony history in 2007 due to drug use. The applicant has since obtained two degrees, including an MSW
- 3) BH requests the Inactive status fee be waived due to disability related retirement
- 4) HS requests approval for clinical supervision hours for the period between 12/10/15 and 6/16/16. She says she faxed her agreement which the Board has no record of but only met with her supervisor six times
- 5) KSR is seeking WV license as LICSW; she is licensed clinically in NC since 1993 before clinical test was required and has never tested at any level
- 6) VJ Seeking the Board count 50 clinical supervision hours incurred in MD since 11/2/2105 and has provided MD documentation
- 7) SL Has a PL and wants permission to test without required coursework
- 8) KC Has a licensing supervisor who put her license on Inactive status but is still licensed in MD. She requests permission to continue with her supervisor. 4

It was M/S/P (O'Reilly/Maniskas/all in favor) to approve the following requests: KB, CC, BH, KSR, VJ, KC and deny HS, GS, SL. Vickie will follow up with letters to the applicants.

ASWB Delegate Assembly:

Patricia discussed the upcoming assembly and volunteered to attend.

Next meeting date: October 6 @ 1:30 pm at the Smith Street location.

Meeting Adjourned.

Respectfully Submitted,

Vickie James, Executive Director

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Executive Director

Katie Chambers
Administrative Assistant

Jada Thompson
Administrative Assistant

AGENDA January 19, 2017 WV State University

- I. Meeting Minutes (Review and Approval) *
- II. Budget Report / P-Card Reviews *
 - ASWB Dues
- III. Staff Updates
 1. Licensing summary for October-December Office Operations
 2. Staff Hiring
 3. Database and Website changes
 4. Update on RPLS
 5. Auditor's Conference
 6. PERD Review
 7. Internal Controls Policies
 8. Legislative Issues
- IV. 3:00 Bureau for Children and Families Guests
- V. Other License Requests – 6*
3:15 Lisa J. Tanner-
- VI. Provisional License Application Requests -*5
- VII. Employer Applications-*2
 - Greenbrier Manor
 - Mapleshire
- VIII. Disciplinary Report
- IX. Next Meeting Date
- X. Adjournment *

* require Board approval

WV Board of Social Work
Board Meeting Minutes

October 20, 2016

WV State University, Title IV-E Conference Room, Institute

Attendance: Rita Brown (Chair), Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Vickie James, Amanda Wilson, Megan Chambers.

Call to Order-Rita Brown

Minutes:

It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve the August 25 minutes as submitted.

Budget/Purchasing Card:

The Monthly Revenue and Expenditure report was inadvertently left out of members' packets. Vickie reported that year to date revenue is \$48,825.00 while year to date expenditures are \$52,744.49; this covers the period from July 1 through September 30, and is on target with expectations.

Members were also referred to the P Card Log sheets for the periods of August 3, 2016 through August 24, 2016 for expenditures totaling \$583.10, and for September 8 through September 22 for expenditures totaling \$898.86. P Card reconciliations and receipts were available for review. It was M/S/P (O'Reilly/Gottlieb/all in favor) to accept the P Card statement and receipts as presented.

Staff Updates

Licensing Summary: Eight new licenses were issued for August and September: 1 at the LSW level, 2 LGSW, 1 LCSW and 4 LICSW. Eight provisional licenses were issued (4 DHHR and 5 private) and 15 restricted licenses were issued to DHHR. Twenty-Eight Temporary Permits were issued. Provisional License eligibility was established for 15 individuals. The total number of licenses under supervision of the Board total 4,199.

Vickie also reminded members that the Biennial Report is due at the end of the calendar year and plans to have a draft to members by the next meeting.

Office Move: Vickie reported on the move that occurred at the end of August. Construction in the common area outside the suite is still ongoing but close to completion. Aside from some interruptions in phone service, the new accommodations meet the needs of the Board. It does appear that this new location invites more walk ins that previously.

CEU Rule Filing/Comment Period: The Continuing education rule was taken up and passed by the Legislative Rule Making Committee in September with only a minor grammatical modification.

Update on RPLS: Vickie is still trying to set up a meeting with the Commissioner and relevant staff to address increasing requests to change licenses within the Department.

Auditors Conference: Vickie shared information on the Auditor's conference next month on November 29. Barb and Pat indicated they would like more information as they were interested in attending.

Legislative Issues: Vickie reported on a presentation during the September Interims from the Justice Institute, which presented options for the Legislature in relation to assuring Boards do not violate antitrust laws. The Institute proposes model legislation which appears more geared to protecting trade as opposed to protecting the public.

Provisional License Applicants

Six were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P O'Reilly/Heasley/all in favor) to 1) approve the following applicants as eligible for a Provisional License: AB, LW LP, CL, and JP 2) deny eligibility to the following applicant based on degree major: NC. Vickie will follow up with letters to all applicants.

Employer Applications

In follow up to the last meeting, Home Base, Inc. amended their job descriptions for Professional Outreach Coordinator to indicated the need for a license. It was M/S/P O'Reilly/Gottlieb/all in favor) to approve Home Base's application to hire Provisional Licenses.

Continuing Education Rules

The Continuing Education Committee recommends that Hospice Care Corporation be approved as a Certified Provider of Continuing Education. It was M/S/P (Heasley/Gottlieb/all in favor) to accept the Committee's recommendation.

Additionally, one existing provider has issues with record maintenance and compliance. The Committee recommends a corrective action plan be initiated to bring the provider into compliance. It was M/S/P O'Reilly/Heasley/all in favor) to pursue this course of action.

Other application requests

Three individuals were presented:

1) DW has applied for a Provisional License but self reports a misdemeanor charge in May 2012 for falsifying public record. He maintains his innocence, fulfilled the terms and Internal Affairs did not substantiate the charge

2) JD requests a Restricted Provisional License as she says she cannot afford classes for her Provisional License issued 8/15/15; she was previously a TL for 4 years and failed exam

3) AB was recently reinstated following grievance win; she is requesting extension of license by 6 months-the period she was off.

It was M/S/P (O'Reilly/Heasley/all in favor) to approve the following requests: DW and AB and pend the request of JD until after the meeting with the Bureau for Children and Families. Vickie will follow up with letters to the applicants.

Disciplinary Report

The need for additional members was discussed, particularly individuals who are familiar with the court systems and who can contact individual county offices to ascertain the status of criminal complaints. The Board will invite Cheryl Peale to join the committee at this point.

Next meeting date: December 13 @ 1:30 pm at the Smith Street location.

Meeting Adjourned.

Respectfully Submitted,
Vickie James, Executive Director



Board Members

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Kanawha

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AGENDA
January 19, 2017
WV State University

- I. Meeting Minutes (Review and Approval) *
- II. Budget Report / P-Card Reviews *
 - ASWB Dues
- III. Staff Updates
 1. Licensing summary for October-December Office Operations
 2. Staff Hiring
 3. Database and Website changes
 4. Update on RPLS
 5. Auditor's Conference
 6. PERD Review
 7. Internal Controls Policies
 8. Legislative Issues
- IV. 3:00 Bureau for Children and Families Guests
- V. Other License Requests – 6*
 - 3:15 Lisa J. Tanner-
- VI. Provisional License Application Requests -*5
- VII. Employer Applications-*2
 - Greenbrier Manor
 - Mapleshire
- VIII. Disciplinary Report
- IX. Next Meeting Date
- X. Adjournment *

** require Board approval*

WV Board of Social Work
Board Meeting Minutes

January 19, 2017

WV State University, Title IV-E Conference Room, Institute

Attendance: Rita Brown (Chair), Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Chris Maniskas, Lucy Eates, Vickie James

Call to Order-Rita Brown

Minutes:

It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve the October 20 minutes as submitted.

Budget/Purchasing Card:

Members were referred to the Monthly Revenue and Expenditure report; this covers the period through December 31, 2016. Vickie reported that year to date revenue is \$120, 736 while year to date expenditures are \$85,093. Members were reminded that this past December is typically a busy time in renewals, although revenues are down slightly which may coincide with over 100 licenses that did not renew by the end of the month.

Members were also referred to the P Card Log sheets for the periods of October 5, 2016 through November 2, 2016 for expenditures totaling \$645.96, for November 7, 2016 through November 30 for expenditures totaling \$741.51 and for December 8 through December 23 for expenditures totaling \$384.6. P Card reconciliations and receipts were available for review and Board signature. It was M/S/P O'Reilly/Maniskas/all in favor) to accept the P Card statement and receipts as presented.

Vickie reported that the ASWB dues will be due soon, and based on our numbers of licensees will be \$1000. It was M/S/P (Heasley/Gottlieb/all in favor) for pay our ASWB dues.

Other License Request

With leave of the members, the agenda was moved to accommodate the earlier arrival of Lisa Tanner, who had requested time on the agenda. Lisa had previously been provisionally licensed #TD41212710 beginning April 21, 2012. Although she passed the Bachelor's social work exam, her licensing supervisor would not write a letter of recommendation for her as she did not attend half of the meetings. She reported that she often had other duties on the day the supervisor would come to the office to supervise her coworkers. Although it was her responsibility to make these sessions up within 30 days, they apparently were not made up. She believes her supervisor should have been more accommodating to her schedule. Since supervision is a requirement for conversion as noted on the agreement she signed, she was not allowed to convert to an LSW and she subsequently applied for a Provisional License Restricted to DHHR. She objects to that decision, and requests that she be allowed to make up her supervision and obtain full licensure.

It was noted that she signed her compliance form each July reporting that she was meeting with her supervisor every three months as required. Vickie noted that had she reported a problem, the Board could have assisted her in finding another supervisor.

Ms. Tanner reported she would be willing to take classes required of a Provisional License and was advised to contact the Board for a Provisional License. However, she was informed that the Board will not honor her request to convert her license from her previous four-year cycle.

Susan Richards, Bureau for Children and Families

Identified areas of discussion included: the training report on restricted licenses, provisional licensees requesting they be “switched” to a restricted license, errors in application.

A chart of Provisional Licensees and Restricted licenses were in packets. For the period ending December 31, 2016, there are 139 restricted licenses. 42 will be at their two-year renewal in 2017. Susan reported that the Department’s attorneys did not believe the DHHR was obligated to report training compliance until 2017 due to the filing of the rule. She shared copies of the Department’s first year training plan and talked about the current training initiatives. She would like to move away from an anniversary reporting and move back to the Board’s previously suggested reporting on training compliance in July of each year. The Board concurred and it was agreed that an annual report will be expected on current licensees in July 2017.

In terms of allowing individuals to apply for licensure, members discussed their concerns. Vickie reported that approximately 105 Provisional Licenses were given that option in February 2016, and yet only 15 took that opportunity. The individuals who have since requested another opportunity cited confusion within the DHHR, so better communication strategies need to be developed internally to the Department. Also, it appears that the two-year renewal form is a catalyst as the licensee is requested to provide transcripts or proof of enrollment of the coursework.

Potential time frames were discussed-March or April. Additionally, management at DHHR needs to understand that should the Board agree to allowing individuals the opportunity to apply for restricted licensure again this spring, there will be no further opportunities. Individuals who opt not to apply for restricted licensure and who do not abide by the course requirements of the Provisional license will not be given another provisional license.

The Board has received restricted licenses from individuals who have not been hired by DHHR or who have not had had a Notice of Employment sent to the Board. A number of incomplete applications arrive or with errors, and strategies on how to minimize these problems were discussed.

Staff Updates

Licensing Summary: The report was deferred.

Staff Hiring: Jada Thompson has been hired as the full time Administrative Assistant. Vickie is looking at the clerk position and is considering if this should be a part time Administrative Assistant position based on office needs.

Database and website changes: Members were referred to the handouts in their packet which lists disciplinary actions and consent orders, which was required as per legislation passed last year. Additionally, the database has undergone dramatic restructuring, which when complete, will allow for the link to the license verification of individuals. Other changes are underway but the web developer needs suggestions of pictures to include.

Suggested online training that will satisfy compliance with the continuing ed rule will be going on the web page. The Board is also making plans to email July applicants to alert them to the new requirement.

Auditors Conference: Vickie, Barb and Patricia shared their insights on the conference this year.

PERD Review: It was announced at the conference that the Board is slated for review this year.

Internal Control Policies: Work is beginning on policies for P Card and cash handling.

Legislative Issues: Legislation is expected which will require web pages of state agencies contain specific items to ensure transparency. For the most part, the Board is already working on these items.

Other application requests

Seven individuals were presented:

- 1) KY has applied for a Provisional License Restricted to DHHR but self reports a DUI charge in 2012. All obligations imposed by the Court have been met.
- 2) TWY requests and 8th temporary permit. She was advised by the Accommodations policy in November 2015 but has not followed through.
- 3) DAP self reports DUI on renewal in October 2015. All obligations imposed by the Court have been met.
- 4) JP requesting Emeritus status but not actually retired. However, he is a position that does not require licensure.
- 5) SF was on FMLA in 2014 and needs the expiration date on her provisional license extended by 3 months.
- 6) JN is requesting a 7th permit. She followed all instructions and has significantly increased her scaled score.
- 7) AM was previously licensed from 2003 to 2013 after successfully converting his license to an LSW. He let his license lapse and is requesting reinstatement.

It was M/S/P (Maniskas/Gottlieb/all in favor) to approve all requests but TWY was to be notified that this would be the last permit issued. Vickie will follow up with letters to the applicants.

Provisional License Applicants

Six were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (Eates/O'Reilly/all in favor) to 1) approve the following applicants as eligible for a Provisional License: TD, CM, and MH 2) deny eligibility to the following applicants based on degree major: CS, TW, and FA. Vickie will follow up with letters to all applicants.

Employer Applications

Two applications were presented, both of which are long term skilled nursing facilities:

- 1) Greenbrier Manor in Greenbrier county for the position of social worker
- 2) Mapleshire in Monongalia county for the position of Social worker

It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve both applications.

Disciplinary Report

Lucy reported that the committee will be meeting within the next couple weeks.

Next meeting date: February 23, 2017 pm at the Smith Street location.

Meeting Adjourned.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

March 16, 2017

WV Board of Social Work Offices

Board Members

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- I. Meeting Minutes (Review and Approval) *
- II. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
 - ASWB Dues
- III. Staff Updates
 1. Licensing summary for January/February Office Operations
 2. ASWB Scores 2016
 3. Database and Website changes
 4. Update on RPLS
 5. Updates on CE Changes/Notice to Licensees
 6. Internal Controls Policies
 7. Legislative Issues
- IV. 2:30 Bureau for Children and Families Guests
- V. Provisional License Application Requests -*2
- VI. Employer Applications-*2
 - MAYSP
 - Greater Wheeling Coalition for the Homeless
- VII. Other License Requests – 2*
- VIII. Disciplinary Report
- IX. Continuing Education Committee Appt. Request*
- X. Marshall Accreditation Candidacy Status*
- XI. Next Meeting Date
- XII. Adjournment *

* require Board approval

WV Board of Social Work
Board Meeting Minutes

March 16, 2017

WV Board of Social Work

Attendance: Rita Brown (Chair), Jody Gottlieb, Patricia O'Reilly, Chris Maniskas

Guests: Tina Mitchell, Susan Richards

Call to Order-Rita Brown

Minutes:

The minutes were amended to reflect that two members (Maniskas and Eates) who were present and not included on the Minutes. It was M/S/P (O'Reilly/Maniskas/all in favor) to approve the January 19 minutes as amended.

Budget/Purchasing Card:

Members were referred to the Monthly Revenue and Expenditure report; this covers the period through February 28, 2017. Vickie reported that year to date revenue is \$162,946 while year to date expenditures are \$118,315.24.

Members were also referred to the P Card Log sheets for the periods of January 3, 2017 through February 2, 2017 for expenditures totaling \$1361.08, for February 10, 2017 through February 17 for expenditures totaling \$494.48. P Card reconciliations and receipts were available for review and Board signature. It was M/S/P O'Reilly/Gottlieb/all in favor) to accept the P Card statement and receipts as presented.

Vickie reported that the ASWB dues invoice was on the agenda as a reminder to obtain the chair's signature on the invoice.

Staff Updates

ASWB Scores: Members were referred to the 2016 Examination Pass Rates in their packets. Also included were the pass rates for comparison for 2014 and 2015.

Database and website changes/Updates on CE Changes/Notice to Licensees: The website has been updated to include information on the continuing education changes which are being promulgated in the legislature. A copy of the announcement with links to online continuing education for the changes with respect to veterans was in the members' packets.

RPLS update: Deferred to the discussion with the Bureau for Children and Families' guests.

Internal Control Policies: Nothing new to report

Legislative Issues: Members were apprised of current legislation that may impact the Board:

- HB 2427 State Phone Directory
- HB 2446 Minimum Requirements for State Agency Web Sites
- HB 2540 Allows volunteers to come into WV and practice with their state license in disasters for 21 days
- HB 2502 Reciprocity

- HB 2631 Extends 18-month time frame when delay is due to respondent/and or his/her counsel.
- HB 2841 Requires Board member attendance to receive per diem
- HB 2984 Occupation Board Reform Act
- HB 3000 State Ombudsman
- HB 2883 Freedom to Prosper
- HB 2180 Creates litigation social worker
- HB 2885 Student Services worker for elementary and middle school in DHHR
- HB 2936 Eliminates Statewide Contracts
- HB 3022 Addresses Fraud in Boards.

Bureau for Children and Family Guests

Tina Mitchell, Deputy Commission of Field Operations and Susan Richards, Director of Training joined the meeting at 2:30 p.m. Topics included the request of Provisionals in DHHR to apply for Restricted status, training reporting, and future steps.

Susan presented a sample of the tracking form for training and the Department's list for Provisional licensees and restricted licenses in the Bureau, noting 180 of Provisional Licensees restricted to DHHR are still employed.

Following discussion, the implementation plan for allowing Provisional Licensees to apply for a restricted license was discussed and agreed on. As occurred last year, Vickie will prepare a memo for all provisional licensees giving them the option to apply. Individuals who do not want to apply for restricted licensure will need to send an acknowledgement back to the Board noting that. A one month response time will be given and the names of individuals who do not respond at all will be provided to the Bureau for follow up. These individuals will be given another 2 weeks and individuals failing to respond will remain at their current licensure level.

Discussion also ensued on the ability of individuals to leave DHHR at the end of four years and with successful passage of the exam. Following discussion, there appeared to be consensus for alternative testing (DHHR vs. ASWB) and discontinuing the need for supervision for restricted provisional licensees while restricting practice to DHHR, which would require a change in code. The Bureau and Board will continue discussion in this area.

Provisional License Applicants

Two were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (Gottlieb/O'Reilly/all in favor) to deny eligibility to the following applicants based on degree major: LW and DS; DS may have her application reconsidered upon enrollment in an MSW program. Vickie will follow up with letters to all applicants.

Employer Applications

Two applications were presented and considered:

- 3) Morgantown Area Youth Services Project for the position of VOICES Counselor/Case Managers;
- 4) Greater Wheeling Coalition for the Homeless for the position of case manager

It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve both applications.

Other application requests

Two individuals were presented:

- 1) LD Seeking WV licensure at the clinical level but is on probation in NC (until at least June) at a clinical associate level.
- 2) TE Requesting 720 Hours of clinical practice and 24 hours of supervision acquired in NC be applied to WV LICSW candidacy; documentation of NC supervision provided.

It was M/S/P (Gottlieb/O'Reilly/all in favor) to 1) Pend consideration of LD's request until the terms of her probation in NC is addressed 2) Approve the request of TE. Vickie will follow up with letters to the applicants.

Disciplinary Report

It was M/S/P (Gottlieb/Maniskas/all in favor to go into executive session, and M/S/P (Gottlieb/Maniskas/all in favor to go out of executive session. It was M/S/P (Maniskas/O'Reilly/all in favor) to accept the Committee's recommendation to 1) dismiss 201515 and 20161 due to no finding of probable cause and 2) assign the following cases for investigation: 20164, 201616, 201621 and 201511 and 3) red flag 20168 and 201624 for future consideration of provisional licensure due to lack of response.

Continuing Education Committee Appointment

Amy McQuade was added to the Continuing Education Committee.

