

West Virginia Board of Social Work



BIENNIAL REPORT FY 2019

July 1, 2017-June 30, 2019

The purpose of the Board of Social Work is to protect the public by setting standards of qualification, education, training and experience for those who seek to engage in the practice of social work and to promote high standards of professional performance for those engaged in the profession of social work.

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WEST VIRGINIA BOARD OF SOCIAL WORK

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www.wvsocialworkboard.org



December 19, 2019

The Honorable Jim Justice
Governor, State of West Virginia
State Capitol Building
1900 Kanawha Boulevard, East
Charleston WV 25305

Board Members

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member- Kanawha

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Joanne M. Boileau, LSW
Raleigh

Natalie Buskirk Murphy, LSW
Cabell

Charles S. Inghram, LGSW
Mercer

Robert D. Musick, LCSW
Monongalia

Office Staff

Vickie James, LCSW
Executive Director

Kate Carter, LSW
Administrative Assistant

Dear Governor Justice:

On behalf of the West Virginia Board of Social Work, we are pleased to provide you with our Biennial Report for FY 2018 and 2019. This report is hereby submitted in compliance with the statutory requirements of WV Code §30-1-12(b).

Created in 1984, the Board of Social Work's mandate is stated in §30-30 of West Virginia Code:

The purpose of this Board is to protect the public by setting standards of qualification and experience for those who seek to engage in the practice of social work and to promote high standards of professional performance for those engaged in the profession of social work.

The enclosed report reflects the activities of the Board for the past two fiscal years including agendas and Board minutes, license activity and trends, financial receipts and disbursements, test scores, disciplinary actions, the number of licensed social workers by county, and rosters of all permits, provisional licenses and regular licenses issued for the past two years.

Our signatures below attest that the information contained within the report is true and accurate to the best of our knowledge. Please do not hesitate to contact our Executive Director, Vickie James should you have questions about the content of the report.

Sincerely,

Patricia O'Reilly,
Chair and Public Member

Christine Maniskas
Secretary and LCSW Member

/vj
CC: Secretary of State
Legislative Librarian

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BOARD MEMBERS AS OF JUNE 30, 2019

WV Code §30-30-4

RITA M. BROWN, MSW, LSW, Chair

5106 Heather Place
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Brownri@mail.wvsu.edu
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Cell: 304-541-7569

PATRICIA O'REILLY, Ph.D., Consumer Representative

Board Vice Chair
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Cell: 304-549-8028

LUCY EATES, LSW, Secretary

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Chris.maniskas@chhi.org
Home: 304-522-4517

LGSW Seat-Vacant

Pursuant to the WV Code §30-30 members continue to serve pending reappointment or other nomination as determined by the Governor.

Board Staff:

VICKIE JAMES, ACSW, LCSW

Executive Director

KATE CARTER, BSW, LSW

Administrative Assistant

Affiliations

The Board is a member of the Association of Social Work Boards and the WV Association of Licensing Boards.

FINANCIAL REPORT ENDING JUNE 30, 2019

The Board is self-supporting by the collection of fees.

Expenditures and Revenue: July 1, 2017-June 30, 2019

<u>Obj Code</u>	<u>Obj/Svc Name</u>	<u>FY 2019</u>	<u>FY 2018</u>
1200	PERS SERV PERM POS(W/ PR DEDUC)	70,650.77	62,183.35
1201	PERS SERV TEMP POS(W/O PR DEDUCT)	15,962.50	25,827.76
1203	OVERTIME	0	0
1206	ANNUAL INCREMENT	180.00	0
2200	PEIA FEES	1,235.40	1,588.74
2202	SOCIAL SECURITY MATCHING	6,481.31	6,560.67
2203	PUBLIC EMPLOYEES INS	4,413.00	3,946.80
2205	WORKERS COMPENSATION	0	600.00
2207	PENSION AND RETIREMENT	7,105.42	6,850.31
2208	WV OPEB CONTRIBUTION	2,745.00	2,478.00
3200	OFFICE EXPENSES	2,177.40	4,011.00
3201	PRINTING AND BINDING	84.74	266.84
3202	RENT EXP (REAL PROP) BLDG	12,070.00	14,484.00
3203	UTILITIES	0	830.10
3204	TELECOMMUNICATIONS	845.82	2,222.97
3205	Internet Service	2807.60	
3206	CONTRACTUAL SERVICES	0	300.00
3207	PROFESSIONAL SERVICES	12,048.25	40,544.56
3211	TRAVEL EMPLOYEE	3,076.45	3,708.67
3213	COMPUTER SERVICES INTERNAL	4,817.50	11,725.00
3214	COMPUTER SERVICES EXTERNAL	5,472.90	4,242.32
3217	RENTAL (MACHINE & MISC.)	0	
3218	ASSOC DUES & PROF MEMBERS	1,700.00	
3219	FIRE/AUTO/BOND/ & OTHR IN	2,924.00	2,920.00
3220	FOOD PRODUCTS	59.51	126.73
3229	ROUTINE MAINTENANCE CONTRACTS	300.00	0
3233	HOSPITALITY	423.59	490.76
3241	MISCELLANEOUS	0	
3242	TRAINING & DEV - IN STATE	447.00	1,593
3244	POSTAL	5,939.94	5,576.85
3245	FREIGHT	0	240.93
3246	SUPPLIES-COMPUTER	82.90	
3247	SOFTWARE LICENSES	0	
3248	COMPUTER EQUIPMENT	1,143.82	
3252	MISC EQUIPMENT PURCHASES	4,760.63	5513.62
3272	PEIA RESERVE TRANSFER	942.00	580.00
6101	COMMUNICATION EQUIPMENT REPAIRS	0	
3324	STATE TREASURER'S OFFICE FEES	60.00	75.00
6100	OFFICE REPAIRS	0	
	Total Expenditures	\$170,957.45	\$211,573.34
	Total Revenue	240,598.00	\$221,813.50
	Total Fund: 8513	\$69, 640.55	\$10,240.26
	Year End Operating Cash Balance	\$387, 204.36	\$317,565.26

Revenue Source

	FY 2019	FY2018
Continuing Education	5,700	4,436
Late Fees	13,980	11,091
Social Work Permits	13,600	8,900
License Renewal	139,220	139,750
New Licenses	24,600	24,400
Provisional Licenses	27,370	26,565
Provisional Renewals	8,370	<i>2018 Provisional renewal number included with License Renewals</i>
Miscellaneous Fees	7,758	6,671
Total	\$240,598	\$221,813

CATEGORIES OF SOCIAL WORK LICENSURE IN WEST VIRGINIA

Licensed Social Workers

W Va. Code §30-30-8, §30-30-10, §30-30-12, §30-30-14

WV has four levels of licensure

A-Licensed Social Worker

B-Licensed Graduate Social Worker

C-Licensed Certified Social Worker

D-Licensed Independent Clinical Social Worker

TITLE	INITIALS	EDUCATION	POST-GRAD EXPERIENCE	SUPERVISION REQUIRED	ASWB EXAM REQUIRED
Level A - Social Worker	LSW	BSW*	N/A	N/A	Bachelors
Level B - Graduate Social Worker	LGSW	MSW	N/A	N/A	Masters
Level C - Certified Social Worker	LCSW	MSW	2 years	N/A	Advanced-Generalist
Level D - Independent Clinical Social Worker	LICSW	MSW	2 years full time/3,000 hours clinical	2 years / 100 hours	Clinical

**Individuals with related degrees as specified in legislative rule may obtain licensure as a LSW by complying with all the terms of a four year provisional licensure period.*

The beginning letter of the license number will denote what level of licensure and scope of practice an individual is practicing.

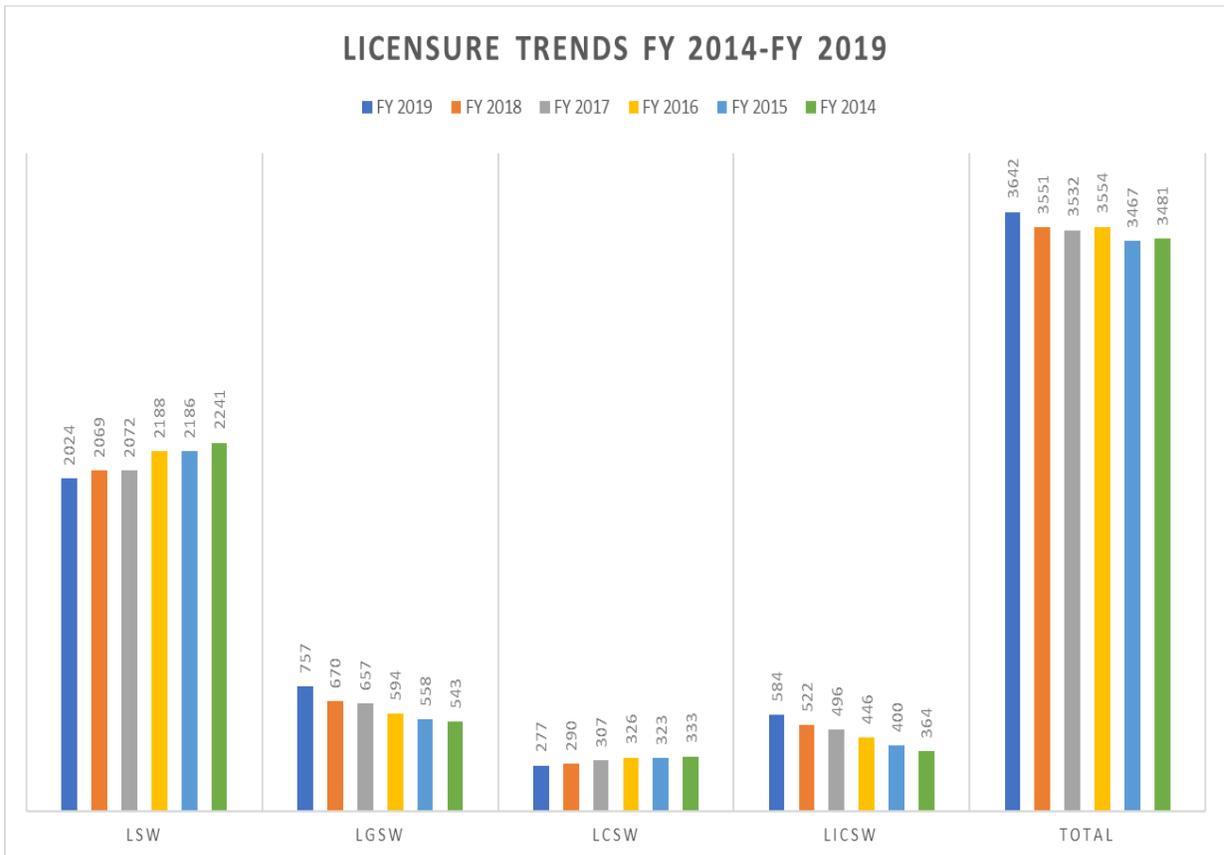
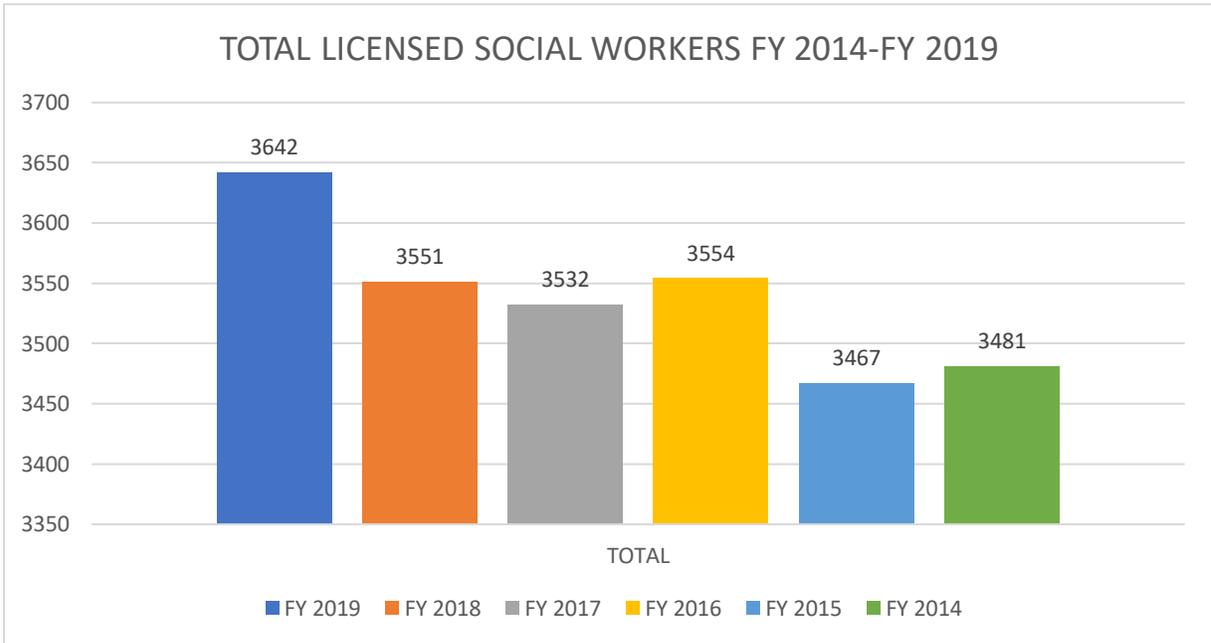
For the period of July 1, 2017 to June 30, 2019, 402 new licenses were issued. As of June 30, 2019, there were 3,642 individuals who were actively practicing with a regular license, meaning they have successfully passed the exam commensurate with their licensure level.