Marshall Accreditation Candidacy Status

The Candidacy status of Marshall's MSW program was shared. It was M/S/P (O'Reilly/Maniskas/Gottlieb recusing) to allow graduates' eligibility for licensure

Next meeting date: May 22 pm at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director



AGENDA
May 22, 2017
WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member- Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

Katie Chambers
Administrative Assistant

Jada Thompson
Administrative Assistant

- I. Call to Order
- II. Disciplinary Committee Report
 - 20174 (Original Complaint received 2/24/2017; 18 month 8/24/2018)
 - 201513 (Original Complaint received 11/16/2015; 18 month 5/16/2017)
 - 210625 (Original Complaint received 12/29/2016; 18 month 6/29/2018)
 - 201626 (Original Complaint received 12/30/2016; 18 month 6/30/2018)
 - 20172 (Original Complaint received 2/2/2017; 18 month 8/2/2018)
 - 20176 (Original Complaint received 4/3/2017; 18 month 8/2/2018)
 - Tara Rush (Consent TR0108-0902 Dec. 2008)
- III. Meeting Minutes (Review and Approval) *
- IV. 3:00 Bureau for Children and Families Guests
- V. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
 - Internal Controls-P Card and Cash Handling*
- VI. Staff Updates
 1. Licensing summary
 2. Update on Continuing Ed implementation/NASW workshop
 3. Office operations/staffing update
 4. Internal Controls Policy-Attendance
 5. Budget 2018
 - Contingency Plan
 - Budget recommendations for 2018
- VII. Provisional License Application Requests -*1
- VIII. Employer Applications-*
 - Family Connections
- IX. Other License Requests – 1*

* require Board approval

- X. Continuing Education Committee
 - PESI, Inc. -Application for Approved Provider Status
- XI. Board Appointments
- XII. Announcements
- XII Next Meeting Date
- XIII. Adjournment *

WV Board of Social Work
Board Meeting Minutes

May 22, 2017

WV Board of Social Work

Attendance: Rita Brown (Chair), Jody Gottlieb, Patricia O'Reilly, Chris Maniskas, Lucy Eates, Barbara Heasley, Vickie James

Guests: Kate Campbell, Susan Richards

Call to Order-Patricia O'Reilly

Disciplinary Committee:

It was M/S/P (Gottlieb/Maniskas/all in favor) to go into Executive Session to discuss pending disciplinary complaints. It was M/S/P (Gottlieb/Maniskas/all in favor) to exit Executive Session and the following recommendations were made by the Disciplinary Committee:

- 20174 (Original Complaint received 2/24/2017; 18 month 8/24/2018):
Dismiss as no probable cause found
- 201513 (Original Complaint received 11/16/2015; 18 month 5/16/2017)
Dismiss as no probable cause found
- 210625 (Original Complaint received 12/29/2016; 18 month 6/29/2018)-
Assign for Investigation
- 201626 (Original Complaint received 12/30/2016; 18 month 6/30/2018)-
Assign for Investigation
- 20172 (Original Complaint received 2/2/2017; 18 month 8/2/2018)- Assign
for Investigation
- 20176 (Original Complaint received 4/3/2017;18 month 8/2/2018)-Dismiss
as no probable cause found
- Tara Rush (Consent TR0108-0902 Dec. 2008)-with completion of 12 hours of
continuing education, she can have status changed from suspended to expired

It was M/S/P (O'Reilly/Gottlieb/ all in favor with the exception of Eates and Heasley who abstained from voting) to accept the recommendations of the Disciplinary Committee. Vickie will follow up with letters and assignment.

Minutes:

It was M/S/P (O'Reilly/Eates/all in favor) to approve the March 16 minutes as distributed.

Budget/Purchasing Card:

Members were referred to the Monthly Revenue and Expenditure report; this covers the period through May 13, 2017. Vickie reported that year to date revenue is \$206,161 while year to date expenditures are \$156,291.33. However, the Board expects to incur significant legal bills due to disciplinary hearing and other legal costs related to personnel issues.

Members were also referred to the P Card Log sheets for the periods of March 3, 2017 through March 29, 2017 for expenditures totaling \$1658.54, for April 5, 2017 through April 21 for expenditures totaling \$654.96. P Card reconciliations and receipts were available for review and Board signature. It was M/S/P (O'Reilly/Heasley/all in favor) to accept the P Card statement and receipts as presented.

Members were also presented copies of two internal control updates related to 1) Cash handling 2) P Card Vickie reviewed the salient points in each document. It was M/S/P (Gottlieb/O'Reilly/all in favor) to adopt the policies as presented.

Staff Updates

Update on Continuing Education Implementation/NASW Workshop: Vickie reported that the rules have been signed and licensees are being notified with outgoing renewals and by email-specifically for individuals whose renewal date is July and August. The web page also displays the changes with links to online training for the veterans' hours. This was also discussed extensively in the NASW workshop presented by the Board. Martha Minter, Chair of the Continuing Education Committee presented information on making application for Individual events and becoming an approved provider. The session appeared to be well received and was well attended despite being the last session of the conference.

Office Operations: Vickie initiated discussion on current workload needs within the office in relation to disciplinary matters, clinical licensing and candidacy, provisional licensure, legislative issues, and office operations. Katie is working now on provisional licensure and is working 2 days a week but will be leaving at some point once she finishes her MSW. Vickie has responsibility for all other functions and her work day/week has become excessive. The need for another professional position with a social work background and experience was discussed to assist in meeting the professional responsibilities of the office. It was M/S/P (O'Reilly/Heasley/all in favor) to pursue development of at least a part time job position to assist the Executive Director. Pat O'Reilly agreed to work with Vickie in developing the job description.

Internal Control Policy on Attendance: Members were also referred to a copy of the policy in their packet Vickie reviewed the major points, noting that much was adopted/modified from two other Chapter 30 Boards as well as Division of Personnel policies. It was M/S/P (Gottlieb/Heasley/all in favor) to adopt the policy as presented.

Budget 2018: There was discussion on the contingency plan should the Legislature not agree on a budget. As agreed on last year, the Board members continue to define the Executive Director as essential personnel and the office assistants as non-essential since there is a question on if/when individuals might be paid during a shut down. Vickie reported there is not a lot of information about the impact this will have on Chapter 30 Boards and self generating revenue agencies but hopes to learn more about this at an upcoming Association meeting.

Additionally, the Board's budget will need to be submitted at some point next month. Last year, the Board was told that the Secretary of Administration insisted all budgets be entered as the same as the previous year, so it is unclear if this will be a similar expectation this year.

Bureau for Children and Family Guests

Susan updated the Board on the Bureau's training and tracking of provisional licenses restricted to DHHR. She expects to have the first tracking report by July 1. Considerable discussion ensued on what the report might look like; from the Board's perspective, it is unnecessary that the report contains fields of the various trainings participants have taken as the law requires the Department provide an annual reporting. It was agreed that a percentage reporting of compliance for each licensee would meet the intent of the law.

The Bureau is also interested in further pursuing discussions on provisional licensees restricted to DHHR, specifically as it relates to alternative testing, training, supervision and practice restrictions, as well as any accompanying legislation that might be necessary. The need to include the future or interim commissioner was also identified.

Provisional License Applicants

Three were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (Gottlieb/Maniskas/all in favor) to approve EM for eligibility and deny eligibility to the following applicants based on degree major. Vickie will follow up with letters to all applicants.

Employer Applications

One application was presented and considered:

- 5) Family Connections for the position of Case Managers;

It was M/S/P (Gottlieb/Heasley/all in favor) to approve both applications.

Other application requests

One individual was presented: AF started clinical supervision in December 2015 without an approved contract and requests consideration that her practice and supervision hours be counted. There was considerable discussion on this issue and there was consensus that she will not have all her hours approved, since this Board's requirements were not met. In determining how many might be considered, the decision was pended until the next meeting. Vickie is to contact the applicant and request that she describe in a letter that describe what she has learned within her practice thus far.

Continuing Education Committee Appointment

The Committee has reviewed the application of two agencies and after certifying that they have met the requirements as set forth by the Board, recommends that they be approved for approved provider status:

- 1) Potomac Highlands Guild
- 2) PESI, Inc.

It was M/S/P (Gottlieb/Eates/all in favor) to accept the recommendations of the Committee.

Board Vacancies

It was M/S/P (Heasley/Gottlieb/all in favor) to go into Executive Session to discuss the outstanding vacancy on the Board and potential candidates. It was M/S/P (Gottlieb/Eates/all in favor) to exit Executive session.

Next meeting date: June 22 pm at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WV Board of Social Work
Board Meeting Minutes

August 20, 2015

WV Lottery Building Conference Room, 5th Floor.

Attendance: Rita Brown (Chair), Lucy Eates, Jody Gottlieb, Barbara Heasley, Patricia O'Reilly, Vickie James,

Absent: Chris Maniskas

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Gottlieb/Eates) unanimously to approve the June 3, 2015 minutes as submitted; all in favor.

Budget/Purchasing Card:

Amy presented P-Card statements and expenditures for June and July 2015, noting that Vickie is signing these for payment due to deadline changes. PO reviewed and initialed the final statements. It was M/S/P (Heasley/O'Reilly/all in favor) to accept the statements as submitted

Members were referred to the Board's Monthly Line Item report for the fiscal year ending June 30. Year to date revenue was \$217,777.50 and expenditures were \$161, 586.82. Vickie noted that this past year has more renewals in the licensing cycle which accounts for the increased revenue.

Staff Updates:

Vickie updated members on the implementation of SB 559. The Board's rule, as previously reported, was filed on July 21 with the Legislative Rule Making Committee. To date, the Board has issued 19 applications for a Restricted Provisional License; 7 RPLs have been issued, 5 to existing employees who did not successfully pass the social work exam. One of those individuals did not complete her license application until almost 2 weeks after her date of expiration. Another was a Temporary Licensee for four years who did not seek permission to test, and completed less than half of the continuing education she was required to do.

There have been a number of challenges and issues that have been presented to Board staff. DHHR staff in Nicholas County requested an individual who was due to convert be given a Provisional License only until she could successfully pass the exam; she did not request permission to test until two months before her expiration. Following short discussion, the Board agreed she would need to fulfill the terms of another provisional license according to legislative rules.

Other issues include: 7 individuals in 2 counties practicing without a Provisional License

for four months or more, difficulty of individuals in rural counties in finding Licensing supervisors, individuals being sent to the Board office for eligibility when their degrees are clearly not related degrees, individuals requesting their license be “converted” to a Restricted Provisional License, and Provisional Licensees reporting their employment with DHHR negates the need for the 12 hours or coursework.

A meeting with Nancy Exline will be scheduled to address these issues.

Vickie also noted that, now that summer is over, she will be scheduling a meeting or conference call for the work group formed at the June meeting to look at the LICSW candidacy structure and offer recommendations to clarify the process and provide resources.

The umbrella licensing board concept continues to be a concern for licensing boards, and legislation is anticipated this session.

Provisional Applicants:

Following review of 10 applications, it was M/S/P (Eates/O’Reilly/ /all inn favor) to approve the following applicants for a provisional license: JB, MM, LT, SK, GM, and to deny the following applicants based on degree major KR, PF, WP, AF, RJ.

VJ will send letters to applicants.

Employer Applicants:

1) First Choice submitted a request for two positions: Clinical Coordinator and Program Director. Following the June meeting and concerns about the Program Director position, Vickie met with Steve Burton and staff at First Choice, and has been assured this individual will not be supervising individuals with BSWs or MSWs.

Other applications:

Four individuals were presented. 1) KB was issued approval to test previously in 2009 for the clinical exam for supervision that occurred out of state. The Board approved this request sans the supervision documentation customarily required. 2) RB was grandfathered in Ohio as an LSW; she has never test but has practiced for 35 years. Her hospital will be providing services in WV and she is requesting either an LSW or a Provisional License, with the preference being for an LSW. 3) ML was a converted LSW who let her license expire and is also requesting either reinstatement or a Provisional License. 4) MJT is in her final semester in social work at Walden University, who is in CSWE candidacy.

It was M/S/P (Gottlieb/O’Reilly/Heasley/all in favor) to approve KB for testing again, to license RB as an LSW, to reinstate ML, and to approve MFT for a social work permit.

Disciplinary Committee:

Lucy reported that the Committee met this morning on a number of pending complaints and will be meeting again on September 11.

It was M/S/P (Eates/O'Reilly /all in favor) to go into Executive Session to update the Board on the status of these pending complaints. Following a short Executive Session, it was (Gottlieb/O'Reilly /all in favor) to reconvene to the Regular meeting.

Miscellaneous Items

West Liberty is now accredited and has requested information on how to become an approved provider of Continuing education. There was discussion on the process as it relates to universities. Additionally, the universities, although not required to recertify every two years, will begin submitting six month reports for continuing education events with the exception of academic coursework. Vickie will follow up with West Liberty.

Next meeting date: September 24, 2015 @ 1:30pm in the conference room at the Lottery Building.

Meeting Adjourned.

Respectfully Submitted,

Vickie James, Executive Director

WV Board of Social Work
Board Meeting Minutes
September 24, 2015
WV Lottery Building Conference Room, 5th Floor.

Attendance: Rita Brown (Chair), Lucy Eates, Jody Gottlieb, Barbara Heasley, Chris Maniskas, Patricia O'Reilly, Vickie James

Invited Guests: Nancy Exline, Commissioner, Bureau for Children and Families, Tina Mitchell, Deputy Commissioner, Susan Richards, Director of Training

Call to Order-Rita Brown

Discussion on Implementation of SB 559

Topics for discussion included: annual training certification, certification of existing Provisional Licensees wishing to apply for a Restricted Provisional License, expediency in application follow up, increasing supervision capabilities within DHHR, and how the Board might be able to link prospective individuals determined eligible for a Provisional License with Board approved employers.

Vickie noted that there is still a bit of confusion in the field about the need for individuals to have Provisional License eligibility established, as there have been several individuals who interviewed and then contacted the office to obtain an application, when their degree is clearly relevant to only SB 559; they report that the area office referred them to the Board. Nancy noted that the Division of Personnel has adjusted their web page to reflect the changes of the legislation so the volume of calls should decrease. There is an upcoming Community Service Manager meeting where this can also be readdressed as well as any other items discussed this date.

Rita suggested that Vickie prepare a handout for the field which defines the licensure process for Provisional Licensees and Restricted Provisional Licensees.

Following discussion on the annual training certification, it was decided that July would be preferable for DHHR to report training compliance rather than trying to keep track of individuals' yearly anniversaries. This coincides with the month that provisionally licensed individuals report their annual licensure compliance. Additionally, Vickie noted that it would be helpful if the Department would notify the Board when provisionally licensed individuals leave employment; although it is the licensees' responsibility to report, it does not always happen and the licensing supervisor may not always know immediately either to report. This is an issue all employers need to follow up on and not unique to the Department.

It was also noted that individuals with the WV Children's Home will attend the Bureau's training. There was discussion on how the Department will certify training for existing Provisional Licensees wishing to apply for a Restricted Provisional License; Susan

Richards noted there is a number of training and competencies that individuals would need to attend and the Bureau is prepared to address that. Vickie reported that she has requested clarification from the Legislative Rule Making Committee on the Legislature's expectations of individuals licensed prior to the bill enactment, so this should be helpful when it is brought up for discussion.

To date, thirty-seven (37) individuals have been sent applications for a Restricted Provisional License and members and guests were directed to a chart detailing the status of those applications. There are a number of individuals who are not in compliance with the 30-day time frame specified in the Department's rule and Nancy requested that a status report be forwarded to her and Tina weekly so that she can follow up with the regions.

Discussion ensued on how the Board can assist the Department in increasing its internal capabilities in supervising its provisionally licensed employees. A list of 252 individuals eligible to supervise within the Department was prepared in advance of the meeting. Vickie noted that she is willing to provide training for any group of new supervisors, or to meet with area offices on licensing requirements.

Additionally, matching prospective employers with eligible applicants was discussed. Vickie noted that although provisional licensure eligibility for 150 individuals has been established this calendar year, only 29% have been hired. She is planning to include a list of all Board approved employers with the instructions provided when one is determined eligible. Also, there will be a check box included on the application which gives individuals a choice as to whether or not his/her contact information might be shared with potential employers; the Department or any potential approved employer could request a list of those individuals on a periodic basis.

The issue of conversion of licenses for individuals not taking the required coursework was discussed. The Board prefers individuals take the coursework in order to sit for the exam. The merits and existing law were discussed. There was an agreement that this issue will be revisited as the law is fully implemented.

Lucy discussed the issue of confidentiality in relation to the complaint process. When information is not forthcoming on the specifics of a case, it delays a speedy resolution. Nancy reported that confidentiality should not be a barrier for the process, and noted she will follow up with her regional staff.

Minutes:

It was M/S/P (O'Reilly/Eates/all in favor) to approve the August 20, 2015 minutes as submitted; all in favor.

Budget/Purchasing Card: Members were referred to the statement for August in their packets.

Application Requests

Provisional Applicants:

Seven applications were presented to the Board for review and consideration.

Employer Applicants:

1) Nella's Nursing Home submitted a request for one position: Social Service Designee in Training, which fits in with the scope of practice for a Provisional Licensee. Application was approved. 2) Cardinal Psychological submitted an application and request for one position: Behavioral Specialist. It does not appear a social work license or eligibility for a license is a requirement for this position. More information on the agency also is needed and additional attention to the area of critical workforce shortage. Vickie will follow up with a letter requesting additional information

It was M/S/P (O'Reilly/Heasley/all in favor) to 1) approve the following applicants as eligible for a Provisional License: NA, JB, KS, and KP. 2) The following applicants were denied eligibility based on degree major: BF (Forensic Investigation), JP (Special Education) and AZ (Political Science and Law); 3) approve the application of Nella's Nursing home to hire Provisional Licensees in the aforementioned position 4) pend the application of Cardinal Psychological until additional information is received

VJ will send letters to applicants.

Other application requests:

Four individuals were presented. 1) AP self-reported a felony. He is current in inactive status. Numerous letters were sent on his behalf and his federal probation officer contacted the office to testify on his behalf. 2) RC was due to convert on September 19 but had a lapse of employment of 6 ½ months. Her licensing supervisor notified the previous director of the Board at the time. She has successfully passed the exam, and has met all other requirement of licensure. She is requesting her license expiration be extended so that she can meet the four-year employment requirement. 3) JC submitted a reinstatement request following completion of a consent order in 2007. She has been out of state since that time and has met all conditions of her consent order. 4) CJ converted his license from a Temporary License in 2010. His license became delinquent August 1, 2012. He contacted the Board this month regarding reinstatement.

It was M/S/P (O'Reilly/ Gottlieb/all in favor) to reinstate AS's license on a probationary basis for the duration of his probation and contingent on quarterly reports from his Probation office 2) to extend the expiration date of RC 3) to reinstate the license of JC and 4) to reinstate the license of CJ pending payment of his licensure fee

Staff Updates:

Vickie referred members to the Annual Report statistics in their packets. She will be working on the content of the annual report that is due by December 31. For FY 2015

there was a total of 3996 individuals with a license or provisionally licensed to practice in WV, compared to 3978 in FY 2016:

	FY 2015	FY 2014
LSW	2183	2241
LGSW	574	543
LCSW	325	333
LICSW	413	364
SWP	158	146
TL	18	
TD	103	
PL	210	351
RPL	12	
	3996	3978

Provisional eligibility was established for 150 individuals for the period of January through August 2015; 44 (29%) have been hired. The Board has reviewed and considered 48 applications for eligibility in that same time period, approving 24 of those applications.

Disciplinary Committee:

Lucy reported that the Committee met on September 11. It was M/S/P (Gottlieb/Maniskas/all in favor) to go into Executive Session to update the Board on the status of these pending complaints. Following a short Executive Session, it was O'Reilly/Heasley/all in favor) to reconvene to the Regular meeting.

The committee recommends that cases MC20156 and JP20158 be assigned for investigation; OF20157 be dismissed; and a letter of warning be sent to RH20154. Case PG201510 has been referred to the Kanawha Prosecuting Attorney per the advice of Counsel. It was M/S/P (O'Reilly/Maniskas/all in favor) to accept the recommendations of the Disciplinary Committee.