Temporary Social Work Permits

WV Code §30-30-22

Social Work Permits are issued to new graduates of BSW or MSW programs. Individuals in their last semester of coursework may also make application for a temporary permit. The permit is issued for six months, which allows the individual to seek employment and practice while he/she prepares to sit for the Bachelors or Masters exam. The individual must test within the six-month period, but may obtain additional up to three additional permits if necessary, before a petition needs to be made to the Board for additional considerations. For the period of July 1, 2017 to June 30, 2019, 357 permits were issued for both BSW and MSW graduates.

WV Licensure Trends



Provisionally Licensed Social Workers

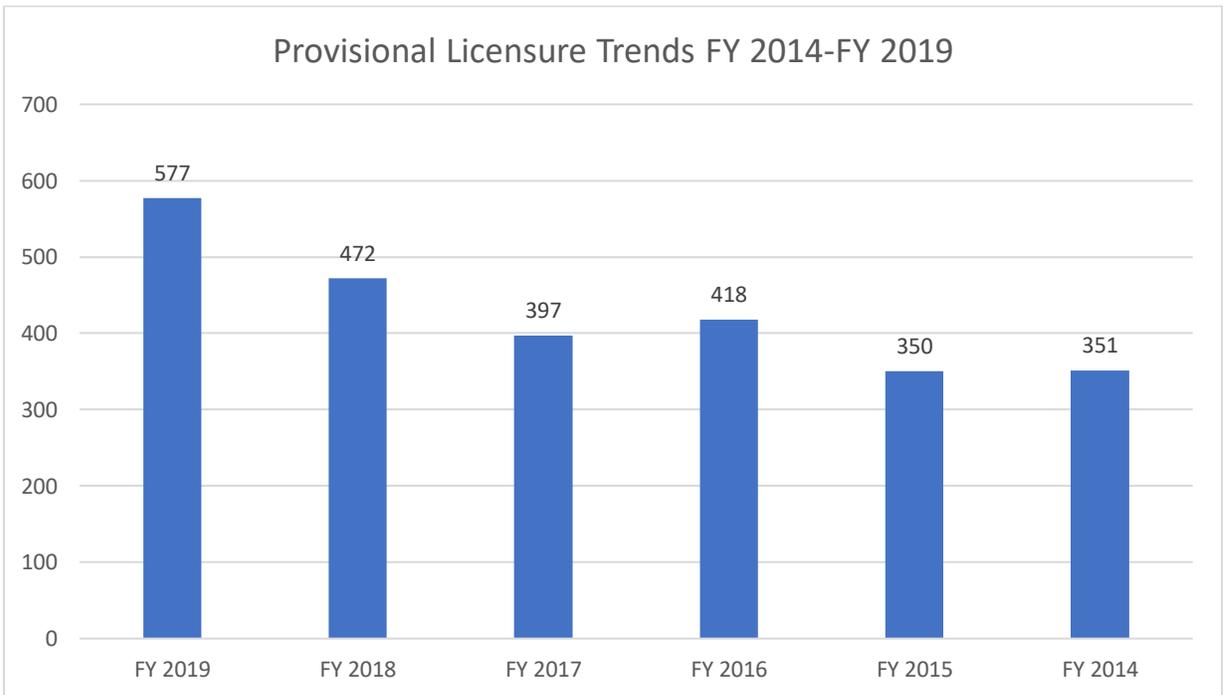
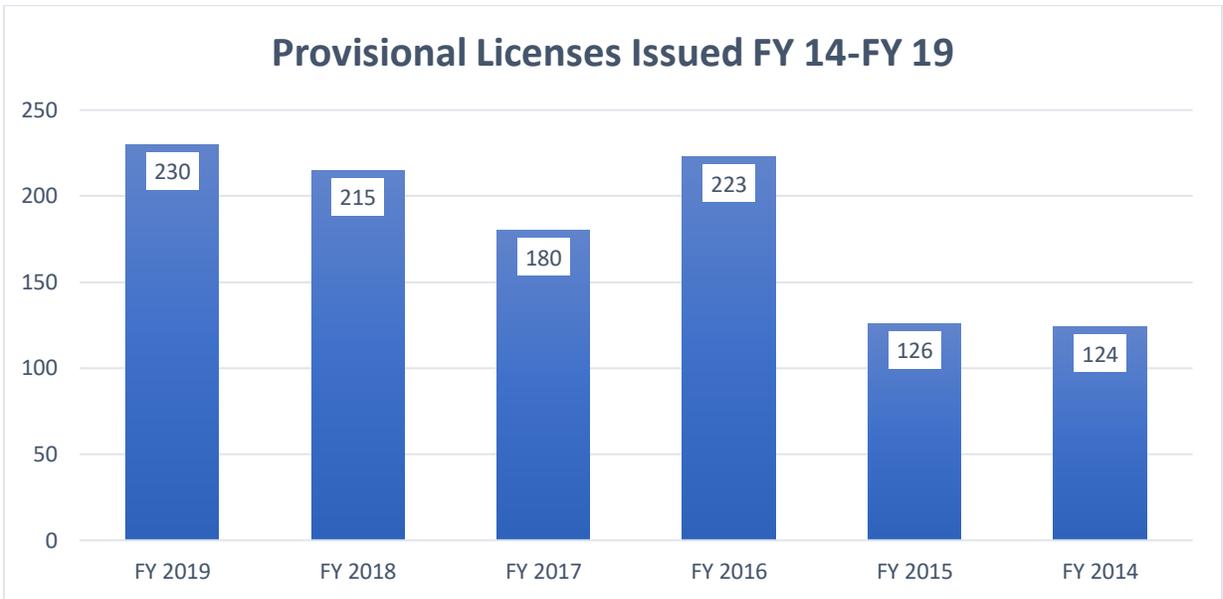
WV Code §30-30-16

A Provisional License is an alternative pathway for individuals desiring to practice social work but who do not have a degree in social work. A Provisional License permits individuals with a degree related to social work to practice with a Board approved employer under the supervision of a degreed and licensed social worker. Within the four-year period of supervised employment, the individual must complete four core classes in social work (either online or at the social work program of choice) and successfully sit for the Bachelor's exam. The individual will then be able to convert his/her provisional license to become a Licensed Social Worker.

The Bureau for Children and Families also has a special category of licensure as a result of SB 559 which permits the Bureau to hire individuals with any Bachelor's degree; these individuals are not subject to the academic course requirement of a Provisional Licensee.

For the past two fiscal years, 445 individuals have been issued Provisional Licenses. This number is 77 or 21% more than the previous biennial period. Of that number, 162 were provided a Provisional License (the private sector accounted for slightly more than half of those licensed provisionally) and 215 individuals employed by the Department received a Provisional License restricted to the Department.

As of June 30, 2019, 577 individuals were practicing with a Provisional License. Of that number, 362 or 63% were practicing with a license restricted to DHHR and an additional 91 are practicing in DHHR with a Provisional License, thereby making DHHR the largest employer of Provisional Licenses, accounting for 79% of those practicing through the alternative pathway.



LICENSE STATISTICS

A. New Licenses Issued from July 1, 2017 through June 30, 2019

	FY 2019	FY 2018
Social Work Permits (BSW & MSW Graduates) ¹	170	189
Provisional/Restricted -Other Degree	230	215
<i>215 PLs and 283 RPLs issued</i>		
LSW LGSW LCSW LICSW Issued	202	200
LSW Via Alternative Provisional License Process	<u>31</u>	<u>17</u>
Total New Licenses Issued	633	622

** This is duplicative number as a substantial number of permits converted to full licensure within this time period*

B. Total Active Licenses by Category (includes new issues):

	FY 2019	FY 2018
Social Work Permits-BSW & MSW Graduates	124	117
Provisional/Temporary -Other Degree ¹	577	472
Licensed Social Worker	2024	2069
Licensed Graduate Social Worker	757	670
Licensed Certified Social Worker	277	290
Licensed Independent Clinical Social Worker	<u>584</u>	<u>522</u>
Total Active Social Workers as of June, 30	4343	4140

¹ Includes 362 individuals provisionally licensed as per SB 559

C. Inactive Status Licenses Issued (Individuals not currently practicing but who are eligible to activate license to take social work employment):

	FY 2018	FY 2017
	110	76

LICENSING EXAMINATION

The Association of Social Work Boards (ASWB) owns and maintains the social work licensing examinations that are used to test a social worker’s competence to practice ethically and safely. The exams provided by the Association of Social Work Boards are used in every U.S. state except California, as well as the District of Columbia, ASWB develops and maintains four categories of social work licensure examinations: Bachelors, Masters, Advanced Generalist, and Clinical.