To allow sufficient time for discussion and consideration, the Committee's business will be moved up on the agenda for future meetings.

Next meeting date: October 22, 2015 @ 1:30pm in the conference room at the Lottery Building.

Meeting Adjourned.

Respectfully Submitted,

Vickie James, Executive Director

WV Board of Social Work
Board Meeting Minutes

December 3, 2015

WV Lottery Building Conference Room, 5th Floor.

Attendance: Rita Brown (Chair), Jody Gottlieb, Chris Maniskas, Patricia O'Reilly, Barbara Heasley, Vickie James

Absent: Lucy Eates

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve the October 22 minutes as submitted; all in favor.

Budget/Purchasing Card: Members were referred to the Monthly Line Item Report for FY 2016 through November. Year to date expenditures and revenues are on target with the budget. Staff was asked to look at the needs of the office for FY 2017 for the next Board meeting; identified options by the Board include technology needs, cost of living adjustment, staff travel to attend ASWB meetings.

Members were also referred to the P Card Log sheet for the period of October 2-October 27, 2015 for expenditures totaling \$1289.58. It was M/S/P (Maniskas/Heasley/all in favor) to accept the P Card statement and receipts as presented.

Staff Updates

Licensing Summary for October and November-deferred to next meeting

Modified Rule CSR1: Members were referred to the rule in their packets and as previously emailed to Board members during the Legislative Interims. As previously noted and agreed upon, the category of Restricted Provisional was removed from the rule as the Legislative Rule Making Committee did not believe that was supported by Code. Additionally, provisional licensees restricted to DHHR will need to test; the DHHR is aware that the Code will need to be changed to accommodate this and there has been no meeting scheduled to discuss any prospective legislation.

Additionally, as DHHR has not developed their training plan for years 2,3, and 4, individuals currently licensed as Provisional Licensees will need to start the license cycle over should they wish to apply for a Restricted Provisional License. Vickie discussed this with Nancy at the Legislative Rule Making and it was agreed that this would be the process. Since December is a busy month in terms of renewals, the Board will not send out notice of this option until January.

Reference Issue in Relation to RPLs: Vickie reported that some DHHR offices supervisors and management staff are signing off as Professional References for

applicants with next to none knowledge of these individuals-generally two weeks. She plans to stop this practice and wanted the Board to be aware.

Auditor's Seminar: Barbara and Vickie reported on the seminar, which was very relevant and informational. Topics included:

the role of the disciplinary committee,

- Open meetings-agendas need to be more detailed and available to the public at least 3 days in advance. The agenda cannot be deviated from
- FOIA requests –Boards only can charge for copies and not staff time
- NC Dental case=options include oversight, reconfiguring board composition, umbrella boards, boards becoming advisory only. A legislative “fix” is expected as this has been the subject of a couple interim committee meetings. The issue presents a paradox in that the Boards’ role is to protect the public and the Federal Trade Commission is concerned about protecting trade.
- Supreme Court Cases-illustrates the need to resolve complaints within the specified time frames and to follow the Board’s own rules.
- Legislative Audits-Web sites should be enhanced which will be useful to the public and lists of suggested options were provided. Also the Boards should look at developing performance measures-items that are important to the Board.

Annual Report: Vickie provided a draft report for the Board’s review. She identified areas that will still need to be developed further, and asked for Board input on what additional items they would like included. Items identified include numbers of social workers by county and test pass rates.

Legislative Rules: This is the time to be thinking about changes as the Board will need to file rules for continuing education this next year. Vickie has asked the Continuing Education Committee for recommendations, and there had been previous discussions on the role of teleconferencing in clinical supervision.

Application Requests

Provisional Applicants:

Three applications were presented to the Board for review and consideration.

Employer Applicants:

- 1) Pressley Ridge-Youth Service worker and Recruiting and Certification Specialist
- 2) KVC- Foster/Adoptive Case Manager
- 3) New Martinsville Center – Social Worker
- 4) Changes- Social Service Specialist

Following deliberation, it was M/S/P (Maniskas/Gottlieb/all in favor) to 1) approve the following applicants as eligible for a Provisional License: JR and Br 2) The following applicants were denied eligibility based on degree major: EG 3) approve the applications of Pressley Ridge and KVC in the aforementioned positions 4) pend the application of Changes as it appears the position is fee for services and pend the application of New Martinsville Center until additional information is received on the supervision of this position as it appears the only social worker would be a Provisional Licensee

VJ will send letters to applicants.

Other application requests:

Six individuals were presented. 1) AB self reported nursing license suspension in 2000 for a tampered urine screen-she is applying for a Temporary Permit and has since obtained her MSW 2) NR is requesting extension of CEUS and expired 12/1/2015 3) TWY and BB are requesting a 5th permit 4) AK had applied for LICSW candidacy but agency was not listed on Secretary of State's web page. Additional information provided by agency 5) AM wrote a letter to each Board member requesting permission to sit for LCSW-although she does not have 2 years pd post MSW experience; wants to include volunteer work in Mexico. She also has passed the clinical exam.

It was M/S/P (Heasley/O'Reilly/all in favor) to approve AB for a temporary permit, deny the request of NR to renew her license without obtaining all required CEUs, request what "paid internship" means for the employer of AK, grant additional permits for TWY and BB, and approved AM for LCSW licensure as she has already passed a clinical exam and is working on her supervision

Disciplinary Committee:

It was M/S/P (Gottlieb/Maniskas/all in favor) to go into Executive Session to discuss current complaints. Following Executive Session, it was (O'Reilly/Maniskas/all in favor) to end the Executive Session.

It was M/S/P (Heasley/O'Reilly/all in favor) to dismiss case LS20159 due to lack of probable cause and assign JP20158 for investigation.

Additionally staff is to prepare a list of Emeritus licensees for the next Board meeting in order to solicit interest in additional investigators.

New Business/Announcements:

Patricia distributed a summation of her involvement with ASWB and the direction of various initiatives.

Barbara presented a School Social Work Association resolution statement forwarded to her from a school social worker who had previously applied for LICSW candidacy. Vickie will follow up.

Next meeting date: January 20, 2016 @ 11:30 am in the conference room at the Lottery Building.

Meeting Adjourned.

Respectfully Submitted,

Vickie James, Executive Director

WV Board of Social Work
Board Meeting Minutes

February 11, 2016

WV Lottery Building Conference Room, 5th Floor.

Attendance: Rita Brown (Chair), Jody Gottlieb, Chris Maniskas, Lucy Eates (phone) Patricia O'Reilly, Barbara Heasley (phone), Vickie James

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Maniskas/Gottlieb/all in favor) to approve the December 3 minutes as submitted; all in favor.

Budget/Purchasing Card: Members were referred to the Monthly Line Item Report for FY 2016 through January 2016. Year to date expenditures and revenues are on target with the budget.

Members were also referred to the P Card Log sheet for the periods of November 3-November 30, 2015 for expenditures totaling \$928.31 and for the period of December 3-December 30, 2015 for expenditures totaling 847.73. It was M/S/P (Maniskas/Heasley/all in favor) to accept the P Card statement and receipts as presented.

The ASWB dues statement was presented for payment in the amount of \$1000. It was M/S/P (Eates/Gottlieb/all in favor) to approve payment of dues.

Members were also presented with copies of the Management Report resulting from the program evaluation of the Board's purchasing card program conducted in late 2014 for the period of July 1, 2012 to June 30, 2014. Vickie reported that she and Amy met with staff to discuss the program evaluation on February 5, 2016

Staff Updates

Licensing Summary: Twenty-five new licenses were issued for December and January: 16 at the LSW level (four are DHHR Conversions), 7 LGSWs, 1 LCSW and 1 LICSW. Eighteen social work permits were issued in that same time period. 41 Provisional Licenses were issued-22 of those were restricted licenses for DHHR, and of the remaining 19 issued, 8 of those were to the private sector and 11 to DHHR. The total number of licenses under supervision of the Board total 4,000.

Legislative Update: Rita and Vickie reported on a recent meeting with Delegate Howell, Chairman of the House Government Organization Committee and attorneys of the Committee. As previously noted in an email to Board members, the Chairman was meeting with various Boards in preparation of changing Board composition to address concerns arising from the North Carolina Dental case. The Legislature proposes that

individuals with an active license may not compose a majority of the Board; the majority of members must be “non market participants” in that they are either public members or non-working emeritus members. Higher education members are considered active market participants if they have a license. A number of Boards have had their Board composition already changed but health related boards will not experience changes until following a study resolution. The Chairman asked for Board input on recommended changes.

Members discussed ensuring the following representation on the Board: public sector experience, experience in the private sector, consumer representation, social work higher education, and someone who has attained independent licensure status. Also, geographical representation needs to be a consideration. The Chairman asked that a letter be sent to him before the end of the Legislative session. It was M/S/P (O’Reilly/Gottlieb/all in favor) that Vickie will prepare a letter to be sent to Chairman Howell.

Provisional Licenses given the RPL Option: Vickie has sent out a memo and revised application to individuals who renewed or were due to renew through June 2015, giving them the option to pursue a restricted license. This is about 20% of the eligible applicants. Folks who may have already renewed in the past two months were given the option applying their renewal fee toward the new license fee. The Board was asked how far back they may want to apply that privilege. It was M/S/P (Gottlieb/Heasley/all in favor) to give individuals who renewed in October, November and December that option as well.

Office Lease: Plans are underway for the Lottery Building to be rented by only agencies that are under the Department of Revenue, which means the Real Estate Division will be moving and henceforth the Board. There is space available at the Greenbrooke Building on Smith St. which will accommodate our needs. Vickie has looked at two options in the building, which is to be renovated and recarpeted by July 2016. However, this will result in an increase of rent by almost \$300 per month or around \$1188 a month. It was M/S/P (Maniskas/Eates/all in favor) to approve the increase in rent.

Fax: The current fax machine requires a new drum which will cost about \$230 to replace. The machine is very old, and Vickie has been provided a quote for a Canon L100 for \$349.00. This includes shipping, all start up supplies, programming to our specifications, and user training. It was M/S/P (O’Reilly/Maniskas/all in favor) to approve this expenditure.

Legislative Rules: A process needs to be developed to assure any rules are proposed in a timely manner. The Board needs to address continuing education to accommodate the veteran training, and it has been suggested some changes be made to the rules governing LICSWs, which are scant. Suggestions include Skype or videoconferencing for supervision, documentation requirements. Also the Board may want to look at teletherapy or comparing what other states do. Vickie was requested to research NC and Ohio and contiguous states rules for clinical licensure before the next meeting.

Provisional License Applicants

Ten applications were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (O'Reilly/Maniskas/all in favor) to 1) approve the following applicants as eligible for a Provisional License: RP, ST, MMS, and VN (pending receipt of documentation previously requested) 2) deny eligibility to the following applicants based on degree major: JH, NR, KC, MN, CM and LW (who may be reconsidered upon enrollment in the MSW program fall 2016). Vickie will follow up with letters to all applicants.

Disciplinary Committee:

It was M/S/P (Gottlieb/O Reilly/all in favor) to go into Executive Session to discuss current complaints. Following Executive Session, it was (Eates/Gottlieb/all in favor) to end the Executive Session.

It was M/S/P (Gottlieb/O'Reilly/all in favor with Eates and Heasley abstaining) to dismiss Case #20152 due to lack of probable cause. The Board found probable cause for Case #20156 and Vickie is follow up with K. Campbell, Attorney General for the purposes of preparing a Complaint and Consent Order for the Board's consideration at its next meeting.

Investigator Solicitation: Members were referred to the list of Emeritus licensees in their packets order to solicit interest in additional investigators. Members should review the list and make recommendations for potential applicants. It was suggested that Vickie also prepare a list of inactive licensees for the Board's consideration.

Employer Applicants

- 1) Integrated Resources-Support Services Case Manager
- 2) Health Consultants Plus-Case Manager and Interim Social Worker/Social Worker
- 3) Human Resource and Development-Service Coordinator
- 4) Burlington United Methodist Family Services (previously approved employer)-seeking approval for Home Finder position

Following deliberation, it was M/S/P (O'Reilly/Gottlieb/all in favor) to 1) approve the applications of Integrated Resources, Human Resources and Dev. And Burlington United Methodist Family Services in the aforementioned positions 2) approve Health Consultants Plus for the Case manager position and pend the decision on the social work positions until additional information is requested and received.

Vickie will send letters to applicants.

Other application requests

Six individuals were presented. 1) FP has been licensed in PA since 1989 but has never tested as she was grandfathered in. She is seeking LSW status in WV 2) CD has been provisionally licensed for the past four years and failed her exam; she works for a private agency as a Youth Service Worker and desires another Provisional License but her degree is outside those now specified in legislative rule 3) AB's permit expires at the end of February and is requesting a delay in testing until May as she is working with her former professor to better prepare for the

test 4) DC is requesting a 5th permit and has made reasonable efforts to pass the exam in previous attempts; she is now pursuing the accommodations policy at ASWB 5) TC self-reported a DUI on renewal 6) Women in Balance provided requested information on a paid internship

It was M/S/P (O'Reilly/Heasley/all in favor) to approve FP for a WV license at the LSW level, approve CD for a new Provisional License, extend test approval and permit for AB until the end of May only, approve DC for another permit, approve TC for renewal contingent on documentation of fines or sanctions, and approve AK for LICSW candidacy at her employer Women in Balance. Vickie will follow up with letter to the applicants.

New Business/Announcements:

In follow up to a presentation at the Auditors Seminar for Licensing Boards, the Board was asked to consider developing performance measures for the coming fiscal year.

Next meeting date: March 10 @ 1:30 pm in the conference room at the Lottery Building.

Meeting Adjourned.

Respectfully Submitted,
Vickie James, Executive Director

WV Board of Social Work
Board Meeting Minutes

March 10, 2016

WV Lottery Building Conference Room, 5th Floor.

Attendance: Rita Brown (Chair), Jody Gottlieb, Chris Maniskas, Lucy Eates, Patricia O'Reilly, Barbara Heasley Vickie James

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Gottlieb/Eates/all in favor) to approve the February 11minutes as submitted; all in favor.

Budget/Purchasing Card: Members were referred to the Monthly Line Item Report for FY 2016 through February 2016. Year to date expenditures and revenues are on target with the budget.

The 2017 budget should be presented at the next meeting of the Board. Vickie was instructed to provide an evaluation of office staff prior to the next meeting and make recommendations of areas of need or increases.

Members were also referred to the P Card Log sheet for the periods of January 31-February 12, 2016 for expenditures totaling \$1565.16. It was M/S/P (Eates/Gottlieb/all in favor) to accept the P Card statement and receipts as presented.

Staff Updates

Office Operations: Vickie reported that Jasmine Stavrakis has resigned effective at the end of the month. Options for hiring temporary staff were discussed and it was M/S/P (Heasley/Maniskas/all in favor) for Vickie to fill the position as necessary.

Licensing Summary: Seventeen new licenses were issued for January: 7 at the LSW level (one DHHR Conversion), 7 LGSW, 1 LCSW and 3 LICSW. Three social work permits were issued in that same time period. The total number of licenses under supervision of the Board total 4,012.

Legislative Update: The Board's rule is winding itself through the legislative process and has passed through the committee process and is on 3rd reading this date in the House. It should be out of the Legislature by the end of the session on the 12th.

Updates on RPLs: All provisionally licensed social workers in DHHR that were licensed before July 1, 2015 were sent an email and expedited application process giving them the option of applying for a restricted license. The total number of eligible applicants is 105. The deadline for this application is April 15.

Office Lease Update: Nothing new to report; renovations have already started on the Board's suite of offices.

Provisional License Applicants

Three applications were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (O'Reilly/Maniskas/all in favor) to 1) approve the following applicants as eligible for a Provisional License: KH 2) deny eligibility to the following applicants based on degree major: BL and JH. Vickie will follow up with letters to all applicants.

Jody presented the report from the Ad Hoc committee on Human Service Degrees. Prior to adopting the policy, the Board opted to test the proposed policy for future applications.

Disciplinary Committee:

Lucy reported on the effort to acquire another investigator for the Board. A list of Emeritus licensees had been prepared and circulated to identify potential applicants.

It was M/S/P (O'Reilly/Maniskas/all in favor) to go into Executive Session to discuss current complaints. Following Executive Session, it was (Eates/O'Reilly/all in favor) to end the Executive Session.

There are currently 11 cases in various stages of investigation or preliminary inquiry. It was M/S/P (Gottlieb/O'Reilly/all in favor with Eates and Heasley abstaining) to assign cases 201513 and 20161 for investigation, and in the case of Monica Cogle, #20156 to delete the charge of 1.06 Conflict of interest and continue to a consent for a Reprimand against her license on the violations of 1.07 Privacy and Confidentiality and 1.03. Resultant disciplinary action shall include a minimum of a six-hour course in Ethics which should address the issue of Privacy and Confidentiality and informed consent within a six-month period, in addition to payment of administrative costs incurred by the Board.

Other application requests

Three individuals were presented. 1) JB submitted an application for Provisional Eligibility and self-reported a DUI in 2006 with no recurrence 2) CG self-reported reckless driving charge on renewal 3) KM converted license in 2006 and it expired April 2012 following personal tragedy; Asking for reinstatement

It was M/S/P (Maniskas/O'Reilly/all in favor) to approve JB for a provisional license eligibility, renew CG's license and reinstate the license of KM following receipt of her licensure fee and application. Vickie will follow up with letter to the applicants.

Legislative Rules for 2016

The Board decided the next meeting will include a work group meeting to address upcoming rule changes.

New Business/Announcements:

Rita noted that John David Smith has volunteered for the Continuing Education Committee.

Next meeting date: May 9 @ 10:00 pm in the conference room at the Lottery Building. The afternoon will be spent in working on proposed rules changes for the upcoming Legislative session.

Meeting Adjourned.

Respectfully Submitted,
Vickie James, Executive Director

WV Board of Social Work
Board Meeting Minutes

May 9, 2016

WV Lottery Building Conference Room, 5th Floor.

Attendance: Rita Brown (Chair), Jody Gottlieb, Chris Maniskas, Lucy Eates, Patricia O'Reilly, Barbara Heasley Vickie James

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Heasley/Eates/all in favor) to approve the March 10 minutes as submitted; all in favor.

Budget/Purchasing Card: Members were referred to the Monthly Line Item Report for FY 2016 through April 2016. Year to date expenditures and revenues are on target and revenues exceed expenditures modestly at this point.

Members were also referred to the P Card Log sheet for the periods of March 3-March 29 for expenditures totaling \$695.93. It was M/S/P (Maniskas/Eates/all in favor) to accept the P Card statement and receipts as presented.

The 2016 budget was presented with areas of recommended increase:

- 1) additional monies allocated for computer maintenance contingent upon approval of managed network services contract which will allow updates and service needs to be provided more timely and allow remote access. This will cost approximately \$3780 annually. Additional monies are budgeted for web site development with plans to allow online renewals, as well as back up services for server previously approved by Board.:
 - Web hosting = \$360
 - Web site development/maintenance (changes we discussed Thursday) = \$3000
 - Remote Monitoring & Management (RMM) service = \$3780 (per quote sent Friday – includes support for server)
 - Offsite backup services for server = \$1200
 - TOTAL = \$8340

Currently the Board allows up to \$8000 for computer but has not expended this amount. Vickie recommends this item be increased to \$8500

- 2) as approved previously, the anticipated increase in rent of \$297 a month or \$3,564 annually.

Staff Updates

Licensing Summary: Twenty-seven new licenses were issued for March and April 15 at the LSW level (five DHHR Conversion), 9 LGSW, 1 LCSW and 3 LICSW. Nine provisional

licenses were issued (5 DHHR and 4 private) and 23 restricted licenses were issued to DHHR. The total number of licenses under supervision of the Board total 4,113

Staffing Updates: As previously relayed to the Board, Amy's last day is today. Two of Rita's new graduates -Katie Chambers and Lena Lambert have been hired as Temporary employees. Katie was introduced to the Board and Lena starts on June 1.

Updates on RPLS: As previously communicated, the Board's rule was vetoed with the Governor's veto of the bundled rules bill. Several opportunities to request the rules be made part of the special session have been explored but It is uncertain if this will be part of the call.

ASWB score reports: Members were referred to the ASWB 2015 Pass rates which were inadvertently left out of the packets in March.

Office Lease Update: It appears a move in September is more likely according to the Real Estate Division.

Disciplinary Committee:

Lucy reported on the effort to acquire another investigator for the Board. Linda Morrison, currently an inactive licensee with several years of experience in DHHR, has agreed to serve as an investigator. It was M/S/P (Eates/Gottlieb/all in favor) to offer Linda a contract at \$50 per hour.

Lucy reported that the committee is following 12 active complaints: 2 have been offered consent agreement, one is under investigation, and five have been requested to provide additional information. The committee planned to present three cases today.

It was M/S/P (Gottlieb/O'Reilly/all in favor) to go into Executive Session to discuss the three complaints. Following Executive Session, it was M/S/P (Gottlieb/O'Reilly/all in favor) to end the Executive Session.

The It was M/S/P (Maniskas/Gottlieb/all in favor with Eates and Heasley abstaining) to assign cases 201515, 20161 and 20167 for investigation.

Provisional License Applicants

Four applications were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (Gottlieb/O'Reilly/all in favor) to 1) approve the following applicants as eligible for a Provisional License: DB and TR 2) deny eligibility to the following applicants based on degree major: HP and RK. Vickie will follow up with letters to all applicants.

Employer Application Modification

WVU CED made application to expand the pool of approved positions to include Community Service Specialists in the Modify program; the position is consistent with the scope of practice for provisional licensure. It was M/S/P (Gottlieb/Heasley/all in favor) to approve this request.

Other application requests

Six individuals were presented. 1) PH and TWY requesting a sixth permit 2) PN has been licensed in Hawaii since 1995 but has never tested; has a PhD in Social Welfare; 3) AS's employer has agreed to quarterly reporting and AS has requested approval for LICSW candidacy 4) Two requests from individuals licensed after July 1, 2015 who want to apply for restricted licensure RK in September 2015 and OM licensed in August 2015.

It was M/S/P (Eates/Heasley/all in favor) to 1) approve PH and TWY for a sixth permit, and application. Vickie will follow up with letter to the applicants 2) approved PN for licensure at the LCSW level which is equivalent to her level of licensure in Hawaii, 3) approve AS for clinical candidacy 4) table any decisions on RPL licensure until after meeting with the Commissioner and others in the Bureau.

Continuing Education Rules

The Board reviewed current rules and made a number of recommendations for change. Vickie will incorporate these recommendations into a draft to be presented at the next Board meeting.

New Business/Announcements:

None

Next meeting date: June 14 @ 11:00 pm in the conference room at the Lottery Building.
Meeting Adjourned.

Respectfully Submitted,
Vickie James, Executive Director

WV Board of Social Work
Board Meeting Minutes

June 14, 2016

WV Lottery Building Conference Room, 5th Floor.

Attendance: Rita Brown (Chair), Jody Gottlieb, Chris Maniskas, Patricia O'Reilly, Barbara Heasley Vickie James

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Maniska/Gottlieb/all in favor) to approve the May 9 minutes as submitted; all in favor.

Budget/Purchasing Card: Members were referred to the Monthly Line Item Report for FY 2016 through May 2016. Year to date expenditures and revenues are on target and revenues exceed expenditures at this point.

Members were also referred to the P Card Log sheet for the periods of May 3-June 3, 2016 for expenditures totaling \$423.31. It was M/S/P Heasley/Maniskas/all in favor) to accept the P Card statement and receipts as presented.

Vickie reported that unfortunately there have been some delays in obtaining a P Card for her and she has incurred some expenses on her personal credit card, which can be reimbursed through a submitted expense account.

Staff Updates

Licensing Summary: Twenty new licenses were issued for May: 11 at the LSW level (five DHHR Conversion), 7 LGSW, and 2 LICSW. Five provisional licenses were issued (4 DHHR and 1 private) and 8 restricted licenses were issued to DHHR. Nineteen Temporary Permits were issued. The total number of licenses under supervision of the Board total 4,127

Staffing Updates: Two of Rita's new graduates -Katie Chambers and Lena Lambert have been hired as Temporary employees. Lena was introduced to the Board and started on June 1.

Contingency Planning on Budget Impasse: This item was no longer necessary for consideration as the Legislature reached agreement on the Budget bill. Additionally, Rita Brown received communication from Commissioner Exline later in the meeting that the Rules bundle bill also passed this date.

Update on RPLS: Several Provisional licensees have requested restricted licensure. Vickie relayed a recent conversation with Susan Richards, Director of Training, who recommended that a policy be developed so that individuals know they cannot switch

licensure, and it is unclear if this is the general belief set in DHHR. Susan is working on obtaining mutual dates with the Commissioner.

ASWB Policy: Members were referred to Exam Use Policy in their packets.

Disciplinary Committee:

Lucy reported that the Consent Order involving Monica Cogle has been signed by Ms. Cogle. Case 20153 is going to hearing, as the licensee refused to sign the revised Consent Order.

Provisional License Applicants

Five applications were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (Gottlieb/Heasley/all in favor) to 1) approve the following applicants as eligible for a Provisional License: BL and CQ (contingent upon enrollment in the MSW program 2) deny eligibility to the following applicants based on degree major: SR and PN. 3) deny eligibility for MH but offer reconsideration after she attains Gerontology Certificate. Vickie will follow up with letters to all applicants.

Employer Applications

Five Employers made Application to hire Provisional Licensees:

1. McDowell Nursing and Rehab for the position of social worker
2. St Johns Home for Children: Case Manager, Residential Youth Care worker and Assistant Director
3. Trinity Family Support, LLC-Right from the Start Coordinator
4. Family Preservation Services of WV-Case Manager Supervisor, Case Manager
5. Mildred Bateman-Social Worker

It was M/S/P (O'Reilly/Gottlieb) to approve McDowell Nursing and Rehab, Mildred Bateman as requested; approve St. Johns Home for Children for the positions of Case Manager, and deny Residential Youth Care Worker since a license is not required, and conditionally approve Assistant Director for only the service element of the Job Description for the individual in that position; and pend Family Preservation Services (license not required for positions) and Trinity Family Support pending the receipt of additional information.

Other application requests

Nine individuals were presented.

- 1) AB, and JB requesting a sixth permit
- 2) CD requesting a permit extension in order to take Licensure Prep class;
- 3) KW requesting opportunity to convert license if she passes exam August 31; her temp license expires 7/30/16 and she is willing to take demotion after her license expires in order to have opportunity to convert license
- 4) EFCD self reported DUI (less than .15) occurring on 12/20/14 for July renewal. Provided documentation of successful completion of WV Interlock program from March 31, 2015 to Feb. 17, 2016
- 5) VD Temp licensee previously extended due to medical reasons. Submitted FMLA documents as she was off September 18, 2015 to May 1, 2016;

- 6) VK: Janie Howsare requesting consideration of 87.5 hours for this candidate as this contract not previously submitted for LICSW candidacy
- 7) SF-C was previously licensed in 1994 through Temp Process Expired 1999 and previous director refused to reinstate despite several attempts
- 8) RM Submitted application for Temp Permit per AP but she was licensed previously but never tested as she was grandfathered in with licensure law

It was M/S/P (O'Reilly/Heasley/all in favor) to approve all requests with the exception of RM, who should take the licensing exam as part of her temporary permit. CD was approved for another permit and will be instructed to obtain a study coach as well as the other two permits approved.

Continuing Education Rules

The Board reviewed the draft presented in follow up to discussion at the last meeting. It was M/S/P (Gottlieb/Heasley) to file the rules with the Secretary of State.

Next meeting date: August 25 @ 1:30 pm in the conference room at the Lottery Building.

Meeting Adjourned.

Respectfully Submitted,
Vickie James, Executive Director

BOARD MEMBERS

WV Code §30-30-4

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LGSW Seat-Vacant

Pursuant to the WV Code §30-30 members continue to serve pending reappointment or other nomination as determined by the Governor.

Board Staff:

VICKIE JAMES, ACSW, LCSW

Executive Director

JASMINE STAVRAKIS

Administrative Assistant

KATIE CHAMBERS

Administrative Assistant

Affiliations

The Board is a member of the Association of Social Work Boards and the WV Association of Licensing Boards.

FINANCIAL REPORT ENDING JUNE 30, 2017

The Board is self-supporting by the collection of fees.

Expenditures and Revenue: July 1, 2015-June 30, 2017

<u>Obj Code</u>	<u>Obj/Svc Name</u>	<u>FY 2017</u>	<u>FY 2016</u>
1200	PERS SERV PERM POS(W/ PR DEDUC)	71,600.02	94051.78
1201	PERS SERV TEMP POS(W/O PR DEDUCT)	19,251.00	8,263.25
1203	OVERTIME	48.00	
1206	ANNUAL INCREMENT		841.01
2200	PEIA FEES	5,108.70	100.00
2202	SOCIAL SECURITY MATCHING	6,765.91	7,743.96
2203	PUBLIC EMPLOYEES INS	4,813.91	10,083.98
2205	WORKERS COMPENSATION	300.00	300.00
2207	PENSION AND RETIREMENT	8,625.40	11,173.82
2208	WV OPEB CONTRIBUTION	2,733.73	3,749.00
3200	OFFICE EXPENSES	2,774.12	2,408.81
3201	PRINTING AND BINDING	545.28	310.41
3202	RENT EXP (REAL PROP) BLDG	13,893.84	11814.96
3203	UTILITIES	523.56	995.45
3204	TELECOMMUNICATIONS	1,246.10	1,754.29
3205	Internet Service	499.28	
3206	CONTRACTUAL SERVICES	2,107.98	13.70
3207	PROFESSIONAL SERVICES	14,998.18	4,675.90
3211	TRAVEL EMPLOYEE	3,562.93	3,871.99
3213	COMPUTER SERVICES INTERNAL	4,700.00	4,850.00
3214	COMPUTER SERVICES EXTERNAL	9,159.64	540.00
3217	RENTAL (MACHINE & MISC)	2,164.50	1,831.50
3218	ASSOC DUES & PROF MEMBERS	1,000.00	1,000.00
3219	FIRE/AUTO/BOND/ & OTHR IN	2,668.00	2,824.00
3220	FOOD PRODUCTS		124.37
3233	HOSPITALITY	150.68	169.17
3241	MISCELLANEOUS	75.94	
3242	TRAINING & DEV - IN STATE	465.00	160.00
3244	POSTAL	7,367.77	7,200.90
3245	FREIGHT		76.48
3247	SOFTWARE LICENSES	2,048.96	
3248	COMPUTER EQUIPMENT	2,434.95	1,088.00
3252	MISC EQUIPMENT PURCHASES		415.32
3272	PEIA RESERVE TRANSFER	840.00	871.00
6101	COMMUNICATION EQUIPMENT REPAIRS		100.00
3324	STATE TREASURER'S OFFICE FEES	60.00	15.00
6100	OFFICE REPAIRS	125.00	
	Total Expenditures	\$192,658.38	183,403.05
	Total Revenue	\$230,276.00	\$215,141.56
	Total Fund: 8513	\$37,617.62	\$31,493.53
	 Year End Operating Cash Balance	 \$307,325.00	 \$269,707.00

CATEGORIES OF SOCIAL WORK LICENSURE IN WEST VIRGINIA

Licensed Social Workers

W Va. Code §30-30-8, §30-30-10, §30-30-12, §30-30-14

WV has four levels of licensure

A-Licensed Social Worker

B-Licensed Graduate Social Worker

C-Licensed Certified Social Worker

D-Licensed Independent Clinical Social Worker

TITLE	INITIALS	EDUCATION	POST-GRAD EXPERIENCE	SUPERVISION REQUIRED	ASWB EXAM REQUIRED
Level A - Social Worker	LSW	BSW*	N/A	N/A	Bachelors
Level B - Graduate Social Worker	LGSW	MSW	N/A	N/A	Masters
Level C - Certified Social Worker	LCSW	MSW	2 years	N/A	Advanced-Generalist
Level D - Independent Clinical Social Worker	LICSW	MSW	2 years full time/3,000 hours clinical	2 years / 100 hours	Clinical

**Individuals with related degrees as specified in legislative rule may obtain licensure as a LSW by complying with all the terms of a four year provisional licensure period.*

The beginning letter of the license number will denote what level of licensure and scope of practice an individual is practicing.

For the period of July 1, 2015 to June 30, 2017, 434 new licenses were issued. As of June 30, 2017, there were 3,532 individuals who were actively practicing with a regular license, meaning they have successfully passed the exam commensurate with their licensure level.

Temporary Social Work Permits

WV Code §30-30-22

Social Work Permits are issued to new graduates of BSW or MSW programs. Individuals in their last semester of coursework may also make application for a temporary permit. The permit is issued for six months, which allows the individual to seek employment and practice while he/she prepares to sit for the Bachelors or Masters exam. The individual must test within the six-month period, but may obtain additional up to three additional permits if necessary before a petition needs to be made to the Board for additional considerations. For the period of July 1, 2015 to June 30, 2017, 334 permits were issued for both BSW and MSW graduates.

Provisionally Licensed Social Workers

WV Code §30-30-16

A Provisional License is an alternative pathway for individuals desiring to practice social work but who do not have a degree in social work. A Provisional License permits individuals to practice with a Board approved employer under the supervision of a degreed and licensed social worker. Within the four-year period of supervised employment, the individual must complete four core classes in social work (either online or at the social work program of choice) and successfully sit for the Bachelor's exam. The individual will then be able to convert his/her provisional license to become a Licensed Social Worker.

For the past two fiscal years, 408 individuals have been issued Provisional Licenses. This number is almost 67 more than the previous biennial period. The Department hired 334 (an increase of about 67 over the preceding 2-year period) of those individuals and the private sector accounted for 74 of those licensed. Of the licenses issued in this two-year period, 118 individuals have since left employment and terminated the provisions of their agreement -100 in DHHR (30% of those provisionally licensed in the Department in the biennial period) and 18 or 24% of those provisionally licensed in the private sector.

As of June 30, 2017, 397 individuals were practicing with a Provisional License.

LICENSE STATISTICS

A. New Licenses Issued from July 1, 2015 through June 30, 2017

	FY 2017	FY 2016
Social Work Permits (BSW & MSW Graduates) ¹	160	174
Provisional/Temporary -Other Degree	180	223
LSW LGSW LCSW LICSW Issued	207	227
LSW Via Alternative Provisional License Process	<u>28</u>	<u>34</u>
Total New Licenses Issued	575	658

** This is duplicative number as a substantial number of permits converted to full licensure within this time period*

B. Total Active Licenses by Category (includes new issues):

	FY 2017	FY 2016
Social Work Permits-BSW & MSW Graduates	123	171
Provisional/Temporary -Other Degree ¹	397	418
Licensed Social Worker	2072	2188
Licensed Graduate Social Worker	657	594
Licensed Certified Social Worker	307	326
Licensed Independent Clinical Social Worker	<u>496</u>	<u>446</u>
Total Active Social Workers as of June, 30	4052	4143

¹ Includes 211 individuals provisionally licensed as per SB 559

C. Inactive Status Licenses Issued (Individuals not currently practicing but who are eligible to activate license to take social work employment):

	FY 2016	FY 2016
	76	79

LICENSING EXAMINATION

The Association of Social Work Boards (ASWB) owns and maintains the social work licensing examinations that are used to test a social worker’s competence to practice ethically and safely. The exams provided by the Association of Social Work Boards are used in every U.S. state except California, as well as the District of Columbia, ASWB develops and maintains four categories of social work licensure examinations: Bachelors, Masters, Advanced Generalist, and Clinical.

ASWB provides the following pass rates annually to the Board of Social Work. They note that percentages of pass and fail rate ‘are most representative of groups numbering more than 200. These percentages are not representative of groups with fewer than 100 candidates, and generalization should not be made from rates for these groups.’ The table below is representative of individuals taking the examination for the first time and does not reflect pass rates for individuals who retested in the same exam category.

Pass Rates for 2016

Exam Category	National			WV		
	Total Number of Examinations	Number passed	Percentage Pass Rate	Total Number of Exams	Number	Percentage Pass Rate
Bachelors	4,097	3,145	76.8	125	78	62.4
Masters	15,442	12,535	81.2	107	84	78.5
Advanced Generalist	176	100	56.8	13	8	61.5
Clinical	13,598	10,910	78.2	22	17	77.3

Pass Rates for 2015

Exam Category	National			WV		
	Total Number of Examinations	Number passed	Percentage Pass Rate	Total Number of Exams	Number	Percentage Pass Rate
Bachelors	4,059	3,145	77.5	133	85	63.9
Masters	15,145	12,198	80.5	100	77	77
Advanced Generalist	196	127	64.8	28	17	60.7
Clinical	12,981	9,872	76	25	21	84

**Active Social Work Licenses by County
June 30, 2017**

County	Number of LSWS	Number or LGSWs	Number of LCSWs	Number of LICSWs	Total Active Licenses by County
Barbour	26	1	1		28
Berkeley	57	38	7	46	
Boone	14	5		1	20
Braxton	13	2	1	1	17
Brooke	9	5	4	2	20
Cabell	139	19	28	25	211
Calhoun	13				13
Clay	6	2	1		9
Doddridge	3		1		3
Fayette	64	14	4	13	95
Gilmer	12	2			14
Grant	13	3	1	1	18
Greenbrier	50	14	5	13	82
Hampshire	7	7	1	6	21
Hancock	17	1	5	3	26
Hardy	9	7	2	3	15
Harrison	68	29	5	10	112
Jackson	28	3	2	5	40
Jefferson	20	16	8	28	72
Kanawha	231	54	38	46	369
Lewis	29	4	2	4	39
Lincoln	26	1	1	1	29
Logan	44	3		1	49
Marion	49	37	16	17	119
Marshall	21	8	1	5	35
Mason	27		1		28
McDowell	16	1			17
Mercer	98	18	5	10	131
Mineral	27	7	2	3	39
Mingo	27	2	1		31
Monongalia	56	124	32	54	266
Monroe	15			1	16

County	Number of LSWs	Number or LGSWs	Number of LCSWs	Number of LICSWs	Total Active Licenses By County
Morgan	3	1	1	4	9
Nicholas	28	7	2	1	38
Ohio	74	28	21	24	143
Out of state	163	75	42	105	385
Pendleton	6		1	3	10
Pleasants	6			1	7
Pocahontas	7		2	2	13
Preston	18	12	5	8	43
Putnam	59	19	5	4	84
Raleigh	154	31	15	19	219
Randolph	45	12	9	3	69
Ritchie	6				6
Roane	18		3	1	22
Summers	16	4	1	1	22
Taylor	15	3	4	1	23
Tucker	4	2			6
Tyler	5	2	1	1	9
Upshur	31	3		4	8
Wayne	29	4	3	1	37
Webster	10	3	2		14
Wetzel	16	3		2	21
Wirt	3			1	4
Wood	92	19	15	11	137
Wyoming	30	2			32
Total	2072	657	307	496	3532
Total FY 2016	2170	640	325	460	3595

COMPLAINT AND DISCIPLINARY ACTION REPORT 25CSR6

All complaints against a license are referred to the Disciplinary Committee within the Board of Social Work. The committee gathers information during preliminary inquiry, monitors consent order compliance, and makes recommendation to the Board for resolution.