ASWB provides the following pass rates annually to the Board of Social Work. They note that percentages of pass and fail rate are most representative of groups numbering more than 200. These percentages are not representative of groups with fewer than 100 candidates, and generalization should not be made from rates for these groups.’ The table below is representative of individuals taking the examination for the first time and does not reflect pass rates for individuals who retested in the same exam category.

First Time Pass Rates for 2018

Exam Category	National			WV		
	Total Number of Examinations	Number passed	Percentage Pass Rate	Total Number of Exams	Number	Percentage Pass Rate
Bachelors	3,391	2,553	69.2	96	58	60.4
Masters	16,781	12,669	75.5	140	98	70
Advanced Generalist	146	82	56.2	22	7	31.8
Clinical	15,991	11,713	73.2	37	33	89.2

First Time Pass Rates for 2017

	Total Number of Examinations	Number passed	Percentage Pass Rate	Total Number of Exams	Number	Percentage Pass Rate
Bachelors	4,437	3,448	77.7	109	72	66.1
Masters	16,839	13,679	81.2	92	76	82.6
Advanced Generalist	163	96	58.9	20	9	45
Clinical	16,045	12,578	78.4	39	34	87.2

Active Social Work Licenses by County
June 30, 2019

County	Number of LSWS	Number or LGSWs	Number of LCSWs	Number of LICSWs	Total Active Licenses by County
Barbour	27	2	0		29
Berkeley	57	44	5	54	160
Boone	14	6	1	1	22
Braxton	13	5	1	1	20
Brooke	10	8	4	3	25
Cabell	128	37	26	24	215
Calhoun	13				13
Clay	8	2	1		11
Doddridge	2	1	1		4
Fayette	60	19	2	16	97
Gilmer	11	3	1	1	16
Grant	14	4	1	1	20
Greenbrier	50	16	6	12	84
Hampshire	6	10	1	7	24
Hancock	17	2	4	3	26
Hardy	10	4	2	4	20
Harrison	67	34	8	12	121
Jackson	22	3	2	5	32
Jefferson	22	16	7	33	78
Kanawha	228	63	36	48	375
Lewis	27	3	3	4	37
Lincoln	24	2	1	1	28
Logan	35	4			40
Marion	46	41	12	21	120
Marshall	20	9	1	6	36
Mason	28	4	1		33
McDowell	20	1			21
Mercer	102	25	4	15	146
Mineral	25	12	2	3	42
Mingo	22	3	1		26
Monongalia	53	115	23	67	258

County	Number of LSWS	Number or LGSWs	Number of LCSWs	Number of LICSWs	Total Active Licenses by County
Monroe	13	2		3	16
Morgan	4	3	1	3	11
Nicholas	32	7	2	1	42
Ohio	68	20	18	31	137
Out of state	167	87	35	133	422
Pendleton	6		1	1	10
Pleasants	3			1	4
Pocahontas	6		2	1	10
Preston	22	15	2	9	48
Putnam	67	26	6	4	103
Raleigh	155	32	14	25	226
Randolph	43	13	10	4	69
Ritchie	6	1			7
Roane	12	4	4	1	21
Summers	18	5	1	1	25
Taylor	15	4	4	1	24
Tucker	3	1			4
Tyler	4	1	1	1	7
Upshur	31	4		4	39
Wayne	27	10	3	1	41
Webster	10	2	2		14
Wetzel	16	3		1	21
Wirt	3	1		1	5
Wood	86	16	13	15	130
Wyoming	26	2			28
Total FY 2019	2024	757	276	584	3643
Total FY 2018	2069	670	290	522	3551

COMPLAINT AND DISCIPLINARY ACTION REPORT 25CSR6

All complaints against a license are referred to the Disciplinary Committee within the Board of Social Work. The committee gathers information during preliminary inquiry, monitors consent order compliance, and makes recommendation to the Board for resolution.

Summary of Complaints July 1, 2017 through June 30, 2019

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
7/18/2017	201712	Complaints re: marital therapy and access to records	Disciplinary Committee reviewed/did not accept complaint	9/18/2017
9/27/2017	201713	Concerns re: CPS/termination of daughter's rights	Disciplinary Committee reviewed/did not accept complaint	10/13/2017
10/12/2017	201714	Complaint against social worker following termination of parental rights	Disciplinary Committee reviewed/did not accept complaint	11/2017
10/18/2017	201715ED	Derogatory remarks about coworker	Board found no probable cause Letter of warning issued	2/23/2018
10/18/2017	201716OF	Anonymous complaint claiming social worker was included as a beneficiary in a client's will	Disciplinary Committee reviewed/did not accept complaint following preliminary inquiry	11/2017
10/19/2017	201717JD	Sexual misconduct with a client, confidentiality breach, derogatory language	License suspended 5 years	Consent Order signed 8/5/2019
10/23/2017	201718TW	Confidentiality breach	Case Dismissed	
11/15/2017	201719DR	Falsification of license	Sent to Prosecuting Attny.	12/2017
11/27/2017	201720RY	Claiming to be licensed social worker but license is inactive	Licensee agreed to change literature on website from 20+ to 13 yrs.	3/18/18
1/3/2018	20181NT	Allegation that he solicited client from former employer	Board found no probable cause	2/15/2018
1/23/2018	20182AS	Questioned professionalism in disagreement with client	No jurisdiction as she is not licensed in WV	1/24/2018
3/15/2018	20183DS	Felony and MD sanction history not reported on application	Felony had been expunged. Board voted to dismiss on 8/23/2018	9/19/2018
3/19/2018	20184JA	Withholding relevant information which impacted service outcome	Board voted to dismiss on 10/12/2018	10/16/2018
4/9/2018	20185WS	Falsification of visit	Provisional License Revoked following hearing	Sept 10, 2019
4/9/2018	20186TF	Romantic relationship w/ subordinate	Letter of warning as she is not licensed and lives outside of WV	8/23/2018

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
NUMBER ERROR	20187			
4/30/2018	20189TS	Ongoing complaints regarding social worker's/neighbor's dog (first received 4/2017)	Disciplinary Committee did not accept 6/14/2018-no jurisdiction	7/19/2018
5/1/2018	201810PC	Intimidation and threats with students	No jurisdiction as he is not licensed in WV	7/9/18
5/23/2018	201811	Unspecified CPS complaints	Disciplinary Committee did not accept 6/14/2018-no jurisdiction as complaint did not identify social worker	Letter mailed 7/19/2018
6/4/2018	201812VH	Complaints about care of spouse with Alzheimer's	No jurisdiction-alleged respondent not a social worker	Letter mailed 7/2/2018
6/25/2018	201813JS	Dual relationship with client	Board assigned for investigation 10/12/2018	
6/27/2018	201814MA	Falsified contacts/documentation	Board assigned for investigation 8/23/2018	
6/27/2018	201815JR	Falsified contacts/documentation	Board assigned for investigation 10/12/2018	
7/9/2018	201816MS	Scope of practice; noncompliance with HIPPA, etc.	Resolution pending following investigation	
7/20/2018	201817TS	Ongoing complaints regarding social worker's/neighbor's dog	Disciplinary Committee did not accept -no jurisdiction	8/15/2018
7/30/2018	201818MH	Inappropriate racial remarks in training	Board voted for letter of warning 10/12/2018	1/4/2019
9/6/2018	201819RH	Conflicts of interest, dual relationship, violations of agency policy	Records subpoenaed and assigned for investigation	
9/17/2018	201820JB	Solicitation of marijuana from client	License revoked 10/19 for minimum of 5 years following hearing	October 22, 2019
9/26/2018	201821CN	Non-platonic relationship with client	Pended grievance hearing which she lost but has appealed;	
10/29/2018	201821CN2	Second complaint on above		
9/28/2018	201822DW	Inappropriate relationship with former patient	Board found probable cause; hearing scheduled for Oct 28	
10/18/2018	201823DR	Inappropriate relationship and coercion with client	Currently in prison on felony for drug selling to clients Never licensed beyond permit	Complaint dismissed and red flag
10/22/2018	201824VC	Abandoned patients in treatment, failure to document and provide continuity of care	Assigned for investigation	
10/24/2018	201825CK	Recorded mental hygiene assessment information without seeing patient	Assigned for investigation	

Date Received	Case Number	Allegations of Complaint	Resolution	Date of Resolution
10/29/2018	201826LW	Inappropriate relationship with client	Assigned for investigation	
11/5/2018	201827TS	Falsification of client record	Under investigation	
11/9/2018	201828PH/MA	CPS allegations unrelated to ethics breach	Did not accept	
		Numbering error		
11/26/2018	201830JW	Falsification of client visits	Under investigation	
12/6/2018	201831JW	Fraudulent Billing and Breach of confidentiality	Under investigation	
12/12/2018	201832JG	Falsification of Client contact and documentation	Under investigation	
2/21/2019	20191HP	Charged with 5 felony counts of child abuse	Pended until hearing in Oct.	
3/6/2019	201902VC	Impaired on duty	Under investigation	
3/22/2019	20193SR	Numerous complaints related to CPS investing.	Case not accepted-no jurisdiction	Letter
3/22/2019	20194JL	Numerous complaints related to CPS investing.	Case not accepted-no jurisdiction	Letter
4/11/2019	20197CB	Investigation and resolution to CPS investigation	Case not accepted-no jurisdiction and relief sought outside scope of authority	Letter 5/22/2019
5/3/2019	20198RK	Derogatory language in texts with kinship care provider	Under investigation	
6/10/2019	20199JC	Patient Abandonment	Under investigation	

FY 2019 Minutes



AGENDA
June 21, 2019
WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Disciplinary Committee *
 - 20177JD
 - 201822DW
 - 20185WS
 - 201820JB
 - 20196JR
 - 20191HP
 - 20198RK
- VI. Executive Director Report
 - Office Operations/Activities
 - Rule Filing-end of comments July 5
 - Update on Database/online
 - Board appointments
 - CE Broker
 - ASWB policy on testing/scope of practice update
 - Interims/License Reciprocity
 - Clinical Supervision Supervisor Training
- VII. Provisional License-2*
- VIII. Employer Application -1*
 - FamilyCare Health Center
- IX. 2:30 pm Tanny O'Connell, Bureau for Children and Families
- X. Other Requests-12*
 - Four PLs requesting RPL
- XI. Working Group Needs/Assignments/Tasks
 - Subcommittees: Legislation/Policy, LICSW, Expired Licenses
 - By Laws
 - Strategic Planning
 - Board Vacancies
- XII. Adjournment

Next Meeting is August 29 at 11:00 a.m.