Summary of Complaints July 1, 2015 through June 30, 2017

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
7/9/2015	20156	Employee in therapeutic session intervened inappropriately, violating privacy and physical contact	Entered into Consent Order agreeing to Reprimand, ethics continuing education and payment of Administrative costs	6/16/16
8/7/2015	20157	Exceeded scope of practice, violation of confidentiality and HIPPA; false allegations	Board did not find probable cause; complaint dismissed	9/24/15
8/17/2015	20158	Sexual contact with client during investigation	Investigation /resolution pending	
8/26/2015	LS20159	Violation of Confidentiality and Privacy	Board found no probable cause	12/3/2015
9/1/2015	PG201510	Falsified license	Matter referred to Prosecuting Attorney in Kanawha county	9/18/2015
10/16/2015	201511	Relapse in recovery	Additional information requested but was unable to locate licensee since May 2016 (certified letter returned unclaimed). Now incarcerated	
10/19/2015	201512	Neglect of client's medical needs	No probable cause found	2/11/16
11/16/2015	201513	Unprofessional conduct; failure to fulfill job duties, etc.	No probable cause found-dismitted	5/22/2017
11/24/2015	201515	Provided false testimony and documentation	Board found no probable cause following investigation	3/16/2017
12/21/2015	201516	Conflicts of interest, informed consent, discrimination, scope of practice	Resolution pending Board action negated with 2 nd complaint 12/2016	
1/15/2016	20161	Privacy, derogatory language to clients, etc.	Board found no probable cause following investigation	3/16/2017
1/27/2016	20162	Alleges unprofessional conduct in Child Protective Service matters	Not accepted-not a social worker	2/12/16 (letter sent)
1/27/2016	20163	Alleges unprofessional conduct in Child Protective Service matters	Not accepted-no jurisdiction	2/12/16 (letter sent)
1/27/2016	20164	Alleges unprofessional conduct in Child Protective Service matters	Not accepted-no jurisdiction	2/12/16 (letter sent)
1/27/2016	20165	Alleges unprofessional conduct in Child Protective Service matters	Not accepted-no jurisdiction	2/12/16 (letter sent)
2/3/2016	20166	Dual relationship initiated with son of APS client	Following preliminary inquiry, a letter of warning issued but no further discipline taken	9/12/2016
2/12/2016	20167	Sexual abuse of juvenile client	Criminal charges have preempted complaint	

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
3/9/2016	20168	False documentation and claimed visits when none were made	Licensee failed to respond to complaint and license was restricted to DHHR-red flagged against further application	9/12/2016
3/14/2016	20169	Alleged insensitivity/cruelty in private conduct	Not accepted-no jurisdiction	4/15/16 (letter sent 4/18)
3/15/2016	201610	Alleged that CPS investigator was friends with subject of investigation	Not accepted-no jurisdiction	4/15/16 (letter sent 4/18)
3/17/2016	201611	Failure to return agency/state issued property	Not accepted-no jurisdiction	4/15/16 (letter sent 4/18)
3/18/2016	201612	False documentation and claimed visits when none were made; fraudulent billing of expenses	Licensee did not address issues in response and license was restricted to DHHR-red flagged against further application	9/12/2016
5/2/2016	201613	Vague allegations of maltreatment of licensee's children and harassment of ex-partner	Disciplinary Committee reviewed/did not accept complaint	5/23/2016
6/30/2016	201614	Violation of confidentiality, false documentation, fraud, unprofessional conduct	Active Investigation	
8/8/2016	201615	Alleges unfair treatment due to non-compliance with treatment	Disciplinary Committee reviewed/did not accept complaint	8/25/2016
9/12/2016	201616	Falsification of home visit	Active Investigation	
		Case assignment/numbering error		
9/19/2016	201618	Violation of agency policy after employee filed a harassment complaint	Disciplinary Committee reviewed/did not accept complaint-personnel issue	10/14/2017 (letter mailed 10/24)
9/28/2016	201619	CPS issues-	Disciplinary Committee reviewed/did not accept complaint	10/14/2017 (letter mailed 10/24)
10/7/2016	201620	Employee is engaged to a juvenile (not a client)	Disciplinary Committee reviewed/did not accept complaint -no jurisdiction	10/14/2016 (letter mailed 11/28/2016)
10/24/2016	201621	Used her capacity as an LSW to gain records on g/dtr. in another state	Assigned for investigation (Bd.3/16/2017)	
12/14 & 29	201622	Anonymous complaints about a facility and redundant with 20161	Disciplinary Committee reviewed/did not accept complaint -no jurisdiction	5/22/2017
12/20/2016	201623	Alleged child moved without visit-	Disciplinary Committee reviewed/did not accept complaint -no jurisdiction	2/2/2017 (letter mailed same date)
12/29/2016	201624	False Documentation-DHHR	Individual is a restricted license and lost license with termination. Board accepted Disciplinary Committee recommendation to close active case with no consideration for additional licensure while allegations remain unanswered.	3/16/2017
12/29/2016	201625	False Documentation-DHHR	Assigned for investigation	
12/30/2016	201626	Boundary issue w/ female resulting in termination	Active Investigation	
1/30/2017	20171	Anonymous complaints about a facility	Disciplinary Committee	5/22/2017

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
		and redundant with 20161	reviewed/did not accept complaint -no jurisdiction	
2/2/2017	20172	Failure to document	Assigned for investigation 5/22/17;	
2/16/2017	20173	CPS multiple issues -anonymous complaint	Disciplinary Committee reviewed/did not accept complaint	2/17/2016
2/24/2017	20174	Failure to obtain informed consent and to refer to another professional with more expertise	Board found no probable cause	5/22/2017
3/30/2017	20175	Conflict of interest in placement of child	Board found no probable cause	6/22/2017
4/3/2017	20176	Complaints re: therapeutic relationship w foster child	Board found no probable cause	5/22/2017
4/17/2017	20177	Complaint re: end of life care of spouse	Disciplinary Committee reviewed/did not accept complaint	5/5/2017 (letter mailed 6/12)
4/26/2017	20178	Complaints regarding social worker's/neighbor's dog	Disciplinary Committee reviewed/did not accept complaint	5/5/2017 (letter mailed 6/12)
5/11/2017	20179	Complaints regarding therapeutic relationship/confidentiality	Board assigned for investigation 9/22/2017	
5/11/2017	201710	Unspecified complaints regarding personal feelings of social worker	Disciplinary Committee reviewed/did not accept complaint	5/23/2017 (letter mailed 6/12)
6/30/2017	201711	Anonymous complaint alleging sexual misconduct when provisional licensed candidate was not a social worker	Disciplinary Committee reviewed/did not accept complaint	7/21/2017

Provisional Licenses Issued July 1, 2015 - June 30, 2017

ORIGINAL ISSUE DATE	ISSUE DATE	EXP DATE	LICENSE NUMBER	STATUS	LAST NAME	FIRST NAME	HOME COUNTY
7/2/2015	4/28/2017	4/28/2019	RPL041713603	Active	Mellott	Angela	Berkeley
7/13/2015	7/13/2017	7/13/2019	RPL071513590	Active	Richards	Hillary	Ohio
7/13/2015	5/23/2017	5/23/2019	RPL051713595	Active	Ambers	Breeona	Berkeley
7/20/2015	7/20/2015	8/2/2017	PL071513614	Expired	Fuller	Adam	Gilmer
7/23/2015	7/23/2015	10/30/2015	PL071513613	Expired	Toup	Stacy	Greenbrier
7/24/2015	7/24/2017	7/24/2019	RPL071713605	Active	Jones-Miller	Jennifer	Kanawha
7/24/2015	7/24/2017	7/24/2019	RPL071713605	Active	Jones-Miller	Jennifer	Kanawha
7/24/2015	7/24/2015	5/17/2017	PL071513604	Expired	Munger	Daniel	Wayne
7/24/2015	7/24/2015	11/3/2015	PL071513606	Expired	Reedy	Angela	Kanawha
7/27/2015	7/27/2015	3/13/2017	RPL071513610	Expired	Chrisley	Leanna	Mercer
7/27/2015	7/27/2015	6/8/2016	PL071513607	Expired	Easton	Wendy	Putnam
7/29/2015	7/29/2015	5/17/2017	PL071513622	Expired	Francisco	Rachel	Jefferson
7/29/2015	7/29/2015	7/29/2017	PL071513629	Expired	Crist	Lisa	Raleigh
8/4/2015	6/2/2017	6/2/2019	RPL061713623	Active	Apgar	Lorren	Cabell
8/4/2015	8/4/2015	7/25/2016	PL081513621	Expired	Workman	Mischell	Braxton
8/11/2015	8/11/2017	8/11/2019	PL081513625	Active	Lough	Jennifer	Out of State
8/13/2015	8/13/2015	8/13/2017	RPL081513624	Active	Sarafin	Jeri	Fayette
8/13/2015	8/13/2017	8/13/2019	PL081513627	Active	Kendall	Ray	Out of State
8/17/2015	8/17/2015	11/25/2016	PL081513631	Expired	McCormack	Olivia	Putnam
8/18/2015	8/18/2015	5/12/2017	PL081513633	Expired	Keller	Rebecca	Cabell
8/24/2015	8/3/2015	4/14/2017	PL081513630	Expired	Sandy	Hannah	Marion
8/24/2015	8/18/2017	8/18/2019	PL081513632	Active	Lacy	Stephanie	Summers
8/24/2015	8/24/2015	4/7/2016	RPL081513648	Expired	Brewster	Cody	McDowell
8/25/2015	8/25/2017	8/25/2019	PL081513642	Active	Dalton	Samantha	Barbour
8/25/2015	8/25/2017	8/25/2019	PL081513642	Active	Dalton	Samantha	Barbour
8/26/2015	8/26/2015	8/26/2017	PL081513649	Expired	Rayburn	Donnie	Out of State
8/26/2015	8/26/2017	8/26/2019	RPL081513640	Active	Zirk	Ashley	Hardy
8/28/2015	8/28/2015	12/7/2015	PL081513658	Expired	Parsons	Pamela	Out of State
8/31/2015	8/18/2015	3/29/2017	PL081513639	Expired	Frankilin	Sunday	Out of State
8/31/2015	8/31/2017	8/31/2019	RPL081513643	Active	Hyer	Jacob	Pocahontas
9/4/2015	4/21/2017	4/21/2019	RPL041713650	Active	Poling	Lori	Randolph
9/8/2015	9/8/2017	9/8/2019	RPL091513653	Active	McNeely	Josie	Greenbrier

Provisional Licenses Issued July 1, 2015 - June 30, 2017

ORIGINAL ISSUE DATE	ISSUE DATE	EXP DATE	LICENSE NUMBER	STATUS	LAST NAME	FIRST NAME	HOME COUNTY
9/10/2015	9/10/2015	9/20/2016	PL091513654	Expired	King	Regena	Braxton
9/15/2015	9/15/2017	9/15/2019	RPL091513662	Active	Sacca	Angela	Pocahontas
9/16/2015	9/16/2017	9/16/2019	RPL091513655	Active	Groves	Patricia	Webster
9/18/2015	9/18/2015	5/25/2017	PL091513660	Expired	Coughlen	Jordan	Out of State
9/22/2015	9/22/2015	7/8/2016	RPL091513659	Expired	Jordan	Ruby	Mason
9/23/2015	9/23/2015	10/6/2016	PL091513656	Expired	Lawton	Samekia	Kanawha
9/26/2015	9/29/2015	4/1/2016	PL091513679	Expired	James	Jamecia	Kanawha
9/29/2015	9/29/2015	5/28/2016	RPL091513674	Expired	Clark	Matthew	Harrison
9/30/2015	9/30/2017	12/29/2017	PL091513669	Expired	Wyatt	Amanda	Cabell
10/1/2015	10/1/2017	10/1/2019	RPL101513668	Active	Perry- LeBlanc	Stephanie	Wayne
10/2/2015	10/2/2017	10/2/2019	RPL101513667	Active	Cox	Starlina	Greenbrier
10/2/2015	10/2/2017	10/2/2019	RPL101513675	Active	Meadows	Dreama	Wyoming
10/6/2015	10/6/2015	10/6/2017	PL101513685	Active	Wolford	Tracy	Logan
10/6/2015	10/6/2015	3/31/2016	RPL101513682	Expired	Hardway	Wayne	Calhoun
10/6/2015	10/6/2017	10/6/2019	RPL101513672	Active	Lee II	Ivan	Kanawha
10/6/2015	10/6/2017	10/6/2019	RPL101513673	Active	Toney	Courtney	Calhoun
10/7/2015	10/7/2017	10/7/2019	RPL101513676	Active	Short	Brett	Kanawha
10/9/2015	10/9/2015	1/13/2017	PL101513681	Expired	Parker	Amy	Kanawha
10/13/2015	10/13/2015	12/30/2016	RPL101513678	Expired	Weese	Ryan	Grant
10/13/2015	10/13/2015	12/17/2015	RPL101513684	Expired	Bozeman IV	William	Marion
10/15/2015	10/15/2015	9/27/2017	RPL101513696	Expired	Petry	Robert	Out of State
10/16/2015	10/16/2017	10/16/2019	PL101513697	Active	Canaday	Fawnia	Ritchie
10/16/2015	10/16/2017	10/16/2019	RPL101513693	Active	Woodman- Kaehler	Pamela	Monongalia
10/19/2015	10/19/2017	10/19/2019	RPL101513695	Active	Miller Cook	Susan	Wyoming
10/19/2015	10/19/2017	10/19/2019	RPL101513694	Active	Ward	Mark	Raleigh
10/21/2015	10/21/2017	10/21/2019	RPL101513688	Active	Lockridge	Allery	Wyoming
10/21/2015	10/21/2017	10/21/2019	RPL101513692	Active	Thomas	Christine	Wood
10/22/2015	10/15/2017	10/15/2019	RPL101513689	Active	Lester	Sally	Mercer
10/22/2015	10/22/2015	4/29/2016	PL101513705	Expired	Hollis	Ana	Tucker
10/22/2015	10/7/2015	1/13/2017	PL101513691	Expired	Bain	Marie	Jackson
10/22/2015	10/22/2017	10/22/2019	PL101513722	Active	Strait	Chelsea	Randolph
10/22/2015	10/22/2015	9/23/2016	RPL101513690	Expired	Crum	Jennifer	Mingo

Provisional Licenses Issued July 1, 2015 - June 30, 2017

ORIGINAL ISSUE DATE	ISSUE DATE	EXP DATE	LICENSE NUMBER	STATUS	LAST NAME	FIRST NAME	HOME COUNTY
10/23/2015	10/23/2017	10/23/2019	RPL101513698	Active	Shirey	Carrie	Summers
10/25/2015	10/25/2015	2/17/2016	RPL101513687	Expired	Marks	Justin	Nicholas
10/26/2015	4/3/2017	6/5/2017	PL101513701	Expired	Evans	Heather	Marion
10/26/2015	10/26/2015	6/16/2017	RPL101513700	Expired	Jackson	Luke	Cabell
10/28/2015	10/28/2017	10/28/2019	PL101513708	Active	Richmond	Jaime	Greenbrier
10/29/2015	10/29/2015	5/12/2017	RPL101513712	Expired	Beasley	Adrienne	Cabell
10/29/2015	4/16/2017	6/19/2018	PL101513704	Active	Hall	Jennifer	Nicholas
10/30/2015	10/31/2017	10/31/2019	PL101513706	Active	Derricote	Tina	
11/4/2015	11/4/2017	11/1/2019	RPL111513710	Active	Oldaker	Brittany	Harrison
11/4/2015	11/4/2017	11/4/2019	RPL111513707	Active	McCray	Angela	Raleigh
11/4/2015	11/4/2017	11/4/2019	PL111513714	Active	Angelucci	Melissa	Marion
11/6/2015	11/6/2015	5/17/2017	PL111513717	Expired	Evans	Danielle	Out of State
11/9/2015	11/9/2015	4/14/2017	PL111513716	Expired	Thompson	Twana	Mercer
11/10/2015	11/10/2015	4/12/2017	RPL111513711	Expired	Moore II	James	Marion
11/10/2015	11/10/2017	11/10/2019	PL111513713	Active	Wolfe	Jenny	Gilmer
11/10/2015	11/10/2017	11/10/2019	PL111513713	Active	Wolfe	Jenny	Gilmer
11/16/2015	11/16/2015	11/16/2017	PL111513718	Expired	Harsh	Kaitlin	Ohio
11/16/2015	5/19/2017	5/19/2019	RPL051713719	Active	Casto	Greta	Jackson
11/16/2015	11/16/2017	11/16/2019	PL111513715	Active	Hollen	Tasha	Barbour
11/16/2015	11/16/2015	1/5/2017	PL111513721	Expired	Short	Kathy	Roane
11/19/2015	11/19/2015	6/28/2017	RPL111513724	Expired	Watson	Ryan	Putnam
11/20/2015	11/20/2017	11/20/2019	PL111513723	Active	Marsh	Lee	Lewis
11/20/2015	11/20/2015	5/13/2016	PL111513728	Expired	Sias	Deidra	Wood
11/24/2015	11/24/2017	11/24/2019	PL111513727	Active	Gravely	LaWanna	Mercer
11/24/2015	11/24/2015	12/20/2016	PL111513720	Expired	Marrs	Landry	Ritchie
11/25/2015	11/25/2017	11/25/2019	RPL111513729	Active	Martin	Cynthia	Barbour
11/30/2015	11/30/2017	11/30/2019	RPL111513732	Active	McReynolds	Travis	Mercer
12/2/2015	12/2/2017	12/2/2019	RPL121513733	Active	Johnson Jr.	Thomas	Mercer
12/3/2015	12/3/2017	12/3/2019	PL121513740	Active	Prather	Promise	Roane
12/3/2015	12/3/2017	12/3/2019	PL121513739	Active	Patel	Mital	Raleigh
12/7/2015	12/7/2015	4/29/2016	RPL121513734	Expired	Hughes	Jeremy	Braxton
12/7/2015	12/7/2015	3/1/2017	RPL121513735	Expired	Angeline	Jade	Berkeley
12/8/2015	12/8/2017	12/8/2019	RPL121513750	Active	Carey	Adora	Gilmer

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12/9/2015	12/9/2017	12/9/2019	PL121513737	Active	Miller	James	Raleigh
12/9/2015	12/9/2017	12/9/2019	RPL121513736	Active	Reed	Sandra	Hampshire
12/11/2015	12/11/2017	12/11/2019	PL121513741	Active	Topham	Barbara	Putnam
12/14/2015	12/14/2017	12/14/2019	RPL121513742	Active	Kleckner	Alycia	Hampshire
12/15/2015	12/15/2015	12/15/2016	PL121513743	Expired	Mount	Damon	Kanawha
12/15/2015	5/11/2017	5/11/2019	RPL051713745	Active	Fehoko	Chelsey	Ohio
12/16/2015	12/16/2015	3/14/2017	PL121513738	Expired	Young	Mikhaela	Wayne
12/17/2015	12/17/2015	7/14/2016	PL121513746	Expired	Orsburn	Mariah	Upshur
12/17/2015	12/17/2017	12/17/2019	PL121513748	Active	Richards	Cathy	Jackson
12/18/2015	12/18/2017	12/18/2019	PL121513747	Active	Rush	John	Wetzel
12/21/2015	12/21/2017	12/21/2019	RPL121513753	Active	Dickins	Dianna	Monongalia
12/21/2015	12/21/2017	12/21/2019	RPL121513754	Active	Banks	Kelsey	Berkeley
12/21/2015	12/21/2017	12/21/2019	RPL121513752	Active	Darlington	Judy	Berkeley
12/22/2015	12/22/2015	2/13/2017	RPL121513749	Expired	Painter	Wendy	Berkeley
12/24/2015	12/24/2015	4/5/2016	RPL121513755	Expired	Sheppard	Karah	Cabell
12/28/2015	12/28/2015	8/19/2016	RPL11613761	Expired	Eggleton	Melissa	Kanawha
1/4/2016	1/4/2016	1/4/2018	PL011613751	Active	Sluss	Wanda	Mercer
1/8/2016	1/8/2016	8/21/2017	RPL11613765	Expired	Morsi	Christian	McDowell
1/8/2016	1/8/2016	1/8/2018	PL11613760	Active	Eller	Chelsey	Kanawha
1/8/2016	5/19/2017	5/19/2019	RPL051713763	Active	Shipplett	Cory	Harrison
1/8/2016	1/8/2016	1/8/2018	RPL11613766	Expired	Elmore	Jennette	Mcdowell
1/8/2016	1/8/2016	1/8/2018	PL11613764	Active	Cordle Sr.	Delbert	Cabell
1/11/2016	1/11/2016	4/7/2017	RPL011613768	Expired	Cutright	Matthew	Upshur
1/11/2016	1/11/2016	8/21/2017	PL11613759	Expired	Meador	Rachel	Marion
1/11/2016	1/11/2018	1/11/2020	RPL011613778	Active	Metz	Misty	Marion
1/13/2016	1/13/2018	1/13/2020	PL011613795	Active	Falls	Mark Allen	Monroe
1/13/2016	1/13/2016	10/13/2017	PL011613769	Expired	Meador	Susan	Kanawha
1/18/2016	1/18/2016	8/15/2016	RPL11612668	Expired	Carr	Renae	Ohio
1/20/2016	7/25/2017	7/25/2019	RPL071713775	Active	Kalaj	Entela	Cabell
1/20/2016	1/20/2016	1/20/2018	RPL011613783	Active	Bond	Sheri	Wood
1/22/2016	1/22/2016	1/22/2018	RPL11612633	Active	Bennett	Shana	Greenbrier
1/27/2016	1/27/2016	3/24/2017	RPL011613786	Expired	Bowman	Elizabeth	Harrison
1/29/2016	1/29/2016	6/1/2016	RPL021613790	Expired	Hale	Christopher	McDowell

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1/29/2016	1/29/2018	1/29/2020	PL011613777	Active	Huffman	Michelle	Logan
2/1/2016	2/1/2016	2/1/2018	PL021613798	Active	Hernandez	Jessica	Cabell
2/1/2016	6/15/2017	6/15/2019	RPL061713789	Active	Nicholas	Robert	Gilmer
2/3/2016	2/3/2016	2/3/2018	RPL21212639	Active	Ellis	Heather	Mercer
2/4/2016	5/8/2017	5/8/2019	RPL051713787	Active	Addison	Tasha	Cabell
2/4/2016	2/4/2016	7/26/2016	PL021613794	Expired	Massie	Tonya	Wyoming
2/8/2016	2/8/2016	2/8/2018	RPL021613172	Active	Davis	Eric	Cabell
2/8/2016	2/8/2016	3/28/2017	RPL021613799	Expired	Cook	Katie	Raleigh
2/8/2016	2/8/2016	10/17/2017	RPL21212651	Expired	Perry	Ralph	Logan
2/9/2016	2/9/2016	2/9/2018	RPL021613807	Active	Guillot	Deborah	Preston
2/10/2016	2/10/2016	9/11/2017	RPL021613797	Expired	Barber	Paul	Kanawha
2/11/2016	2/11/2016	2/11/2018	RPL021613803	Active	Martin-Snead	Mary	Kanawha
2/16/2016	2/16/2016	2/16/2018	RPL021613808	Active	Neal	Kourtney	Mercer
2/16/2016	2/16/2018	2/16/2020	RPL021613211	Active	Lilly	Heather	Logan
2/16/2016	2/16/2016	2/16/2018	RPL021613806	Active	McDonald	Sarah	Grant
2/22/2016	2/22/2016	7/11/2016	RPL021613819	Expired	Cullop	Alicia	Berkeley
2/22/2016	5/1/2017	9/25/2017	RPL051713816	Expired	DeVaughn-Duda	Tasha	Brooke
2/22/2016	2/22/2016	2/22/2018	PL021613815	Active	Logan	Tonia	Cabell
2/24/2016	2/24/2016	2/24/2018	PL21613812	Active	Stinnette	Kristyn	Fayette
2/24/2016	2/24/2016	2/24/2018	PL021613820	Active	Rexrode	Lara	Cabell
2/29/2016	2/29/2016	5/17/2017	PL021612677	Expired	Jones, Jr	Donald	Out of State
2/29/2016	2/28/2018	2/28/2020	RPL021613822	Active	Cline	Christina	Mingo
3/4/2016	3/4/2016	3/4/2018	RPL031613834	Active	Russell	Brandy	Kanawha
3/7/2016	3/7/2016	5/6/2016	RPL031613825	Expired	Haynes	Donell	Wood
3/7/2016	3/7/2018	3/7/2020	RPL031613559	Active	Judy	Melissa	Grant
3/10/2016	3/10/2016	3/10/2018	RPL031613837	Active	Collins	Kimberly	Mingo
3/14/2016	3/14/2016	3/14/2018	RPL061613955	Active	Lantz	Scott	Lewis
3/14/2016	3/14/2016	5/27/2016	RPL031613826	Expired	Zirkle	Ann	Lewis
3/15/2016	3/15/2016	3/15/2018	RPL031613838	Active	Turner	John	Kanawha
3/16/2016	3/16/2016	3/16/2018	RPL031613836	Expired	Lecik	Melissa	OUT OF STATE
3/17/2016	3/3/2016	3/1/2017	RPL031613833	Expired	Lutz	Amanda	Out of State
3/17/2016	3/4/2016	9/20/2017	RPL031613832	Expired	DeHaven	Halley	Out of State

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3/18/2016	3/18/2016	3/18/2018	RPL031613835	Active	Wilson	Lindsey	Berkeley
3/23/2016	3/23/2016	3/23/2018	PL031612693	Active	Malay	Betty Susan	Fayette
3/24/2016	3/24/2016	3/24/2018	PL031613885	Active	Walker	Elizabeth	Kanawha
3/28/2016	3/28/2016	12/30/2016	RPL031613862	Expired	Workman	Bailey	Monongalia
3/28/2016	3/17/2016	3/17/2018	PL031613848	Active	Hamler	Alexandria	Marion
3/28/2016	3/28/2016	8/12/2016	PL031613861	Expired	Cornwell	Hayley	Greenbrier
3/30/2016	3/22/2016	3/22/2018	RPL031613852	Active	Sietsema	Carissa	Mingo
4/1/2016	4/1/2016	4/1/2018	RPL041613886	Active	Starkey	Amy	Lewis
4/4/2016	4/4/2016	4/4/2018	RPL041613863	Active	Thacker	Kimberley	Cabell
4/4/2016	4/4/2016	4/4/2018	PL041613891	Active	Jacques	Desarae	Nicholas
4/4/2016	4/4/2016	4/4/2018	PL041613939	Active	Spriggs	Natasha	Out of State
4/4/2016	4/4/2016	4/4/2018	RPL041613864	Active	Hassen	Deena	Mercer
4/4/2016	4/4/2016	4/4/2018	PL041613889	Active	Carter	Tonya	Fayette
4/4/2016	4/4/2016	4/4/2018	PL041613876	Active	Boyd	Sarah	Fayette
4/4/2016	3/24/2016	5/10/2017	RPL031613857	Expired	Darrah	Michelle	Marshall
4/4/2016	4/4/2016	4/4/2018	RPL041613888	Active	Kinder	Rebecca	Preston
4/5/2016	4/5/2016	11/18/2016	RPL041613865	Expired	Smoot	Matthew	Monongalia
4/6/2016	4/6/2016	2/1/2017	RPL041613890	Expired	Blankenship	Elvis	Mercer
4/11/2016	4/11/2016	4/11/2018	RPL041613525	Active	Freeman	Aimee	Hancock
4/11/2016	4/11/2016	4/11/2018	RPL041613402	Active	Mathis	Mariah	Ohio
4/11/2016	4/11/2016	4/11/2018	RPL041613887	Active	Mazza	Kathleen	Harrison
4/15/2016	4/15/2016	4/15/2018	RPL041613128	Active	Willis	Tasha	Cabell
4/18/2016	4/18/2016	4/8/2018	RPL041613897	Active	Meadows	Robin	Braxton
4/18/2016	4/18/2016	4/8/2018	RPL041613897	Active	Meadows	Robin	Braxton
4/18/2016	4/18/2016	4/18/2018	RPL041613356	Active	Harvey	Andrea	Mercer
4/18/2016	4/18/2016	12/20/2016	PL041613911	Expired	Barron, Jr.	Raymond	Fayette
4/18/2016	4/18/2016	4/18/2018	RPL041613412	Active	Haverty	Amanda	Roane
4/20/2016	4/20/2016	4/20/2018	RPL041613915	Active	Horwich	Sarah	Roane
4/21/2016	5/22/2017	5/22/2019	PL051712710	Active	Tanner	Lisa	Wood
4/22/2016	4/22/2016	10/21/2016	RPL041613335	Expired	Hendrick	Kassandra	Fayette
4/25/2016	4/25/2018	5/11/2017	PL041613926	Expired	Brady	Amber	Gilmer
4/25/2016	4/25/2016	6/1/2016	RPL041613909	Expired	Gentry III	Benjamin	Roane
4/26/2016	4/26/2016	4/26/2018	RPL051613924	Active	Conrad	Terena	Roane

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4/28/2016	4/28/2016	4/28/2018	PL041613910	Active	Winans	Krystal	Barbour
5/2/2016	5/2/2016	5/2/2018	RPL051613936	Active	Bailey	Jessica	Roane
5/2/2016	5/2/2018	5/2/2018	RPL051613925	Active	Fisher	Rebecca	Kanawha
5/3/2016	5/3/2016	5/3/2018	PL051613938	Active	Adams	Samantha	Fayette
5/4/2016	5/4/2016	5/4/2018	PL051613944	Active	Payne	Raven	Mercer
5/5/2016	5/5/2016	5/5/2018	RPL051613916	Active	Nice	Melinda	Tyler
5/11/2016	5/11/2016	5/11/2018	RPL051613945	Active	Keller	Thomas	Out of State
5/11/2016	5/11/2016	8/11/2016	RPL051613943	Expired	Newman	Guy	Monroe
5/16/2016	5/16/2016	5/16/2018	PL051613937	Active	Musgrove	Whitney	Mercer
5/18/2016	6/5/2017	6/5/2019	RPL061713946	Active	Roach	Cara	Cabell
5/19/2016	5/19/2016	6/22/2017	PL051613948	Expired	Filipiak	Robin	Kanawha
5/27/2016	5/27/2018	2/4/2017	RPL051613953	Expired	Boram	Abbey	Ohio
5/27/2016	5/27/2016	5/27/2018	RPL051613951	Active	Mullins	Rebecca	McDowell
6/2/2016	6/2/2018	6/2/2018	RPL061613952	Active	Belcher	Angela	Mercer
6/6/2016	6/6/2016	6/6/2018	RPL061613968	Active	Bostic	Kelsie	
6/8/2016	6/8/2016	6/8/2018	RPL061612754	Active	Tucker	Jesse	Tucker
6/9/2016	6/9/2016	6/9/2018	PL061613960	Active	Crouch	Marilyn	Raleigh
6/16/2016	6/16/2016	6/16/2018	RPL061613966	Active	Monroe	Amber	Mercer
6/21/2016	6/21/2016	6/21/2018	PL061613972	Active	Sinisi	Abigail	Marion
6/21/2016	6/21/2016	6/21/2018	PL061613976	Active	Mollett	Joseph	Logan
6/21/2016	6/21/2016	12/23/2016	PL061613987	Expired	Staats	Lawren	Putnam
6/22/2016	6/8/2016	6/8/2018	RPL061613970	Active	Perdue	Kimberly	Mercer
6/23/2016	6/23/2016	6/28/2017	RPL061613986	Expired	Kelly	Sherman	Kanawha
6/23/2016	5/3/2017	5/3/2019	RPL051713975	Active	Snuffer	Brian	Raleigh
6/27/2016	6/27/2016	2/4/2016	RPL061613988	Expired	Nice	Patrick	Wetzel
6/27/2016	6/27/2016	6/27/2018	PL061613984	Active	Soltis	Victoria	Monongalia
7/5/2016	7/5/2016	11/4/2016	PL071613997	Expired	Lewis	Brooke	Hampshire
7/6/2016	7/6/2016	9/9/2016	RPL061613995	Expired	Mosteller	Keith	Lincoln
7/8/2016	7/8/2016	7/8/2018	PL071614009	Active	Jones	Gabrielle	Fayette
7/8/2016	7/8/2016	7/8/2018	RPL071614001	Active	Meinschein	Arin	Berkeley
7/11/2016	7/11/2016	7/11/2018	PL071614014	Active	Rea	Jessica	Berkeley
7/11/2016	7/11/2016	7/11/2018	PL071614006	Active	Deardorff	Jessica Jessica	
7/15/2016	7/15/2016	4/1/2017	RPL071614005	Expired	Clark	Kelly	Kanawha

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7/18/2016	7/18/2016	7/18/2018	PL071614016	Active	Vincent	Alisha	Harrison
7/18/2016	7/18/2016	7/18/2018	PL071614017	Active	Wiethe	Lisa	Ohio
7/18/2016	7/18/2016	7/18/2018	PL071614015	Active	Arbaugh	Laura	Nicholas
7/19/2016	7/19/2016	12/20/2016	PL071614007	Expired	Hudson	Kari	Kanawha
7/19/2016	7/19/2016	7/19/2018	PL071614008	Active	Coen- Pickens	Jamie	Ohio
7/21/2016	8/25/2016	8/25/2018	RPL081614021	Active	Waggoner	Stephanie	Tyler
7/25/2016	7/25/2016	7/25/2018	PL071614028	Active	Reed	Andrew	Taylor
7/25/2016	7/25/2016	5/11/2017	PL071614022	Expired	Sexton	Courtney	Cabell
8/4/2016	8/4/2016	8/4/2018	RPL081614027	Active	Cook	Andrea	Wyoming
8/4/2016	8/4/2016	8/4/2018	RPL081614025	Active	Seay	Miriam	Mercer
8/8/2016	8/8/2016	8/8/2018	PL081614039	Expired	Klosek	Anna	Wood
8/8/2016	8/8/2016	8/8/2018	PL081614029	Active	Dolin	Shannon	
8/9/2016	8/9/2016	8/9/2018	RPL081614043	Active	Boguess	Judith	Marion
8/11/2016	8/11/2016	9/15/2016	RPL081614045	Expired	Mitchell	Katherine	McDowell
8/12/2016	8/12/2016	8/12/2018	PL081614032	Active	Lane	Jeffrey	Logan
8/12/2016	8/12/2016	8/12/2018	PL081614032	Active	Lane	Jeffrey	Logan
8/12/2016	8/12/2016	8/12/2018	RPL081614038	Active	Poier	Carrie	Preston
8/15/2016	8/15/2016	8/15/2018	PL081613322	Active	Martin	Diane	Berkeley
8/16/2016	8/16/2016	8/16/2018	RPL081614051	Active	Harvath	Mark	Monongalia
8/17/2016	8/17/2016	5/17/2017	PL081614063	Expired	Mullens	Angela	Raleigh
8/17/2016	8/17/2016	8/17/2018	RPL081614044	Active	Cannaday	Sylvia	Wyoming
8/18/2016	8/18/2016	8/18/2018	RPL081614052	Active	Tucker	Brandon	Kanawha
8/22/2016	8/22/2016	6/28/2017	PL081614057	Expired	Watts	Alektra	Kanawha
8/22/2016	8/22/2016	6/28/2017	PL081614055	Expired	Culbertson	Joshua	Kanawha
8/23/2016	8/23/2016	8/23/2018	RPL081614060	Active	Lockard	Shawn	Pendleton
8/23/2016	1/9/2017	1/9/2019	RPL011714159	Active	Scarbro	Amy	Kanawha
8/24/2016	8/24/2016	4/6/2017	RPL081614047	Expired	Johnson- Carlyle	Samantha	Taylor
8/25/2016	8/25/2016	1/18/2017	PL081614053	Expired	Hughes	Desiree	Fayette
9/7/2016	9/7/2016	9/7/2018	PL091614088	Active	Bundock	Samantha	Randolph
9/9/2016	9/9/2016	9/9/2018	RPL091614084	Active	Farmer	Louressia	Mercer
9/12/2016	9/12/2016	9/12/2018	RPL091614068	Active	Goe	Rachel	Mercer
9/12/2016	9/12/2016	5/28/2017	RPL091614067	Expired	Greer II	David	

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9/21/2016	9/21/2016	9/21/2018	PL091614078	Active	Williamson	Jeremiah	Wayne
9/23/2016	9/23/2016	9/23/2018	PL091614080	Active	Burns	Jason	Marion
9/23/2016	9/23/2016	5/15/2017	RPL091614081	Expired	Carpenter	Tonya	Lewis
9/23/2016	9/23/2016	10/7/2016	PL091614082	Expired	Copolo	Susan	Mercer
9/26/2016	9/26/2016	9/26/2018	RPL091614083	Active	Perry	Rebecca	Logan
9/28/2016	9/12/2016	9/12/2018	PL091614085	Active	Cline	Kelsey	Out of State
9/28/2016	9/28/2016	9/28/2018	RPL091614086	Active	Lester	Alexis	Mercer
10/3/2016	10/3/2016	10/3/2018	PL101614099	Active	Hoover, JR.	Charles	Lincoln
10/6/2016	10/6/2016	10/6/2018	RPL101614094	Active	Miller	Christal	Berkeley
10/7/2016	9/19/2016	9/19/2018	PL091614092	Active	Taylor	Elaine	Mason
10/7/2016	9/28/2016	9/28/2018	PL091614090	Active	Simons	Roberta	Lewis
10/7/2016	9/26/2016	9/26/2018	PL091614093	Active	Hodges	Ariel	Mercer
10/14/2016	10/14/2016	10/14/2018	RPL101614097	Active	Thomas	Eric	Kanawha
10/17/2016	10/17/2016	2/8/2017	RPL101614096	Expired	Smith	Brianna	Raleigh
10/19/2016	10/19/2016	10/19/2018	RPL111614114	Active	Johnson	Laura	
10/19/2016	10/19/2016	10/19/2018	PL101614104	Active	Davis	Laura	Lewis
10/19/2016	10/19/2016	11/18/2016	RPL111614112	Expired	Alderton	Renee	Berkeley
10/19/2016	10/19/2016	10/19/2018	RPL101614108	Active	Hawkins	Dakota	Upshur
10/21/2016	5/12/2017	5/12/2019	RPL051714103	Active	Gannon	Kristin	Raleigh
10/21/2016	10/21/2016	10/21/2018	PL101614105	Active	Robinson	Erin	Out of State
10/24/2016	10/24/2016	10/24/2018	RPL101614120	Active	Ruppert	Tasha	Jackson
10/28/2016	10/28/2016	2/28/2017	RPL101614111	Expired	Kidd	Nikole	Mason
10/31/2016	10/31/2016	10/31/2018	RPL101614119	Active	Elliott	Cory	Upshur
11/2/2016	11/2/2016	11/2/2018	RPL111614116	Active	Barnett	Brandi	Kanawha
11/3/2016	11/3/2016	4/5/2017	RPL111614117	Expired	Craft	Brittany	Nicholas
11/7/2016	11/7/2016	11/7/2018	RPL111614123	Active	Little	Shelly	Nicholas
11/9/2016	11/9/2016	9/1/2017	PL111614132	Expired	Pauley	Lois	Cabell
11/9/2016	11/9/2016	11/9/2018	RPL111614124	Active	Pyles	Krista	Randolph
11/14/2016	11/14/2016	11/14/2018	RPL111614134	Active	Newman	Amanda	Monogalia
11/16/2016	11/16/2016	11/16/2018	RPL111614125	Active	Funkhouser	Cote	Monongalia
11/18/2016	11/18/2016	11/18/2018	PL111614129	Active	Phipps	Joshua	
11/21/2016	11/21/2016	11/21/2018	PL111613272	Active	Leach	Shonda	Kanawha
11/21/2016	11/21/2016	11/21/2018	PL111614141	Active	Williams	Leah	