WV Board of Social Work
Board Meeting Minutes

June 21, 2019

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Chris Maniskas, Vickie James, Cami Chapman, Tanny O'Connell (by phone) and Mark Weiler

Call to Order- Pat O'Reilly opened the meeting

Minutes:

It was M/S/P (Gottlieb/Eates/all in favor) to approve the April minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the 2019 fiscal year from July 1 to June 20, 2019. The report reflects revenues of \$237, 345 and expenditures of \$169, 528.42. Members were also referred to another financial report for June which reflects expenditures in relation to projected budget; the ending cash balance for the Board is \$385,390.39

Vickie reported that there were two P Card reviews to report-April 14-May 10, 2019 for expenditures totaling \$1690.25 and for May 23 to June 15 for expenditures totaling \$738.93. Receipts for all transactions were available for member review. It was M/S/P (O'Reilly/Eates/all in favor) to approve the P card reconciliations/expenditures as submitted.

Disciplinary Committee

It was M/S/P (Gottlieb/Eates/all in favor) to go into Executive Session for the purpose of discussing complaints pending before the Board. Following Executive Session discussion, it was M/S/P (O'Reilly/Maniskas/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (Gottlieb/Maniskas/all in favor) on the following cases (Eates, Heasley recused on all votes):

- 20177JD (Jayme Dodd Consent) Mark has authority to negotiate suspension to 4 years if necessary.
- 20191HP-assign for investigation

Vickie reported that our investigators are no longer available. Options were discussed. Mark noted that the Attorney General's Office has an investigator. The hourly cost is \$60 an hour and there was general consensus that Vickie should make contact with Lea Palmer.

Executive Director Update

Personnel: Vickie noted that the office still needs a part time office clerk as there is a great deal of data entry and filing that neither she nor Kate have time to catch up on.

Rule Filing: The rules to comply with SB 396 have been filed. The end of the comment period is July 5. Changes are proposed for 25CSR5, Fee Schedule.

Update on Database: Vickie has followed up with Warren on the feasibility of Logical Operators designing a program to accommodate online renewals and application. However, it appears this will be a longer-term process which will most likely require a competitive bid.

Board Appointment: The Governor's Office recently requested information on Board members terms. Vickie shared with the Board her memo and prior efforts made by the Board and NASW to have new members named. Discussion ensued on candidates.

CE Broker: Vickie shared information packets on CE Broker's program, which is a company that will verify continuing education for licensees. There is no cost to the Board or licensees. The program is voluntary but individuals can check the status of their continuing education and upload certificates themselves. It is often used by individuals licensed in multiple states. Following discussion, it was the general consensus that Vickie should pursue obtaining an agreement with them.

Interims/License Reciprocity-Sam had shared a tentative agenda with Vickie indicating the Legislative Oversight Committee on Health and Human Resources Accountability planned to request the Board to present on reciprocity, certification and licensure.

Clinical Supervision Supervisor Training: Concord. received a grant with the Higher Education Policy Commission to develop a training. Vickie will follow up on collaborating with Concord and Janie Howsare (who had indicated she would also like to do training).

Provisional License Requests

Two applications were presented- Stephanie Ludle who was requesting a reconsideration for her application reviewed in April requesting her liberal arts degree be reviewed also and Tamika Robertson, who was previously licensed provisionally while at DHHR, has an RBA but is enrolled in the MSW program at Northcentral University. It was M/S/P (Heasley/O'Reilly/all in favor) to deny Ms. Ludle's reconsideration request based on degree major and approve Ms. Robertson application.

Employer Application

One application was presented. FamilyCare Health Centers requests permission to hire provisional licensees for the position of social worker. The scope of practice is consistent with the scope of practice for a Provisional Licensee. It was M/S/P (Maniskas/Heasley/all in favor) to approve the application.

Tanny O'Connell and Cami Chapman, Bureau for Children and Families

There was discussion on the rules filed by the Board, and Vickie explained the purpose and answered questions.

Cami noted that the DHHR has filed rules to 78CSR24 which removes the training plan from the rule and reframes the eligibility of those with related degrees to take the training with a restricted license. The end of the comment period is July 18.

Discussion ensued on the need to introduce legislation changing the Chapter 30-30 and the resultant opportunities to develop a different scope of practice for DHHR workforce who

have a restricted license. There could be more focus on the public sector workforce aspect of practice. Testing is still an issue and the merits of licensure vs. registration was discussed. The need to keep employees regardless of testing performance is a priority. Also, registration could accommodate the DHHR's need for part time work force to assist with backlog. Tanni noted the need to include emergency rules in the resultant legislation to ensure that individuals in the administrative extension can continue to practice.

Other License Requests

Eleven requests were presented: 1-4) Alexandra Norris, Hayley Mays, Leslie Gandee, and Charles Faurote-all who are provisionally licensed but now requesting a restricted license 5-6) Heather Hill and Kelly Britton-requesting reinstatement as they let their licenses lapse in 2005 and 2009 (both did not have social work degrees but converted after a four year temporary license process and successful passage of the Bachelor's exam), 7) Tara Patrick-seeking approval to become a supervisor for Provisional Licenses, has been licensed at the LSW level since 2014 following a four year TL but has recently graduated with her MSW; 8) Natasha Tucker requests conversion as she had previously been licensed at the Provisional level but did not take the coursework. She passed the exam and has taken all four courses in the past year; 9-10) Jennifer Lough and Desarae Jacques requesting extension of expiration dates on Provisional License in order to finish coursework and 11) Michelle Comer who had been approved previously on a part time basis for clinical candidacy and now reports she has met her hours

IT was M/S/P (O'Reilly/Heasley/all in favor) to approve the requests of Norris, Mays, Gandee, Faurote, issue a one-time reinstatement to Hill and Britton, approve Patrick upon successful passage of the Masters exam, and extend the expiration dates of Lough and Jacques. Vickie should consult our AG on Ms. Tucker's request and issue a letter to Ms. Comer on clinical candidacy, the role of supervision, and independent contracting.

Working Group Needs/Assignments/Tasks-planning session

A work group needs to be formed to address Legislation/Policy

Next meeting date: August 29, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/O'Reilly/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304) 558-8816 Fax: (304) 558-4189
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AGENDA

April 18, 2019

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member- Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. 11:30 a.m. -12:30 p.m. Presentation in Lumon Software Demonstration followed by Discussion*
- VI. Disciplinary Committee *
 - 2018JAW
 - 20151
 - 201830JW
 - 201816MS
 - 201822DW
 - Jennifer Farmer-Request to reinstate
- VII. Executive Director Report
 - Office Operations/Activities
 - Personnel*
 - Across the Board Salary Increase*
 - Equipment Needs*
 - Legislative Recap
 - ASWB Scores 2018
 - ASWB policy on testing/scope of practice update
 - Clinical Supervision Supervisor Training
- VIII. 2:30 pm Tanny O'Connell, Bureau for Children and Families
- IX. Provisional License-5*
- X. Other Requests-11*
- XI. Working Group Needs/Assignments/Tasks
 - Scheduling*
 - By Laws
 - Strategic Planning
 - Board Vacancies
- XII. Adjournment

Next Meeting is June 21 at 11:00 a.m.

WV Board of Social Work
Board Meeting Minutes

April 18, 2019

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Vickie James, Kate Carter, Sam Hickman, Tanny O'Connell (by phone) and Mark Weiler

Call to Order- Pat O'Reilly opened the meeting

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the 2019 fiscal year from July 1 to April 15, 2019. The report reflects revenues of \$196,655 and expenditures of \$132,710.11. Members were also referred to another financial report for January which reflects expenditures in relation to projected budget; the ending cash balance for the Board is \$381,508.70

Vickie reported that there were 3 P Card reviews to report-January 18 to February 14 for expenditures totaling \$953.99, February 15 to March 12 for expenditures totaling \$513.5 and for March 15-April 10, 2019 for expenditures of \$639.78. Receipts for all transactions were available for member review. It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve the P card reconciliations/expenditures as submitted.

Minutes:

It was M/S/P (O'Reilly/Heasley/all in favor) to approve the February minutes as distributed.

Presentation on in Lumon Software

A demonstration on the web-based licensing software was presented to the Board. The demonstration included online renewal, online application, and how licensees would interact with the software. A 6-8 month timeline is anticipated in order to be operational.

Vickie reported that she had presentations from two other providers who provide similar services but at a higher cost. Following the demonstration, the Board and prior to making a final decision, the Board would like more information on what licensing boards in other states use.

Disciplinary Committee

It was M/S/P (Gottlieb/O'Reilly/all in favor) to go into Executive Session for the purpose of discussing complaints pending before the Board. Following Executive Session discussion, it was M/S/P (O'Reilly/Gottlieb/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (Gottlieb/O'Reilly/all in favor) on the following cases (Heasley recused on all votes):

- 2018JAW-Assign for investigation
- 20151-The Board declines to issue the request for another Provisional License

- 201822DW-affirm previous decision. Mark will prepare the consent order
- Jennifer Farmer-the Board voted to reinstate this license with payment of administrative costs. Mark will send a copy of a sample supervisory agreement to utilize
- The Board will initiate a complaint based on order forwarded by the Counseling Board on an individual who is licensed by both Boards.

It was noted that the notice has not gone out on 201902VC as he has provided only his employer's street address and he was terminated from employment. Mark will see if there are resources in the Attorney General's office to assist.

Hearings are tentatively planned for Wanda Sluss and Julie Blair in June, dependent upon availability of an Administrative Law Judge.

Executive Director Update

Office Operations/Activities: Kate started March 18.

Personnel: Vickie noted that the office still needs a part time office clerk as there is a great deal of data entry and filing that neither she nor Kate have time to catch up on.

Across the Board Salary Increase: The Legislature appropriated all state employees an increase of \$2,370 annually. It was M/S/P (Heasley/Gottlieb/all in favor) to approve this increase for Board staff.

Equipment Needs: The Board approved (Heasley/Gottlieb/all in favor) the purchase of new office chairs and a tv to allow face to face conferencing.