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11/21/2016	11/21/2016	11/21/2018	PL111614131	Active	Goodman- Twitty	Ashli	Mercer
11/23/2016	11/23/2016	11/23/2018	PL111614143	Active	Biesemeyer	Rachel	Greenbrier
11/28/2016	11/28/2016	11/28/2018	RPL111614142	Active	Hartley	Patricia	Taylor
12/2/2016	12/2/2016	12/2/2018	RPL121614140	Active	Burke	Antoinette	Kanawha
12/9/2016	12/9/2016	12/9/2018	PL121214148	Active	McDaniel	Ashton	Kanawha
12/12/2016	12/12/2016	12/12/2018	RPL121614144	Active	Jackson	Kayleigh	Hampshire
12/13/2016	12/13/2016	12/13/2018	PL121614146	Active	Patel	Jigna	Out of State
12/16/2016	12/16/2016	12/16/2018	PL121614150	Active	Compton	Linda	Kanawha
12/21/2016	12/21/2016	10/27/2017	PL121614151	Expired	Broadwater	Meaghen	Marion
12/21/2016	12/21/2016	12/21/2018	RPL122114153	Active	Rogers	Breanna	Jackson
12/21/2016	12/21/2016	12/21/2018	RPL122114152	Active	Booten	Travis	Mingo
12/22/2016	12/22/2016	12/22/2018	RPL121614158	Active	Domico	Tessa	Marion
12/23/2016	12/23/2016	5/19/2017	RPL121614154	Expired	Lambert	Courtney	Mineral
12/27/2016	12/27/2016	12/27/2018	PL121614164	Active	Smallwood	Brittney	Hardy
12/27/2016	12/27/2016	12/27/2018	RPL121614157	Active	Hemstreet	Steven	Out of State
12/30/2016	12/30/2016	9/1/2017	PL121614158	Expired	Parks	Rebecca	Brooke
1/3/2017	1/3/2017	1/3/2019	RPL011714155	Active	Cobb	Miranda	Cabell
1/11/2017	1/11/2017	1/11/2019	RPL011714192	Active	Brown	Diamond	Marion
1/11/2017	1/11/2017	7/10/2017	RPL011714165	Expired	Blevins	Rebecca	Braxton
1/13/2017	1/13/2017	1/13/2019	RPL011714167	Active	McReynolds	Kaila	
1/18/2017	1/18/2017	1/18/2019	RPL011714170	Active	Morris	Kelley	Kanawha
1/19/2017	1/19/2017	1/19/2019	PL011714171	Active	Teel	Amber Jo	Roane
1/20/2017	1/20/2017	1/20/2019	PL011714173	Active	Gue	Larry	Cabell
1/23/2017	1/23/2017	1/23/2019	PL011714174	Active	Maxwell Jr	Freddie	
1/24/2017	1/23/2017	6/1/2017	RPL011714175	Expired	Gee	Tyler	Greenbrier
1/27/2017	1/27/2017	1/27/2019	RPL011714178	Active	Straughter	Cheyney	Kanawha
1/27/2017	6/29/2017	6/29/2019	RPL061714179	Active	Freeland	Chelsea	Out of State
1/30/2017	1/30/2017	1/30/2019	RPL011714193	Active	Adkins	Alycia	Out of State
1/30/2017	1/30/2017	1/30/2019	PL011714181	Active	Fisher	Amy	Lewis
2/1/2017	2/1/2017	2/1/2019	RPL021714182	Active	Cooper	Deysia	Berkeley
2/1/2017	2/1/2017	2/1/2019	RPL021714183	Active	Scammell	Katrina	Ohio
2/2/2017	2/2/2017	2/2/2019	PL021714189	Active	Hairston	Melanie	Kanawha
2/2/2017	2/2/2017	5/30/2017	PL021714184	Expired	Senderak	Carolyn	Harrison

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2/2/2017	2/2/2017	2/2/2019	PL021714185	Active	McCoy	Heather	Kanawha
2/6/2017	2/6/2017	2/6/2019	RPL021714188	Active	Yoak	Kelly	Gilmer
2/6/2017	2/6/2017	2/6/2019	RPL021714186	Active	Cantwell	Jason	Wood
2/7/2017	2/7/2017	2/7/2019	RPL021714191	Active	Rogers	Jayde	Kanawha
2/7/2017	2/7/2017	2/7/2019	RPL021714190	Active	Miller	Jessica	Harrison
2/13/2017	2/13/2017	2/13/2019	PL021714195	Active	Kunkle	Jennifer	Monongalia
2/14/2017	2/14/2017	2/14/2019	RPL021714211	Active	Fowler	Samina	Boone
2/14/2017	2/14/2017	2/14/2019	RPL021714212	Active	Dowell	Vanita	Mercer
2/14/2017	2/14/2017	2/14/2019	RPL021714205	Active	Cook	Randall	Gilmer
2/15/2017	2/15/2017	2/15/2019	PL021714200	Active	Meadows	Cheyenne	Nicholas
2/22/2017	3/31/2017	2/22/2019	PL021714210	Active	Hostetter	Christopher	Lincoln
2/22/2017	2/8/2017	2/8/2019	RPL021714202	Active	Cline	Jason	Mercer
2/23/2017	2/13/2017	2/13/2019	PL021714204	Active	Dixon	Tiffani	Raleigh
2/24/2017	2/24/2017	4/24/2017	RPL021714215	Expired	Fonner	Chauncey	Wayne
2/24/2017	2/24/2017	2/24/2019	RPL021714206	Active	Bott	Flora	Harrison
2/24/2017	2/24/2017	2/24/2019	PL021714220	Active	Hicks	Samantha	Fayette
2/24/2017	2/24/2017	2/24/2019	PL021714217	Active	Wetzel	Megan	Barbour
3/2/2017	3/1/2017	3/1/2019	RPL031714213	Active	Nething	Toni	Wetzel
3/3/2017	3/3/2017	5/31/2017	RPL031714221	Expired	Cook	Johnathan	Greenbrier
3/3/2017	3/3/2017	8/3/2017	RPL031714218	Expired	Wooten	Samantha	Kanawha
3/13/2017	3/13/2017	3/13/2019	RPL031714226	Active	Coburn	Kobie	Logan
3/13/2017	3/13/2017	3/13/2019	PL031714228	Active	McBee	Brittney	Berkeley
3/15/2017	3/15/2017	3/15/2019	PL031714224	Active	Pugh	Tamika	Kanawha
3/20/2017	3/20/2017	8/21/2017	PL031714227	Expired	Lloyd	Nadine	Doddridge
3/21/2017	3/21/2017	3/21/2019	PL031714234	Active	Adkins	Heron	Cabell
3/21/2017	3/21/2017	3/21/2019	RPL031714233	Active	Harrah	Vanity	Fayette
3/24/2017	3/24/2017	3/24/2019	RPL031714238	Active	White	Patricia	Harrison
3/24/2017	3/24/2017	3/24/2019	RPL031714246	Active	Fain	Amanda	Cabell
3/24/2017	3/24/2017	3/24/2019	PL031714235	Active	Burnoski	Kiara	Monongalia
3/24/2017	3/24/2017	3/24/2019	PL031714252	Active	Powell	Logan	Cabell
3/27/2017	3/27/2017	3/27/2019	RPL031714237	Active	Mansheim	Katherine	Jackson
3/27/2017	3/24/2017	7/22/2017	RPL031714231	Expired	McKnight	Rodney	Cabell
4/3/2017	4/3/2017	4/3/2019	PL041714254	Active	Jackson	Ashley	Cabell

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4/3/2017	4/3/2017	4/3/2019	RPL041714236	Active	Collins	Duane	Tyler
4/6/2017	4/6/2017	4/6/2019	RPL041714264	Active	Carroll	Alecia	
4/6/2017	4/6/2017	4/6/2019	RPL041714257	Active	Pauley	Aaron	Wood
4/7/2017	4/7/2017	4/7/2019	PL041714268	Active	Reynolds	Ashlea	Raleigh
4/11/2017	4/11/2017	4/11/2019	RPL041714271	Active	Casto	Malissa	Jackson
4/12/2017	4/12/2017	4/12/2019	RPL041714274	Active	Clodfelter	Kevon	Raleigh
4/21/2017	4/21/2017	4/21/2019	RPL041714288	Active	McGuire	Lyndsey	Mingo
4/24/2017	4/24/2017	4/24/2019	RPL041714289	Active	Taylor	Loretta	Out of State
4/25/2017	4/25/2017	4/25/2019	RPL041714353	Active	Desrosiers	Kellie	Summers
5/15/2017	5/15/2017	5/15/2019	PL051714311	Active	Lacy	Stephanie	Mercer
5/18/2017	5/18/2017	5/18/2019	RPL051714295	Active	Postlethwait	Cody	Jackson
5/18/2017	5/18/2017	5/18/2019	RPL051714293	Active	Roudybush	Kourtnei	Mineral
5/18/2017	5/18/2017	5/18/2019	RPL051714294	Active	Weekley	Jessilyn	Jackson
5/22/2017	5/22/2017	5/22/2019	PL051714361	Active	Bazan	Kasey	Out of State
5/23/2017	5/23/2017	5/23/2019	PL051714308	Active	Mays	Haley	Logan
5/25/2017	5/25/2017	5/25/2019	PL051714304	Active	Butcher	Anna	Monongalia
5/25/2017	5/25/2017	5/25/2019	PL061714320	Active	Graham	Sarah	Mercer
5/26/2017	5/26/2017	5/26/2019	PL051714306	Active	Dye	Rebecca	Calhoun
5/26/2017	5/26/2017	5/26/2019	PL051714307	Active	Marino	Tiffany	Randolph
5/31/2017	5/31/2017	5/31/2019	RPL051714312	Active	Schoolcraft	Robin	Kanawha
6/2/2017	6/2/2017	6/2/2019	RPL061714313	Active	Hurd	Jonathan	Berkeley
6/5/2017	6/5/2017	6/5/2019	PL061714317	Active	Lee	Kimberly	Greenbrier
6/8/2017	6/8/2017	6/8/2019	PL061714322	Active	Shreves	Rachel	Doddridge
6/8/2017	6/8/2017	6/8/2019	PL061714324	Active	Carrier	Jamie	Cabell
6/8/2017	6/8/2017	6/8/2019	PL061714323	Active	Ramsey	Erica	Mercer
6/13/2017	6/13/2017	6/13/2019	PL061714341	Active	Maynor	Megan	Raleigh
6/15/2017	6/15/2017	6/15/2019	PL061514326	Active	Lane Sibray	Danyale	Kanawha
6/22/2017	6/22/2017	6/22/2019	RPL061714333	Active	Hutzell	Anita	Randolph
6/23/2017	6/23/2017	6/23/2019	RPL061714330	Active	DaSilva	Joseph	Upshur
6/27/2017	6/27/2017	6/27/2019	RPL061714354	Active	Edwards	Meghan	Ritchie
6/27/2017	6/27/2017	6/27/2019	PL061714342	Active	Singleton	Lori	Harrison
6/27/2017	6/27/2017	6/27/2019	RPL061714337	Active	Drewry	Rebecca	Jefferson
6/28/2017	6/28/2017	6/28/2019	RPL061714332	Active	Shultz	Carolyn	Taylor

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6/28/2017	6/28/2017	6/28/2019	PL061714340	Active	McClung	Chloe	Jackson
6/29/2017	6/29/2017	6/29/2019	RPL061714336	Active	Stewart	Danielle	Wyoming
6/30/2017	6/30/2017	6/30/2019	RPL061714334	Active	Ranson	Ashley	Logan
6/30/2017	6/30/2017	6/30/2019	PL061714335	Active	Jennings	Alexandria	Mercer

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BP00945088	7/6/2015	5/1/2019	Laura	Eary	Mercer
AP00944682	7/15/2015	8/1/2019	Kimberly	Jackson	Wood
DP00944689	7/22/2015	8/1/2019	Amy	Frampton	Out of State
DP00944690	7/22/2015	8/1/2019	Danielle	McGowan	Out of State
DP00944693	7/28/2015	8/1/2019	Gloria	Mucino	Out of State
BP00944925	7/31/2015	8/1/2018	Sierra	Ramsey	Nicholas
DP00944700	7/31/2015	8/1/2019	Jennifer	Tsappis	Out of State
BP00944701	8/5/2015	9/1/2019	Clara	Reardon	Wood
AP00944704	8/11/2015	9/1/2019	Jenna	Hott	Berkeley
AP00944703	8/11/2015	9/1/2019	Tonya	Riffe	Mcdowell
BP00944702	8/11/2015	9/1/2019	Johanna	Smith	Mercer
AP00944711	8/14/2015	9/1/2019	Darren	House Jr.	Out of State
BP00944710	8/14/2015	9/1/2019	Evelyn	Saunders	Clay
AP00944713	8/18/2015	9/1/2019	Teather	Smith	Berkeley
BP00944715	8/18/2015	9/1/2019	Megan	Young	Monongalia
BP00944716	8/19/2015	9/1/2019	Rachel	Ledbetter	Kanawha
BP00944719	8/24/2015	9/1/2019	Rachel	Nestor	Monongalia
AP00944941	8/25/2015	9/1/2018	Misti	Cutlip	Cabell
AP00944928	8/25/2015	9/1/2018	Virginia	Runyon	Mingo
AP00944723	8/28/2015	9/1/2019	Mikyla	Stewart	Cabell
BP00944724	8/28/2015	9/1/2019	Melissa	Garcia Webb	Marion
AP00944727	9/2/2015	10/1/2019	Eric	Veith	Mason
BP00944730	9/8/2015	10/1/2019	Erin	Light	Berkeley
BP00944732	9/8/2015	10/1/2019	Elizabeth	Lundberg	Berkeley
DP00944729	9/8/2015	10/1/2019	Megan	Phillips	Kanawha
AP00944936	9/9/2015	9/1/2018	Kristen	Thomas	Kanawha
AP00944733	9/9/2015	10/1/2019	Cristy	Peters	Kanawha
BP00944735	9/10/2015	10/1/2019	Jason	Kidd	Out of State
AP00944736	9/15/2015	10/1/2019	Kayla	Messick	Monongalia
AP00944740	9/17/2015	10/1/2019	Ruth	Brown	Out of State
AP00944739	9/17/2015	10/1/2019	Erica	Walls	Kanawha
BP00944741	9/18/2015	10/1/2019	Gerard	LaGuardia Jr.	Monongalia

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AP02941904	9/22/2015	10/1/2019	Melinda	Halvorson	Raleigh
AP00944742	9/23/2015	10/1/2019	Stephanie	Barnett	Ohio
DP00944743	9/23/2015	10/1/2019	Janine	Reynolds	Berkeley
DP00944745	9/28/2015	10/1/2019	Jennifer	Kelley	Berkeley
AP00944748	9/29/2015	12/1/2019	Heather	Harmon	Lincoln
BP00944750	9/29/2015	10/1/2019	Sarah	Badley	Berkeley
DP00944749	9/29/2015	10/1/2019	Meghan	Board	Putnam
AP00944752	9/30/2015	10/1/2019	Mary Alice	Surface	Kanawha
BP00944751	9/30/2015	10/1/2019	Bobbi	Dyer	Fayette
BP00944753	9/30/2015	10/1/2019	Melanie	Farmer	Mercer
AP00944917	10/2/2015	8/1/2018	Michelle	Brannan	Jefferson
BP00944756	10/2/2015	11/1/2019	Vanity	Jones	Berkeley
CP00944757	10/2/2015	11/1/2019	Edward	Colbert III	Jefferson
AP00944984	10/7/2015	11/1/2018	Hiedi	Brady	Mercer
AP00944760	10/7/2015	11/1/2019	Kelsey	Smith	Logan
DP00944761	10/7/2015	11/1/2019	Stephanie	Collier	Raleigh
AP00944763	10/9/2015	11/1/2019	Melanie	McFadden	Ohio
AP00944764	10/9/2015	11/1/2019	Rachel	Raigner	Berkeley
AP00944755	10/11/2015	11/1/2019	Brittany	Harris	Wood
AP00944747	10/14/2015	11/1/2019	Jessica	Jones	Wetzel
AP00944765	10/16/2015	11/1/2019	Melissa	Nibert	Mason
AP00944770	10/16/2015	11/1/2019	Autumn	Herndon	Greenbrier
AP00944967	10/19/2015	11/1/2018	Whitney	Anderson	Kanawha
BP00944768	10/19/2015	11/1/2019	Linda	Cusson	Raleigh
BP00944771	10/19/2015	11/1/2019	Jessica	Nicholson	Out of State
AP00944774	10/21/2015	11/1/2019	Stormy	Murphy	Nicholas
AP00944775	10/21/2015	11/1/2019	Lynnette	Bourne	Mercer
BP00944779	10/21/2015	11/1/2019	Jenifer	Seal	Monongalia
AP00944759	10/24/2015	11/1/2019	Andrea	McKinney	Wyoming
DP00944780	10/26/2015	11/1/2019	James	Yoder	Wood
AP00944777	10/27/2015	11/1/2019	Teresa	McCourt	Braxton
AP00944758	10/27/2015	11/1/2019	Alecia	Martin	Gilmer
AP00944776	10/29/2015	11/1/2019	Misty	Prillaman	Raleigh
DP00944782	10/29/2015	11/1/2019	Leslie	Mavromatis	Harrison

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DP00944783	10/30/2015	11/1/2019	Danny	Jude Jr.	Wayne
AP00944785	11/4/2015	12/1/2019	Dow	Saunders	Out of State
BP00944784	11/4/2015	12/1/2019	Erica	Gwynn	Harrison
BP00944786	11/4/2015	12/1/2019	Ana	Finney	Berkeley
BP00944787	11/5/2015	12/1/2019	Kimberly	Osler-Pifer	Mineral
AP00944891	11/6/2015	6/1/2018	Julie	Brown	Berkeley
BP00944789	11/6/2015	12/1/2019	Rebekah	Carper	Out of State
DP00944791	11/6/2015	12/1/2019	Tracie	Hamb	Raleigh
AP00944795	11/10/2015	12/1/2019	Nina	O'Connor	Berkeley
BP00944794	11/10/2015	12/1/2019	Rebecca	Shriver	Monongalia
AP00944793	11/14/2015	12/1/2019	Ami	Sirbaugh	Morgan
AP00944766	11/14/2015	12/1/2019	Jessica	Campbell	Out of State
AP02941429	11/25/2015	12/1/2019	Janet	Clarke	Putnam
AP00944797	12/1/2015	12/1/2019	David	Bowers	Mason
AP00945013	12/3/2015	1/1/2019	Alan	Kaplan	Berkeley
AP00944798	12/4/2015	2/1/2018	Randi	Greely	Out of State
BP00944801	12/10/2015	2/1/2018	Sheila	Lokko	Monongalia
AP00944800	12/14/2015	2/1/2018	Taylor	Palmer	Out of State
AP00944799	12/14/2015	2/1/2018	Thelma	Callicoat	Cabell
BP00944802	12/17/2015	3/1/2018	Gillian	Sacks	Monongalia
CP00944803	12/17/2015	3/1/2018	Sharon	Hemann	Monongalia
AP00944788	12/21/2015	2/1/2018	Rachel	Deem	Wood
BP00944804	12/28/2015	4/1/2018	Lorie	Mullan	Berkeley
BP00944805	12/28/2015	4/1/2018	Holly	Achee	Monongalia
BP00944806	12/31/2015	4/1/2018	Shannon	Morris	Wood
BP00944807	12/31/2015	4/1/2018	Lucas	Hall	Out of State
AP00944809	1/5/2016	2/1/2018	Annina	Ruggley	Randolph
BP00944808	1/5/2016	2/1/2020	Stephanie	Jarrell	Putnam
AP00944911	1/11/2016	7/1/2018	Stephanie	Alexander	Wayne
AP00944811	1/12/2016	2/1/2018	Laura	Suroski	Mercer
AP00944817	1/20/2016	2/1/2018	Tonya	Milam	Mercer
AP00944816	1/21/2016	2/1/2018	Amanda	Fry	Cabell
AP00944973	1/25/2016	11/1/2018	Aimee	Minor	Pendleton
AP00944975	1/25/2016	11/1/2018	Hannah	Kinsey	Kanawha