Legislature Recap: The rules passed on the Legislature and the final submission for 25CSR1 and 25CSR7 have been filed with the Secretary of State. Members were referred to the handout in their packets detailing legislation that passed and affect the Boards, specifically HB 2204 (prohibits the hiring of a Board lobbyist), HB 2510, and HB 396 which requires all Chapter 30 Boards file rules for developing an application process for waiving initial licensure fees for low income individuals and military families. Vickie believes the fee schedule-25CSR3 will be the most appropriate avenue to file these changes in; the rule will need to be filed by June 27. Discussion ensued on what initial licensure fees mean for low income individuals who have a temporary permit, as an individual could have several prior to the initial licensure fee of \$100. It was M/S/P (O'Reilly/Gottlieb/all in favor) that the initial temporary permit fee will be fee waived if requested.

ASWB Scores 2018 Members were referred to the 2018 Examination pass rates in their packets as well as the pass rates for 2017 and 2016. The number of Bachelor's test takers dipped below 100 as well as the pass percentage. It is still below the national average of 69.2%. The number of individuals taking the Masters exam increased substantially to 140 but the pass rate percentage dropped to 70 and below the national average. The pass rate for clinical exams continues to be well above the national average and is 89.25

Vickie distributed copies of the ASWB Curricular Guide for Licensing and Regulation as a resource for SWEC.

ASWB Policy on Testing/Scope of Practice – Vickie on her discussion with Dwight Hymans on alternative testing. While the Associate test can be a viable alternative for individuals without a degree in social work, it will require a scope of practice change. Pat also shared a copy of the Exam Use Waiver requests provided Boards by ASWB. It was noted that a request to allow individuals without a social work degree to take the Bachelor's exam was denied. It also appears the Board will need to request an exemption permitting individuals in their last semester to test prior to graduation.

Clinical Supervision Supervisor Training: Concord has applied for a grant with the Higher Education Policy Commission to develop a training.

Tanny O'Connell, Bureau for Children and Families

A draft copy of the memo regarding the administrative extension was discussed. Tanny asked if have of the ten hours of continuing education could be online and it was affirmed that half could be online. The memo was approved to be sent out to the individuals licensed between 2015 and June 30, 2016.

Vickie updated Tanny on the discussion with ASWB and the opportunity to revisit scope of practice. Tanny noted the DHHR is looking at using former DHHR employees to assist with backlog; however, these employees were provisionally licensed.

Provisional License Requests

Five application were presented- Kayla Porter who has a degree in Specialized Studies, Elsie Cox, RBA degree without concentration, Stephanie Ludle, Masters in Christian Education, Megan Settle, Degree in Child Development and Family Studies, Sylvia Taylor, Degree in Social Science. It was M/S/P (Heasley/O'Reilly/all in favor) to deny the applicants for a Provisional License based on degree major.

Other License Requests

Eleven requests were presented: 1) Karen Anderson-requests a waiver of Continuing education and inactive status, 2) Melanie Hairston, extension of expiration date as she was on FMLA 181 days, 3 and 4) Danyale Lane Sibray-provisional licensee at DHHR since June 2017 and William Reed (licensed in 2016) requests restricted licensure 5) Jody Null -permit request; 6) Antoinette Burke-was an RPL (with BSW) who left DHHR and the office wants her to work part time to address backlog; 7) Jamie Mandelka-Provisional Licensee requests an extension of expiration date on she is on FMLA from Feb. 2019 to August 2019; 8) Dvona Mayle-requests a waiver of continuing education due to health issues and is due to expire May 1/2019 (is working and needs active license); 9) Diana Collins -requests that her 2 years of clinical supervision (3127 hours of practice and 106 hours of supervision) accrued in Virginia be recognized so she can test for clinical exam in WV where she is now working; 10) Denita Coen-requesting reconsideration on permit from prior Board decision (she did not test during permit period) 11) Rachel Sterling -request for reinstatement as she is a former TSW who converted to LSW and then let license lapse in April 2016; Following discussion, it was M/S/P (Heasley/Gottlieb/all in favor) to approve the requests of Karen Anderson, Melanie Hairston, Danyale Sibray, William Reed, Jamie Mandelka, Diana Collins and Rachel

Sterling. The request made on behalf of Antoinette Burke was denied based on statute, the license for Dvona Mayle will be extended for three months so that she has time to accrue continuing education, Jody Null will be granted a final permit, and Denita Coen's request is denied; Vickie will follow up with correspondence regarding the Board's rulings.

Working Group Needs/Assignments/Tasks-planning session

The Board scheduled their meetings for the remainder of the calendar year: August 29, October 17 and December 19; all meetings are at 11:00 am.

Next meeting date: June 21, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/O'Reilly/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WV Board of Social Work
Board Meeting Minutes

February 15, 2019
WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Vickie James, Briana Marino and Mark Weiler

Call to Order- Pat O'Reilly opened the meeting

Welcome/Introductions

Vickie noted that Briana will be leaving as she has been assigned to Military Affairs and Public Safety full time. Mark Weiler was introduced as the Assistant AG who will be representing the Board.

Minutes:

It was M/S/P (Gottlieb//Heasley/all in favor) to approve the January minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the 2019 fiscal year from July 1 to February 12, 2019. The report reflects revenues of \$158,445 and expenditures of \$109,219.35. Members were also referred to another financial report for January which reflects expenditures in relation to projected budget; the ending cash balance for the Board is \$364,303.48.

There were no P Card reconciliation statements for review as the February statement ends at close of business on February 15.

Vickie referred members to the revised P Card 3rd Party Payment Processors section in the Board P Card Policy. This waiver will permit purchases through Amazon or utilizing the P card to pay Logical Operators who use Pay Pal as their payment processor. The Auditor's Office advised us that a blanket exemption could be utilized for each occurrence, provided that the policy reflects that exemption. It was M/S/P (Gottlieb/Heasley/all in favor) to utilize the blanket exemption and incorporate the changes in policy.

Personnel-Administrative Assistant Interview

Guests were excused during the interview. Following the interview, it was M/S/P (O'Reilly/Heasley/all in favor) to hire Katelyn Carter as the full time Administrative Assistant at an annual salary of \$30,000. Vickie reported that there will most likely be a delay in a start date as the Governor's office "swept" the position along with the clerk position despite her memo last month that the Board was in the process of filling the position.

Executive Director Update

Office Operations/Activities: Vickie reported that the past month has been difficult with only one person staffing the office but that renewals and new applications are getting out within ten business days.

Equipment Needs: Due to lack of support at the end of the year for our Windows programs, the Board will either need to risk continuing using Windows 7 without Microsoft support or replace at least two of the computers and possibly 3 in order to upgrade to Windows 10 (one computer is already at Windows 10 but Warren will check on the age of the computer and expected longevity). It was M/S/P (O'Reilly/Heasley/all in favor) to approve the purchase of three computers and related equipment.

Legislature/Bills of Interest: Members were referred to the tracking list in their packet and Vickie addressed the status of the several bills proposed affecting licensing Boards. In the member packets, correspondence from ASWB was included which provided information on social work licensing in response to SB 492, the Occupational Licensing Consumer Choice Act.

ASWB Policy on Testing – Vickie reported that she and Dwight Hymans have been playing phone tag in follow up to the discussion on alternative testing. Additionally, she has not had time to research the other state's different levels yet. Rita also noted that she intended to set up another meeting with Linda Watts in April.

In Lumon Software Demonstration- Following discussion, there was interest in seeing a demonstration. Vickie will schedule one for the April meeting.

Provisional License Requests

One application was presented-Tyler Walls who has a degree in Child and Family Studies. It was M/S/P (Heasley/Gottlieb/all in favor) to approve the applicant for a Provisional License.

Other License Requests

Four requests were presented: 1) Cathryn Male Donaway, who is asking for reinstatement after letting license lapse in 2013; 2) Janet Sterling who is an Emeritus Licensee and working on a short term two to three month project with concerns some weeks she may have more than 20 hours per week; 3) Ophelia Mitchell is a Provisional License who is set to expire in June 2019 but will not complete her last course until Dec. 2019 4) Vickie brought the case of an applicant-Joel Piper to the Board as he has a WV license and is practicing within the VA in NC, and had submitted a clinical supervision contract to WV; she requested clarity on her approval of this contract. Following discussion, it was M/S/P (Heasley/Gottlieb/all in favor) to approve all four requests and Vickie will follow up with correspondence.

Working Group Needs/Assignments/Tasks-planning session

Not addressed due to time constraints

Next meeting date: April 18, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/O'Reilly/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

January 19, 2019

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Executive Director Report
 - Office Operations/Activities
 - Personnel -Administrative Assistant*
 - Legislature-Bills of Interest
 - ASWB policy on testing
- VI. Disciplinary Committee Report *
 - 20185WS
 - 201820JB
 - 2210824VC
 - 201826LW
- VII. Bureau for Children and Families 1:00 pm.
 - Correspondence from Commissioner Watts
 - Administrative Extension for Provisional Licensees Restricted to DHHR June 2015-June 30, 2016
- VIII. Provisional License-*
- IX. Other Requests-*
- X. Continuing Education Committee
Request from Huntington VA
- XI. Working Group Needs/Assignments/Tasks
 - By Laws
 - Strategic Planning
 - Job Description for Program Assistant
 - Board Vacancies
- XII. Adjournment

Next Meeting is February 15 at 11:00 a.m.

WV Board of Social Work
Board Meeting Minutes

January 18, 2019
WV Board of Social Work

Attendance: Chris Maniskas, Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Vickie James, Briana Marino, Guests Tanny O'Connell, Susan Richards and Cammie Chapman, Bureau for Children and Families, Sam Hickman, NASW

Call to Order- Pat O'Reilly opened the meeting

Minutes:

Vickie noted that in preparing the minutes, she could not locate in her notes who moved and seconded the action taken on two disciplinary actions taken last meeting and to be transparent, she recommended the Board revisit action taken on Case 201717JD and Case 201822DW as reflected in the minutes. It was M/S/P (Gottlieb/O'Reilly/all in favor) to affirm the action taken on case on 201717JD with the addition of 3 courses from 'an accredited social work program with content in...' The amended action taken will read: *The Board found Probable Cause of case number 201717JD, Jamie Dodd for numerous ethical violations of the Code of ethics: 1.01-Commitment to clients, 1.03-Informed consent, 1.12-Derogatory language, 1.07-Privacy and Confidentiality, 1.06-Conflicts of Interest, 1.09-Sexual Relationship. The Board voted to suspend her license for five years, and require additional education pending any consideration of reapplication for licensure-no less than 3 courses/classes from an accredited social work program with content in dual relationships, confidentiality and conflict of interest. Should she make application after that time period, she must comply with all applicable application requirements, including a self -reflective essay. Supervision with a Board approved supervisor will also be required for 3 years following reentry to practice.*

It was M/S/P (Gottlieb/Maniskas/all in favor) to affirm the action taken on case on 201822DW with the addition of 3 courses from 'an accredited social work program with content in...' The amended action taken will read: *The Board also found probable cause on case number 201822DW, Dwayne Willis for violation of 1.09 Sexual Relationships. The Board voted to suspend his license for five years and requires an academic course from an accredited social work program with content in ethics as a prerequisite to reapplication for reentering practice. Should he make application after that time period, he must comply with all applicable application requirements, including a self -reflective essay. Supervision with a Board approved supervisor will also be required for 2 years following reentry to practice.*

It was M/S/P (Gottlieb/Maniskas/all in favor) to approve the November minutes as amended.

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the 2018 fiscal year from July 1 to January 17, 2019. The report reflects revenues of 4141,630 and

expenditures of \$95,898; Vickie reminded members that the past few months are the largest renewal period in the two year cycle which accounts for a spike in revenue.

Members were referred to the P Card statements for expenditures for the period of December 8 through January 4 totaling \$454.18 and for expenditures between November 18 through December 12 totaling \$1449.96. Receipts for all transactions were available for member review. It was M/S/P (Gottlieb/Maniskas all in favor) to approve the P card reconciliations/expenditures as submitted.

Vickie also referred members to the Post Audit Division Letter Report-Chapter 30 Boards Fund Balance Analysis in their packets and briefly covered the report and recommendations. It is likely that there will be Legislative action on these recommendations with respect to budgeting and sweeping monies in excess of two times the annual operating budget. The Board's fund balance is 1.5.

Executive Director Update

Personnel-Administrative Assistant: Kevin Nichols left his position on January 11 in order to return to school full time. Options include filling the position with a temporary employee through the statewide contract or filling the full-time position immediately. The Governor's office had contacted the Board regarding sweeping the positions and a response was filed the previous evening. The Board response noted that the Board intended to fill the Administrative position but had not immediate plans to fill the clerk position. It is unclear how sweeping these positions will save any money for the State.

Discussion ensued on the qualifications-whether the ad should note Bachelor's degree required or limit it to a minimum of a BSW, or include BSW preferred. The general consensus was to require the Bachelor's degree and include it on the DOP web page, and request NASW send it out to their list serve along with the WVU list serve.

Legislature/Bills of Interest: Members were referred to the tracking list in their packet and Vickie addressed the status of the bills affecting licensing Boards.

ASWB Policy on Testing – In follow up to Pat's suggestion at the last meeting, Vickie researched the Associate exam which is a Bachelor's exam but with a lower passing score threshold. It is for individuals who do not have a Bachelor's degree. She had talked with Tanya Carpenter at ASWB who also recommended she talk with Dwight Hymans. If this is feasible, this could be a solution for both the restricted and provisional licenses. She has looked at some other states who have different categories of licensure for non BSW or MSWs; some do not require an exam and register, and some have different categories of licensure. More in-depth research is needed.

Office Operations -Vickie noted that she planned to purchase an I pad which will allow her to keep up with the Legislative sessions and not require she keep switching from her computer to listen to relevant committee meetings. The Board was in agreement.

Disciplinary Committee Report

It was M/S/P (O'Reilly/Heasley/all in favor) to go into Executive Session to discuss the status of disciplinary cases as set forth on the agenda. Following discussion, it was M/S/P (O'Reilly/Maniskas/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (O'Reilly/Maniskas/all in favor) on the following cases (Heasley recused on all votes):

20185WS: Following investigation, the Board found probable cause on Wanda Sluss, who did not cooperate with the investigation. The Board will proceed to hearing.

201820JB: Has refused to pick up all correspondence regarding the complaint, which alleges she bartered psychotropic medication for marijuana from a client. The Board will proceed to hearing.

2210824 Assign for investigation

201826LW-Assign for investigation

Barb Heasley volunteered to preside over the hearings, which will be scheduled on the same day.

Bureau for Children and Families Guests: Tanny O'Connell, Deputy Commissioner for Field Operations (phone), Cami Chapman and Susan Richards, Division of Training

Rita updated the members on the meeting she and Vickie had with Linda Watts two days previously and in follow up to her correspondence. There was confusion on the administrative extension for Restricted Provisional Licensees due to reach the end of their four years. Following discussion, it was M/S/P (Gottlieb/Heasley/all in favor) to issue a blanket extension to all Provisional Licenses who were licensed between June 2015 and June 30, 2016. This extension will go to June 30, 2020.

Vickie will draft a memo to all affected licensees assuring them of the extension.

Work will be ongoing regarding testing and licensing privileges associated with the levels of provisional licensure.

Tanni noted a situation where the Department is losing CPS staff to contiguous states in the Eastern Panhandle due to the higher salaries offered. Some of these individuals have worked three years with a Provisional License. However perhaps 10-12 individuals may be willing to work in WV on a temporary/1000-hour contract. Briana noted that a change in the Code would be required as these individuals would not be eligible for a Provisional License under current law.

Provisional License Requests

Five applications were presented for consideration. It was M/S/P (Heasley/O'Reilly/all in favor) to approve conditionally approve eligibility application requests contingent upon enrollment and within six months of employment for Ella Damron, Maureen Rogers and Nadine Wilson and to conditionally approve Scott George and Alan Williams on ongoing enrollment in an MSW program.

Other License Requests

Eight requests presented and it was M/S/P (O'Reilly/Maniskas/all in favor) to 1) issue a WV license to Jacqueline Witsberger who is licensed in Ohio, passed the Bachelors exam but does not have a degree in social work who both became licensed LSWs through the provisional licensure process to reinstate expired licenses 2) permit John Rush, a current Provisional

Licensee to apply for an RPL 3) permit Tiffany Dixon to renew her license without providing proof on enrollment as she is going to Nursing school in the fall (had requested an RPL), 4) reinstate Michelle Earl who let her license lapse after attaining it thought the temporary licensure process 5) allow Cynthia Kelly to count half of the clinical hours she accrued between June 3, 2015 and Oct. 2017, 6) deny a permit request from Beth Elkins 6) issued an 8th and final permit for Hali Baker (Gottlieb recused) and 7) approve the CSWE equivalency for an potential applicant graduating from the University of Idaden, Nigeria

Continuing Education Committee

The Committee Education Committee referred the request of the Huntington VA who wants approval to issue continuing education as an ACES provider through ASWB; if approved, they plan to drop their certification as a WV approved provider. It is unclear if they plan to offer continuing education outside the VA. Vickie noted that while our rules permit individuals to claim credit for continuing education provided out of state approved by ASWB as well as online coursework, we are not an ACES participant. The Board requests that Vickie follow up on acquiring more information from the VA.

Working Group Needs/Assignments/Tasks-planning session

Not addressed due to time constraints

Next meeting date: February 15, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Maniskas/Gottlieb/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

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AGENDA

November 29, 2018

WV Board of Social Work Offices

Board Members

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Chair
Kanawha

Patricia O'Reilly, Ph.D.
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Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Disciplinary Committee Report *
 - 201717JD
 - 201819RH
 - 201825CK
 - 201821CN
 - 201822DW
- VI. Executive Director Report
 - Office Operations Update
 - WV Interactive
 - Licensing Boards Seminar November 27
 - Draft of Biennial Report
- VII. Potential Legislative Rule Changes-Briana Marino
- VIII. Bureau for Children and Families 1:00 pm.
- IX. Provisional License-6*
- X. Other Requests-7*
- XI. Working Group Needs/Assignments/Tasks
 - By Laws
 - Strategic Planning
 - Job Description for Program Assistant
 - Scheduling-2019
 - Board Vacancies
- XII. Adjournment

** require Board approval*

WV Board of Social Work
Board Meeting Minutes

November 29, 2018
WV Board of Social Work

Attendance: Chris Maniskas, Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Vickie James, Briana Marino, Guests Tanny O'Connell, Susan Richards and Cammie Chapman, Bureau for Children and Families, Sam Hickman, NASW

Call to Order- Pat O'Reilly opened the meeting

Minutes:

Chris Maniskas noted that she had been left off the minutes for October. It was M/S/P (Gottlieb/Maniskas/all in favor) to approve the October minutes as amended.

Financial Reports/Purchasing Card/2020 Appropriations:

Members were referred to the monthly line items report in their packets covering the 2018 fiscal year from July 1 to November 27, 2018. The report reflects revenues of \$99,225.00 and expenditures of \$7193.72; Vickie noted that this is the largest renewal period which accounts for a spike in revenue.

Vickie also noted that the Expenditures and Revenue from the FY 2018 Biennial Report draft were included in packets, which reflect a fund balance which is close to what the Legislative Auditors recommend.

Members were referred to the P Card statements for expenditures for the period of September 19 through October 15 totaling \$731.45 and for expenditures between October 16 to November 9 totaling \$848.90. Receipts for all transactions were available for member review. It was M/S/P (Eates/Gottlieb/all in favor) to approve the P card reconciliations/expenditures as submitted.

Disciplinary Committee Report

It was M/S/P (Eates/ Maniskas/all in favor) to go into Executive Session to discuss the status of disciplinary cases as set forth on the agenda. Following discussion, it was M/S/P (Maniskas/Gottlieb/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (/all in favor) on the following cases (Heasley and Eates recused on all votes):

- 201819RH-Assign for investigation
- 201825CK-Assign for investigation
- 201821CN-Assign for investigation

The Board found Probable Cause of case number 201717JD, Jamie Dodd for numerous ethical violations of the Code of ethics: 1.01-Commitment to clients, 1.03-Informed consent, 1.12-Derogatory language, 1.07-Privacy and Confidentiality, 1.06-Conflicts of Interest, 1.09-Sexual Relationship. The Board voted to suspend her license for five years, and require additional education pending any consideration of reapplication for

licensure-no less than 3 courses/classes in dual relationships, confidentiality and conflict of interest. Should she make application after that time period, she must comply with all applicable application requirements, including a self -reflective essay. Supervision with a Board approved supervisor will also be required for 3 years following reentry to practice.

The Board also found probable cause on case number 201822DW, Dwayne Willis for violation of 1.09 Sexual Relationships. The Board voted to suspend his license for five years and requiring an academic course in ethics as a prerequisite to reapplication for reentering practice. Should he make application after that time period, he must comply with all applicable application requirements, including a self -reflective essay. Supervision with a Board approved supervisor will also be required for 2 years following reentry to practice.

Executive Director Update

Office Operations Update: Vickie reported that both rules bills were passed out of the Legislative Rule Making Committee on November 12. The Board had to modify 25CSR1 due to a section not related to the changes but based on concern of Delegate Rowe as it relates to reporting of convictions of misdemeanors or felonies on renewal.

WV Interactive-Vickie did not set up the demonstration as two members were not going to be available in person for the meeting.

Licensing Boards Seminar -Vickie reviewed topics covered at the meeting. Two notable presentations were presented on Powers and Duties of Boards and Board Members (presented by Kelly Talbott, Senior deputy Attorney General) and Best Practices in Managing Complaints (presenting by Jamie Alley, Deputy Director and General Counsel, Board of Medicine). Vickie will email Ms.Talbot's presentation to all Board members and Ms. Alley's presentation to Barb and Lucy and any other member who would like a copy.