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AP00944819	1/26/2016	2/1/2018	Susan	Collett	Berkeley
BP00944903	1/26/2016	7/1/2018	Clara	McGonigle	Jefferson
DP00944818	1/26/2016	2/1/2018	Mariann	Mankowski	Monongalia
AP00944815	1/27/2016	2/1/2018	Tara	Thompson	Harrison
AP00944821	1/27/2016	2/1/2020	Stephanie	Carter	Marion
AP00944820	1/27/2016	2/1/2020	Julie	Lebo	Wood
AP00944823	1/29/2016	2/1/2018	Krista	Meadows	Raleigh
AP00944822	1/29/2016	2/1/2018	Amy	Bowles	Kanawha
BP00944902	2/1/2016	7/1/2018	Eva	Domalski	Wood
BP00944896	2/3/2016	7/1/2018	Kelsey	Somerville	Putnam
AP00945049	2/5/2016	3/1/2019	Nicole	Hemlepp	Out of State
AP00945053	2/5/2016	4/1/2019	Ashlee	Ketterman	Grant
BP00944827	2/5/2016	3/1/2018	Michael	Wills	Raleigh
BP00944957	2/5/2016	10/1/2018	Veronica	Napier	Out of State
BP00944825	2/5/2016	3/1/2019	Amanda	James	Berkeley
AP00944942	2/8/2016	9/1/2018	Debbie	Bunton	Wyoming
AP00944828	2/12/2016	3/1/2018	Christa	Reed	Out of State
AP00944924	2/12/2016	8/1/2018	Stephanie	Young	Nicholas
AP00944830	2/16/2016	3/1/2018	Chelsee	Barber	Out of State
AP00944829	2/16/2016	3/1/2020	Rebbeka	Lawson	Kanawha
DP00944831	2/16/2016	3/1/2018	Sandra	Alger	Out of State
DP00944832	2/16/2016	3/1/2018	Hallie	Wood	Out of State
AP00944923	2/17/2016	8/1/2018	Mary	White	Out of State
AP00945164	2/17/2016	10/1/2019	Courtney	Sowards	Out of State
BP00944935	2/17/2016	9/1/2018	Amber	Tharp	Raleigh
BP00944904	2/18/2016	7/1/2018	Jason	Moore	Raleigh
CP00944834	2/19/2016	3/1/2018	Felicia	Palazzola	Out of State
AP00944833	2/21/2016	3/1/2018	Morgan	Perrine	Kanawha
BP00944835	2/22/2016	3/1/2018	Brittany	Sponaugle	Gilmer
DP00944837	2/22/2016	3/1/2018	Kellie	Branch-Dircks	Out of State
DP00944906	2/23/2016	3/1/2018	Aimee	Peters	Out of State
AP00944838	2/24/2016	3/1/2018	Kristy	Williams	Marshall
BP00944839	2/24/2016	3/1/2018	Richard	Bower	Out of State
BP00944840	2/25/2016	3/1/2018	Victoria	Loy	Monongalia

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AP00944841	2/26/2016	3/1/2018	Angela	Thomason	Mercer
BP00945045	2/26/2016	3/1/2019	Mercedes	Minana	Monongalia
DP00944842	2/26/2016	3/1/2018	Kathleen	Reckart	Preston
BP00944843	2/29/2016	3/1/2018	Nicole	Coleman	Monongalia
AP00944846	3/1/2016	3/1/2018	Eugene	McCoy	Cabell
AP00944845	3/1/2016	3/1/2018	Timothy	Adkins	Cabell
AP00944958	3/2/2016	10/1/2018	Taneka	Carayol	Hancock
BP00944847	3/3/2016	4/1/2018	Joshua	Larkin	Randolph
AP00944848	3/4/2016	4/1/2018	Vanity	Gastin	Cabell
BP00944849	3/4/2016	4/1/2018	Kimberly	Ramsey	Out of State
BP00944964	3/7/2016	10/1/2018	Holly	Babbar	Out of State
AP00944826	3/9/2016	4/1/2018	Debra	Athey	Monongalia
BP00944943	3/11/2016	9/1/2018	Jessica	Santonia	Boone
AP00944836	3/13/2016	4/1/2018	Kristy	Day	Out of State
AP00944844	3/13/2016	4/1/2018	Jessica	Taylor	Out of State
BP00944974	3/14/2016	11/1/2018	Courtney	Bolton	Marshall
BP00944850	3/16/2016	4/1/2018	Kayla	Dew	Putnam
BP00945112	3/16/2016	7/1/2019	Erin	Howe	Out of State
AP00944853	3/17/2016	4/1/2018	Ashley	Barada	Out of State
BP00944852	3/17/2016	4/1/2018	Christopher	Smith	Putnam
CP00944851	3/17/2016	4/1/2018	Beth	Lawson	Out of State
AP00944919	3/21/2016	8/1/2018	Kaitlyn	Cunningham	Wood
DP00944854	3/21/2016	4/1/2018	Shane	Arnett	Cabell
BP00944956	3/22/2016	10/1/2018	Trudy	Chandler	Monongalia
BP00944959	3/24/2016	10/1/2018	Brittany	Fowler	Monongalia
AP00944994	3/25/2016	11/1/2018	Haylee	Veith	Mason
DP00944855	3/25/2016	4/1/2018	Nina	Manganaris	Out of State
AP00944963	3/28/2016	10/1/2018	Tiarra	Stewart	Cabell
BP00944918	3/28/2016	8/1/2018	Sara	Rhodes	Kanawha
BP00944929	3/28/2016	9/1/2018	Anna	Enderson	Out of State
AP00944824	3/30/2016	4/1/2018	Rebecca	Hamon	Lewis
AP00944857	4/4/2016	5/1/2018	Erica	Miller	Mineral
BP00944859	4/4/2016	5/1/2018	Hanna	Stiltner	Monongalia
BP00944858	4/4/2016	5/1/2018	Teassa	Eddy	Monongalia

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BP00944952	4/5/2016	10/1/2018	Aimee	Williams	Monongalia
AP00944860	4/6/2016	5/1/2018	Coda	Click	Jackson
BP00944892	4/6/2016	6/1/2018	Angela	Mathias	Hardy
AP00944863	4/8/2016	5/1/2018	Breea	Burke	Ohio
AP00944954	4/11/2016	10/1/2018	Kaley	Sigmond	Kanawha
BP00944900	4/11/2016	7/1/2018	Carrie	Senft	Marion
BP00944913	4/11/2016	8/1/2018	Mark	King	Monongalia
BP00944914	4/11/2016	8/1/2018	Megan	Funkhouser	Momongalia
BP00944980	4/11/2016	11/1/2018	Andrea	St. Clair	Kanawha
BP00945084	4/11/2016	5/1/2019	Chelsea	Kohler	Ohio
BP00945100	4/11/2016	6/1/2019	Sarah	Ferretti	Kanawha
BP00945196	4/11/2016	12/1/2019	Megan	LaRue	Monongalia
DP00944864	4/11/2016	5/1/2018	Joanna	Flemons	Out of State
AP00944856	4/12/2016	5/1/2018	Kristine	Fry	Wood
AP00944920	4/12/2016	8/1/2018	Desiree	Roberts	Kanawha
BP00944899	4/12/2016	7/1/2018	Carly	Wears	Monongalia
AP00944865	4/14/2016	5/1/2018	Courtney	Reid	Out of State
AP00944989	4/15/2016	11/1/2018	Sierra	Burgess	Kanawha
AP00945042	4/15/2016	2/1/2019	Paula	Cline	Roane
AP00945058	4/15/2016	4/1/2019	Tara	Dotson	Kanawha
BP00944910	4/15/2016	7/1/2018	Molly	Russell	Wayne
AP00944991	4/18/2016	11/1/2018	Lana	Myers	Putnam
BP00944867	4/18/2016	5/1/2018	Heather	Ellis	Mercer
BP00944866	4/18/2016	5/1/2018	Melissa	Thompson	Cabell
AP00944894	4/21/2016	7/1/2018	Megan	Paris	Hancock
BP00944898	4/21/2016	7/1/2018	Marcella	Thomas	Monongalia
BP00944997	4/21/2016	12/1/2018	Elias	Tancin	Preston
AP00944937	4/22/2016	9/1/2018	Victoria	Sidon	Ohio
BP00945018	4/22/2016	1/1/2019	Brittany	Henderson	Marion
BP00945183	4/25/2016	11/1/2019	Rebekah	Stone	Kanawha
AP00944862	4/26/2016	5/1/2018	Truddy	Ketchersid	Logan
AP00945040	4/27/2016	2/1/2019	Leslie	Simms	Webster
AP00945011	4/27/2016	1/1/2020	Lindsey	Cox	Roane
BP00944868	4/29/2016	5/1/2018	Alicia	Bailey	Out of State

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BP00944934	4/29/2016	9/1/2018	Megan	Parker	Braxton
AP00944869	5/2/2016	6/1/2018	Kimberly	Rutledge	Roane
BP00944871	5/2/2016	6/1/2018	Morgan	Sharpless	Monongalia
BP00944870	5/2/2016	6/1/2018	Derek	Stephens	Out of State
AP00944861	5/3/2016	6/1/2018	David	Daft	Barbour
BP00944922	5/3/2016	8/1/2018	Michael	Richards	Marion
BP00944962	5/4/2016	10/1/2018	Charles	Clark III	Out of State
AP02942625	5/5/2016	6/1/2018	Kelly	McLamb	Wyoming
AP00944950	5/6/2016	10/1/2018	Lena	Lambert	Kanawha
BP00944988	5/6/2016	11/1/2018	Maura	Kreitzer	Ohio
BP00945155	5/6/2016	9/1/2019	Savanna	Thomas	Fayette
BP00944875	5/9/2016	6/1/2018	Candice	Rubin	Kanawha
AP00944912	5/10/2016	8/1/2018	Jadea	Edwards	Lincoln
BP00944939	5/10/2016	9/1/2018	Charles	Sears	Marion
AP00944873	5/11/2016	6/1/2018	Kristen	Beller	Wayne
BP00944874	5/11/2016	6/1/2018	Kathryn	Jalazo	Monongalia
AP00944878	5/13/2016	6/1/2018	Edward	Lantz II	Out of State
BP00944877	5/13/2016	6/1/2018	Shalisa	Walker	Monongalia
AP00944872	5/14/2016	6/1/2018	Brandi	Neogra	Wood
DP00944880	5/16/2016	6/1/2018	Kelli	Manzano	Berkeley
AP00945090	5/17/2016	6/1/2019	Robert	Nasby	Raleigh
BP00945000	5/17/2016	12/1/2018	Casey	Saunders	Monongalia
BP00945096	5/17/2016	6/1/2019	Erin	Caroli	Harrison
AP00944879	5/21/2016	6/1/2018	Leah	Spry-Adkins	Logan
AP00944884	5/23/2016	6/1/2018	Ashley	Moore	Putnam
DP00944881	5/24/2016	6/1/2018	Amanda	Reszkowski	Kanawha
AP00944885	5/25/2016	6/1/2018	Elizabeth	Givens	Harrison
BP00944886	5/26/2016	6/1/2018	Thomas	Thompson, Jr.	Cabell
BP00944887	5/27/2016	6/1/2018	Jeridan	Green	Momongalia
BP00944888	5/27/2016	6/1/2018	Ophelia	Addai-Boateng	Monongalia
AP00944876	5/30/2016	6/1/2018	Deanna	Rudy	Berkeley
AP00944882	5/30/2016	6/1/2018	Cari	Lefeber	Berkeley
AP00944893	6/6/2016	7/1/2018	Gregory	Kelsch	Kanawha
BP00944940	6/6/2016	9/1/2018	Chelsey	Smith	Wetzel

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CP00944890	6/6/2016	7/1/2018	Patricia	Nishimoto	Summers
DP00944895	6/7/2016	7/1/2018	Mary	LeCloux	Monongalia
AP00945073	6/8/2016	5/1/2019	Seneca	Horton	Monongalia
DP00944897	6/10/2016	7/1/2018	Marja	Reed	Out of State
AP00944883	6/12/2016	7/1/2018	Lisa	Driscoll	Jefferson
BP00944921	6/13/2016	8/1/2018	Michelle	Comer	Cabell
AP00945027	6/16/2016	2/1/2019	Lindsey	Lancaster	Out of State
AP00945057	6/16/2016	4/1/2019	Casey	Drake	Jackson
BP00944944	6/16/2016	9/1/2018	Adrienne	DeHaas	Out of State
BP00944982	6/17/2016	11/1/2018	Alexis	Kunkel	Out of State
AP00945019	6/21/2016	2/1/2019	Lisa	Wilson	Out of State
BP00945010	6/21/2016	1/1/2020	Christine	Barnett	Greenbrier
DP00944901	6/21/2016	7/1/2018	Melissa	Burr-Bartolo	Out of State
AP00945020	6/23/2016	2/1/2019	Charleen	McKoy	Raleigh
BP00945120	6/24/2016	8/1/2019	Rebekah	McVey	Out of State
BP00944909	6/27/2016	7/1/2018	Anna	Reepe	Kanawha
BP00945131	6/27/2016	8/1/2019	Michelle	McCune	Kanawha
BP00944992	6/29/2016	11/1/2018	Heather	Bowden	Out of State
BP00944981	6/29/2016	11/1/2018	Amber	Groves	Berkeley
BP00944965	7/5/2016	10/1/2018	Kerri	Steele	Putnam
BP00945034	7/7/2016	3/1/2019	Russel	Bragg	Summers
AP00944985	7/11/2016	11/1/2018	Barbara	Lilly	Raleigh
AP00945032	7/12/2016	3/1/2019	Alissa	Price	Putnam
AP00945021	7/13/2016	2/1/2019	Jennifer	Adkinson	Kanawha
BP00944946	7/13/2016	9/1/2018	Angela	Daniel	Raleigh
BP00945014	7/13/2016	1/1/2019	Tiffany	Henderson	Ohio
DP00944916	7/13/2016	8/1/2018	Jason	Frohnappel	Marshall
AP00945005	7/14/2016	12/1/2018	BreeAnna	Cunningham	Monongalia
AP00945039	7/25/2016	2/1/2019	Ta'Shaya	Smith	Jefferson
BP00944971	7/25/2016	11/1/2018	Jaimie	Turner	Greenbrier
AP00945051	8/1/2016	3/1/2019	Alison	Kelly	Mercer
BP00944953	8/2/2016	10/1/2018	Jessica	Laffrey	Mercer
BP00945008	8/8/2016	1/1/2019	Terri	Gogus	Kanawha
BP00945137	8/8/2016	9/1/2019	Steven	O'Field	Fayette

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BP00945007	8/11/2016	1/1/2020	Kimberly	White	Mercer
AP00944930	8/12/2016	9/1/2018	Scarlet	Hylton	Raleigh
BP00944978	8/12/2016	11/1/2018	Ashley	Garner	Monongalia
DP00944931	8/12/2016	9/1/2018	Christine	Baker	Out of State
AP00945004	8/15/2016	12/1/2018	Samantha	Barrett	Berkeley
AP00945015	8/15/2016	1/1/2019	Elizabeth	Hofmann	Ohio
DP00944932	8/15/2016	9/1/2018	Cynthia	Reiffen	Morgan
BP00945009	8/16/2016	1/1/2020	Dawn	Proietti	Monongalia
AP00945002	8/19/2016	12/1/2018	Samantha	Clarkson	Monongalia
DP00944938	8/22/2016	9/1/2018	Kimberly	Pulley	Out of State
BP00945150	8/25/2016	9/1/2019	Chelsea	Carter	Boone
BP00945012	8/26/2016	1/1/2020	Erica	Davis	Randolph
DP00944947	8/29/2016	9/1/2018	Debra	Milling	Cabell
AP00945080	9/1/2016	5/1/2019	Monica	Wilmer	Cabell
AP00945038	9/2/2016	2/1/2019	Kelsey	Thomas	Out of State
AP00945147	9/2/2016	9/1/2019	Kelli	Meeks	Putnam
BP00945213	9/6/2016	1/1/2020	Ashley	Hawkins	Raleigh
BP00945022	9/12/2016	2/1/2019	Raine	Johnson	Out of State
AP00945066	9/14/2016	4/1/2019	Amanda	Garren	Cabell
BP00945071	9/14/2016	4/1/2019	Ashley	Bailey	Hardy
AP00945035	9/19/2016	3/1/2019	Catlin	Goodwin	Ohio
AP00945079	9/23/2016	5/1/2019	Anna	Ruddle	Monongalia
BP00944960	9/26/2016	10/1/2018	Devon	Liston	Out of State
BP00944968	10/3/2016	11/1/2018	Hannah	Marburger	Out of State
BP00945026	10/3/2016	2/1/2019	Victoria	Buie	Out of State
BP00944969	10/5/2016	11/1/2018	Priscilla	Ohuoha	Out of State
AP00945089	10/7/2016	5/1/2019	Christopher	Jones	Hancock
BP00944970	10/7/2016	11/1/2018	Amanda	Dean	Kanawha
DP00944972	10/17/2016	11/1/2018	Anita	Yates	Out of State
AP00945083	10/19/2016	5/1/2019	Ashleigh	Cutler	Clay
AP00945092	10/21/2016	6/1/2019	Matthew	Capozzola	Out of State
BP00944986	10/24/2016	11/1/2018	Michelle	Snyders	Out of State
DP00944987	10/25/2016	11/1/2018	Gabrielle	Jackson	Out of State
AP00945114	10/26/2016	7/1/2019	Jessica	Kirk	Cabell

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BP00945091	10/26/2016	6/1/2019	Elizabeth	Seidita	Out of State
DP00944990	10/31/2016	11/1/2018	Fe Pauline	Whoolery	Monongalia
BP00944993	11/1/2016	11/1/2018	Staci	Carpenter	Out of State
AP00945093	11/2/2016	6/1/2019	Elle	Johnson	Out of State
AP00945101	11/4/2016	6/1/2019	Alicia	Lane	Cabell
DP00944995	11/4/2016	12/1/2018	Kelli	Crawford	Monongalia
BP00945074	11/7/2016	5/1/2019	Sarah	Leifheit	Monongalia
AP00945094	11/16/2016	6/1/2019	Hailey	Asmussen	Monongalia
DP00945001	11/22/2016	12/1/2018	Michael	Monsma	Jefferson
AP00945003	12/10/2016	1/1/2019	Matthew	Harris	Wood
DP00945017	12/29/2016	1/1/2019	Charity	Heding	Barbour
DP00945016	12/29/2016	1/1/2019	Luanne	Rossi	Out of State
BP00945076	1/10/2017	5/1/2019	Kimberly	Knick	Grant
AP00945024	1/11/2017	2/1/2019	Tammy	Baker	Mason
DP00945023	1/11/2017	2/1/2019	Jennifer	Mahlert	Cabell
BP00945152	1/17/2017	9/1/2019	Destiny	Stout	Webster
DP00945029	1/18/2017	2/1/2019	Denise	Corrado	Out of State
DP00945028	1/18/2017	2/1/2019	Lottie	Kohl	
BP00945031	1/20/2017	2/1/2019	Heather	Fite	Berkeley
AP00945025	1/23/2017	2/1/2019	Kathy	Scarberry	Jackson
DP00945036	1/23/2017	3/1/2019	Jennifer	Lewis	Out of State
DP00945033	1/23/2017	3/1/2019	Jennifer	Kapolchok	Out of State
BP00945043	2/13/2017	2/1/2019	Kathryn	Magoulick	Out of State
AP00945115	2/15/2017	7/1/2019	Kasarah	Stanley	Out of State
BP00945108	2/15/2017	7/1/2019	Shala	King	Marion
DP00945054	3/2/2017	4/1/2019	Tiffany	Stock	Out of State
DP00945055	3/6/2017	4/1/2019	Luanne	Reiter-Leslie	Out of State
BP00945068	3/27/2017	4/1/2019	Christine	Moore	Marshall
DP00945069	3/27/2017	4/1/2019	Mary Jo	Friend	Wetzel
BP00945104	4/3/2017	6/1/2019	Kelli	Ketz	Raleigh
BP00945119	4/5/2017	7/1/2019	Johna	Secrist	Grant
BP00945109	4/7/2017	7/1/2019	Johnathan	Lyon	Hardy
BP00945099	4/11/2017	6/1/2019	Aaron	Kaplansky	Monongalia
BP00945081	4/17/2017	5/1/2019	Shelove	Andou	Out of State

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DP00945082	4/24/2017	5/1/2019	Angela	Deem	Out of State
BP00945105	4/25/2017	7/1/2019	Susan	Callahan	Berkeley
DP00945087	5/1/2017	5/1/2019	Deana	Morrow	Out of State
AP00945103	6/2/2017	7/1/2019	Cheryl	McCombs	Out of State
DP00945102	6/2/2017	7/1/2019	Tania	Paredes	Out of State
BP00945113	6/5/2017	7/1/2019	Mirrandia	Ward	Harrison
BP00945116	6/21/2017	7/1/2019	Angel	Ninan	Monongalia