Draft of Biennial Report-Members were referred to a condensed draft of the report, sans minutes and agendas, roster of new licenses issued and county breakdown of licensees. The report will be filed by December 31 and Vickie will email copies to the members

Potential Legislative Rule Changes-Briana Marino

Briana updated members on the discussion she has had with Cammie Chapman and presented members with a draft of the proposed rule change to 25CSR1. Alternative testing is an issue with the Department at this point as they do not want to develop a test, and believe individuals for both categories of licensure should be given the opportunity to sit for the Bachelor's exam.

Bureau for Children and Families Guests: Tanny O'Connell, Deputy Commissioner for Field Operations, Cami Chapman and Susan Richards, Division of Training

Discussion and concerns ensued on the following topics:

Individuals who are due to expires in June 2019 through June 2020: Training rule was a year after emergency rule and individuals have not completed all training. The proposed rule and discussion on an administrative extension had been discussed last month and the Board feels comfortable on granting that extension. Numerous instances of extensions on behalf of provisional licensees have been

granted in the past as well as allowing individuals to apply for another provisional license.

Testing: The Department does not want to be responsible for testing or development of an alternative test due to concerns of conflict of interest and cost. Cami asked the Board their position on individuals with a related and unrelated degree testing for the national exam, as well as allowing individuals to convert to full licensure. Counsel for the Board noted that these items are not on the agenda and should be brought to the agenda next meeting. It was also noted that the Board shared this summer that this is inconsistent with policy changes from the Association of Social Work Boards.

Options for individuals who do not pass the exam-Development of a state license is a potential option

Status of RPLs after year 4-There was discussion on whether individuals with a related degree could convert to full licensure and leave DHHR after achieving the competency element of testing. The Board continues to have concern about liability in that many within DHHR opted to keep a Provisional License and take the required academic coursework required of a Provisional License.

Competency equivalent of training and academic coursework -The Board feels strongly that there is not an equivalent between coursework and training, and has determined previously that coursework is a portal to full conversion and portability of licenses to other agencies.

The Department was invited to draft an outline of their solutions and present it before the next Board meeting.

Provisional License Requests

Six applications were presented for consideration. It was M/S/P (Maniskas/Gottlieb/all in favor) to approve eligibility application requests Rebecca Bailey, Eva Tunstalle, Gina Morris, and to conditionally approve Megan Ray and Jessica Saunders on ongoing enrollment in an MSW program. Michael Lamberts application was denied based on degree major (RBA inconsistent with policy).

Other License Requests

Seven requests presented and it was M/S/P (O'Reilly/Heasley/all in favor) to 1) allow Michelle Markovitch and Alice Skinner, who both became licensed LSWs through the provisional licensure process to reinstate expired licenses 2) permit Patricia Kovach, currently licensed as a Provisional Licensee to apply for an RPL to apply for a PL 3) extend Jessica Pugh's expiration to June 30 as the class she needs will not be available until the summer term and 3) grant additional permits to Lisa Craft, Chelsea Pissari and Robin Cox.

Working Group Needs/Assignments/Tasks-planning session

1. Scheduling-the scheduled through June 2019: January 18, February 15, April 18 and June 21, 2019 at 11:00 am.

Next meeting date: January 18, 2019 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304) 558-8816 Fax: (304) 558-4189
www.wvsocialworkboard.org



AGENDA

October 12, 2018

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Disciplinary Committee Report *
 - 20185WS
 - 201814MA
 - 201813JS
 - 201818MH
 - 20184JA
 - 2) Recommendation for Additional Investigator*
 - 3) Disciplinary Protocol Revision*
- VI. Executive Director Report
 - Office Operations Update
Salary Adjustment KN*
 - Office Cabinet*
 - WV Interactive
 - Human Rights Complaint Disposition and Grievance Cost Report
 - Licensing Boards Seminar November 27
 - November 1 Rule Review*
- VII. Potential Legislative Rule Changes-Briana Marino
- VIII. Bureau for Children and Families 1:00 pm.
- IX. Provisional License-2*
- X. Employer Application -2*
- XI. Other Requests-4*
- XII. Continuing Education Committee*
Recommend recertification of the following providers: Children's Home Society of WV and Youth Services System
- XIII. Working Group Needs/Assignments/Tasks
 - By Laws
 - Strategic Planning
 - Job Description for Program Assistant
 - Scheduling-2019
 - Board Vacancies
- XIV. Adjournment

WV Board of Social Work
Board Meeting Minutes

October 12, 2018

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Vickie James, Briana Marino, Guests Tanny O'Connell, Susan Richards and David Shaver Bureau for Children and Families, Sam Hickman, NASW

Call to Order-Patricia O'Reilly at 11:05 am.

Minutes:

Chris Maniskas noted that she had been left off the minutes for August. It was M/S/P (Gottlieb/Heasley/all in favor) to approve the August minutes as amended.

Financial Reports/Purchasing Card/2020 Appropriations:

Members were referred to the monthly line items report in their packets covering the 2018 fiscal year from July 1 to October 10, 2018. The report reflects revenues of \$63,980.00 and expenditures of \$50,019.06. The recent purchase of the copier as approved by the Board is reflected under Miscellaneous Equipment Purchase in the amount of 3, 939.00

Members were referred to the P Card review for the period of August 14 to September 15, 2018 for expenditures totaling \$931.89. Receipts for all transactions were available for member review. It was M/S/P (Eates/Maniskas/all in favor) to approve the P card reconciliations/expenditures as submitted.

Disciplinary Committee Report

It was M/S/P (Maniskas/Eates/all in favor) to go into Executive Session to discuss the status of a disciplinary case as set forth on the agenda. Following discussion, it was M/S/P (Maniskas/Gottlieb/all in favor) to exit Executive Session.

Upon return to the agenda, the Board voted to act (O'Reilly/Maniskas/all in favor) on the following cases (Heasley and Eates recused on all votes):

- 20185WS-Assign for investigation
- 201814MA-Assign for investigation
- 201813JS-Assign for investigation
- 201818MH-Issue a warning letter and recommend 12 hours of ethics, specifically addressing cultural competence
- 20184JS-the Board did not find probable cause and dismissed the complaint

The Disciplinary Committee recommends the Board obtain another investigator to assist with the cases requiring investigation. After reviewing the credentials and resume' of Michael Williams, they recommend that he be retained at the standard rate of \$50 an hour. It was M/S/P (Maniskas/O'Reilly/all in favor) to accept this recommendation.

Members were referred to a copy of the Disciplinary Protocol in their packets; this document had also been sent to the members the preceding week. The document has substantially been broadened to include the Board's policies for filing a complaint, receipt of a complaint through to case disposition and judicial review. The committee had worked on the document most of the summer and wanted a document that could be useful to any new Board members and staff. Briana had a question about whether the document would be distributed outside of the Board and if it conforms to the Board's statute. Vickie noted that the statute and procedural rules (as referenced at the beginning) were thoroughly reviewed but is probably too large to place on a web page for example. The committee would, however, like to use relevant parts of it to develop an informational page on the web site at some point. It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve the document as distributed.

Executive Director Update

Office Operations Update: Vickie directed members to the Executive Director's Report in their packets. In addition to statistics regarding the processing of applications and renewals, highlights include-the larger number of renewals-694 that will need to be processed by Jan. 1, the legislative rules were not on the Legislative Rule Making agenda for September (the next interim dates are November 12 and 13), 20 complaints received CYTD, 4 since the last Board meeting (14 have been accepted and 12 are still active).

Salary Adjustment-Vickie recommends that Kevin Nichols hourly rate be increased to \$14 an hour. It was M/S/P (O'Reilly/Heasley/all in favor) to approve this recommendation.

Office Cabinet-Vickie would like to contact Correctional Industries about having an office cabinet to fit the space by the door; it was M/S/P (O'Reilly/Eates/all in favor) that Vickie pursue that.

WV Interactive-Vickie reported on the demonstration on September 5 from WV Interactive and the online renewal process that can be set up for Boards. The licensee can renew and pay online, assuming staff have approved continuing education previously and then print the license off when it is authorized. There was general consensus that this would be a good avenue to pursue and requested Vickie set up a demonstration for the Board at their next meeting.

Human Rights complaint Disposition and Grievance Cost Report- The Grievance Board requires per WV Code 6c-3-3(c) (3) and (4) that agencies define the cost of Grievances filed against them. Members were directed to the copy of the report filed in their packet; the cost of the Level III grievances 2018-0197-BBC was \$9861.15

Licensing Boards Seminar is scheduled for November 27.

November 1 rule review -Members were referred to the draft of the Regulatory Review Report required by Executive Order 3-18, which was also included in member packets. Vickie noted that 25CF SR4 -Applications appeared to serve no purpose and recommended that the Board recommend its repeal next year; additionally, 25CF SR2- Organization and Procedures of the Board needs modification. It was M/S/P (Gottlieb/ O'Reilly/all in favor) to forward the draft as enclosed to the Governor before the November 1 deadline.

Potential Legislative Rule Changes-Briana Marino

Briana updated members on the discussion she has had with Cammie Chapman, which she believes has been productive. Rather than license conversion at the end of four years, she proposes elevation of restricted licensure in that the individual is licensed to practice within DHHR without the need for supervision and additional training requirements beyond continuing education. A capstone exam could be the portal for assuring competency. Because the DHHR does not have the training plan completed and because the alternative testing has not been developed, the initial group of provisional licensees restricted to DHHR could be administratively categorized until June 2020. An extension provision could be incorporated in the rule changes for individuals who do not pass the exam-provisional as well as restricted licensure. Discussion also ensued on the problem of individuals not completing one license and desiring to apply for another, thereby prolonging any competency achievement. Briana noted that she has prepared a draft rule change to 25CSR1 and has shared with Vickie to review and comment on.

Bureau for Children and Families Guests: Tanny O’Connell, Deputy Commissioner for Field Operations (by phone), Susan Richards and David Shaver, Division of Training

Discussion ensued on a number of ongoing topics:

Invoicing DHHR for Provisional Licensees-no new updates

Structural changes envisioned with rule changes-Briana discussed the items addressed earlier and Tanny noted that this was consistent with earlier discussions they had with Cammie. There will be ongoing work to present a draft for clarification of what will happen with those with restricted licenses at the end of the four year period.

Training-Discussion ensued on whether individuals with restricted licenses and in MSW programs can be waived from certain training components. It is the Board’s consensus that this should be at the DHHR’s discretion to implement any waivers of their training.

Status of RPLs after year 4-There was discussion on whether individuals with a related degree could test although they opted for a restricted license. The Board has concern about liability in that many within DHHR opted to keep a Provisional License and take the required academic coursework required of a Provisional License. Moreover, this may further cloud the exemption that the Board will need to request from ASWB regarding testing.

Supervision-Supervision of provisional licensees still continues to be a challenge. Tanny and Vickie have not had the opportunity to develop a checklist for new supervisors that might be helpful as well as discussion of training options.

Provisional License Requests

Two applications were presented for consideration. It was M/S/P (O’Reilly/Heasley/all in favor) to deny eligibility application requests to EF and EG based on degree major (RBA inconsistent with policy and Child Development and Family Studies).

Employer Applications

Two applications were presented requesting approval to hire Provisional Social Workers. Nicholas County Board of Education presented a request for Truancy Diversion

Specialist/Social Worker and WVU/CED for a TBI social worker Both job descriptions are consistent with the scope of practice for a Provisional license. It was M/S/P (Eates/Heasley/all in favor) to approve the applications.

Other License Requests

Four requests presented and it was M/S/P (Heasley/Gottlieb/all in favor) to 1) permit DD, currently an RPL to apply for a PL as she is in the MSW program at WVU, 2/3) allow SM and SM to reinstate their licensees (had converted their licenses through the provisional license process but allow their licenses to expire in 2015) and 4) permit DH apply for a restricted license although she had specifically requested a provisional license last year when she was hired.

Continuing Education Committee

The Committee has reviewed the recertification applications of the following approved continuing education providers and finding them in compliance with the Board's policies and rules recommends them for renewal until June 30, 2020: Children's Home Society of WV and Youth Services System. It was M/S/P (Gottlieb/Eates/all in favor) to approve the committee's recommendation.

Working Group Needs/Assignments/Tasks-planning session

Due to time constraints, many of the agenda items were not addressed this meeting with the exception of Job description for Program Assistant and Scheduling:

1. Job Description for Program Assistant-A group was formed to work on this-Barb, Rita and Patricia. It was noted that, if this individual would help share in the Executive Director's tasks, her job description should also be considered. Vickie will ensure the group receives a copy of that.
2. Scheduling-the Board discussed setting perhaps a day of the month to schedule meetings; for example, the third Friday of every other month, which will be explored next meeting. Ideally the Board would schedule their meetings a year in advance and at a minimum, six months. The Board did schedule January 18 at 11 am for the next calendar year.

Next meeting date: November 29, 2018 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

August 23, 2018

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
 - 2020 Appropriations *
- V. 2:00 Bureau for Children and Families Guests: Tanny O'Connell, Cammie Chapman, Susan Richards
- VI. Disciplinary Committee Report *
 - 20186TF
 - 201815JR
 - 20183DS
 - 201816MS
- VII. Executive Director Report
 1. Office Operations Update
 2. Copier*
 3. Salary Adjustment Vickie James*
 4. ASWB Testing
 5. Licensing Boards Seminar November 27
 6. November 1 Rule Review
- VIII. Update on Rule changes:
 - 25CSR7 Ethics
 - 25CSR1 LICSW Recommendations
- IX. Provisional License-*6
- X. Employer Application*
 - Division of Rehabilitation Services
- XI. Other Requests-4*
- XII. Continuing Education Committee*

Recommend recertification of the following providers: WV NASW, Huntington VAMC, Berkeley Medical Center, CAMC, Westbrook Health Svcs., Office of Maternal and Child Health, WV Institute for Spirituality, Youth Health Services, First Choice Health Systems, DHHR-Bureau for Children and Families, Appalachian Mental Health Ctr., Prestera Center, WV FRIS, WV Coalition Against Domestic Violence, ITT Training Institute, Hospice Care Corp., Florence Crittenton, Center for Excellence in Disabilities, FMRS Mental Health Council, Ctr. For Health Ethics and Law, Seneca Health Services, WV AADAC, WV Health Care Association

XIII. Working Group Needs/Assignments/Tasks

- By Laws
- Strategic Planning-Patricia O'Reilly/Vickie James
- Job Description for Program Assistant
- Board Vacancies
- Disciplinary Committee on Protocol Revisions-October 12, 2018

IX. Adjournment

WV Board of Social Work
Board Meeting Minutes

August 23, 2018

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Vickie James, Briana Marino, Guests Tanny O'Connell, Cami Chapman and Susan Richards Bureau for Children and Families, Sam Hickman, NASW

Call to Order-Patricia O'Reilly at 1:05 am.

Minutes:

It was M/S/P (Eates/Heasley/all in favor) to approve the June minutes as distributed.

Financial Reports/Purchasing Card/2020 Appropriations:

Members were referred to the monthly line items report in their packets covering the 2018 fiscal year from July 1 to June 30, 2018. The report reflects revenues of \$221,813.50 and expenditures of \$211,573.24

A year to date (August 22, 2018) line item report was also included for members' review. Year to date revenues are \$33,305 and expenditures are \$25,381.70

Vickie reported that there were 3 P Card reviews to report-May 18-June 8 for expenditures totaling \$701.05, June 19 to July 10 for expenditures totaling \$836.93 and for July 19-August 8, 2018 for expenditures of \$622.30. Receipts for all transactions were available for member review. It was M/S/P (Gottlieb/Maniskas/all in favor) to approve the P card reconciliations/expenditures as submitted.

Members were referred to the proposed appropriations for 2020 which are due by September. Vickie noted that the proposed revenues and expense totals (\$253, 644) are the same but explained where money was reallocated in different budget areas and why. It was M/S/P (Maniskas/Eates/all in favor) to approve the 2020 appropriations as presented.

Bureau for Children and Families Guests: Tanny O'Connell, Deputy Commissioner for Field Operations, Cami Chapman and Susan Richards, Director of Training

Discussion ensued on a number of ongoing topics:

Training- Division of Training's plan for completing the curriculum, incorporating recommendations from the Social Work Education Consortium such as reducing the training day total hours, utilization of national online learning sites for training, ongoing review of the training plan. Susan Richards presented a number of handouts: Policies and Procedures for Reporting to the Board, Four Year training Plan Requirements at a Glance, Statistics on Training Plan Status, and the 2018 Training Report.

Status of RPLs after year 4-testing and alternative testing, supervision, mobility outside of the agency. There is consensus that following attainment of whatever competency is agreed on after four years, the individual would no longer be subject to supervision. Creation of another category of licensure would require a change in Code.

Invoicing for Licenses-still under consideration at DHHR; reimbursement

Supervision-Supervision of provisional licensees still continues to be a challenge. Tanny suggested a checklist for new supervisors might be helpful or development of training, and agreed to work with Vickie on developing this.

Disciplinary Committee Report

It was M/S/P (O'Reilly/Gottlieb/all in favor) to go into Executive Session to discuss the status of a disciplinary case as set forth on the agenda. Following discussion, it was M/S/P (Gottlieb/Eates) to exit Executive Session.

Upon return to the agenda, the Board voted to act on the following cases (Heasley and Eates recused on all votes):

20186TF-the Board voted (Maniskas/O'Reilly/all in favor) to issue a warning letter to the respondent who is not currently licensed and lives out of state. Recommendations include that should she return to the field of social work; she takes courses in ethics addressing dual relationships and boundaries within six months of return to the field.

201815JR-Assign for investigation (O'Reilly/Maniskas/all in favor)

20183DS-Dismiss the complaint but with caution to the licensee (Maniskas/O'Reilly/all in favor)

201816MS-Assign for investigation (O'Reilly/Gottlieb/all in favor)

Executive Director Update

Office Operations Update: Vickie directed members to the Executive Director's Report in their packets. Highlights include-the larger number of renewals-660 that will be due Jan. 1, completion of the bid process for computer services, P card reconciliation in Oasis now assumed by Vickie, statistics for the upcoming Biennial report, the Disciplinary Protocol being drafted with the Committee

Copier-Vickie referred members to the invoice in their packets from Compton Office Machine. The leasing company proved very difficult to work with and would not accept the purchasing card (which is encouraged by the WV Auditor), instead wanting the Board to pay with check only. Compton bought the contract out when a solution was not forthcoming. Vickie requested the Board approve the purchase of the copier rather than having Compton use another leasing company as utilization of the P Card would require a monthly convenience fee of \$10. Vickie noted that she will need to contact Purchasing as this would be an inadvertent violation of the guidelines, but the only viable solution as the Board has had the copier since March. It was M/S/P (Heasley/Eates/all in favor) to purchase the copier for \$3,939.00

Salary Adjustment-Vickie noted that while the Board approved two separate raises, she has only received one, essentially negating the across the Board raise. The issue is in Payroll and while she has furnished minutes for both those meetings, the individual in payroll is requiring that the Board approve again her salary adjustment. Additionally, in order to receive the pay from the expected date, the Board will need to agree to a settlement agreement. It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve her annual salary at \$64,160 and a settlement agreement of \$332.32 for the period between July 2 and August 31, 2018 when she did not receive the intended raise.

ASWB testing – Members were referred to a letter in their packets from ASWB addressing the policy on testing adopted in 2016. The Board will need to request an exemption to have non-degreed social workers test. Should alternative testing be developed for provisional licensees restricted to DHHR, Vickie believes an exemption might be more likely. The Board will need to continue exploring solutions on this issue.

Licensing Boards Seminar is scheduled for November 27.

November 1 rule review -As per the Executive Order 3-18 and signed by the Governor in January, all Boards will need to review rules, recommend which should be continued and those that can be repealed, and submit to the Governor's office by November. Vickie has most of it complete and will present to the Board by the October meeting.

Update on Rule Changes

The Comment period ended for the proposed rule changes to 25CSR7 (updating the date of the newly approved Code of Ethics and 25CSR1 which incorporates the recommended changes for LICSW supervision that were filed with the Secretary of State on June 15. There was one comment from Sam Hickman on 25CSR7 which was incorporated in the filing and 11 comments on 25CSR1 -all in favor and one with questions. Vickie responded to each comment and met the deadline to file the rule with changes (which were minimal) before July 27. It is anticipated that these rules might be on the agenda for Legislative Rule Making as early as September.

Provisional License Requests

Six applications were presented. It was M/S/P (Eates/Heasley/all in favor) to grant Provisional License to three-JB, CL, JC (Gottlieb voted no on JB and JC) and to deny provisional licenses to RB and AS based on degree major. CM was pended as she did not provide requested information

Employer Application

WV Rehabilitation Services presented a request for Counselor and Counselor trainee; the job descriptions are consistent with the scope of practice for a Provisional license. It was M/S/P (Eates/Heasley/all in favor) to approve the application.

Other License Requests

Four requests presented and it was M/S/P (Eates/Heasley/all in favor) to grant another permit to JN, approve the supervision hours accrued in another state by CA, grants an administrative extension to JP as she cannot finish her last class by Feb. for her provisional license and request additional information of SZ in her request for another permit.

Continuing Education Committee

The Committee has reviewed the recertification applications of the following approved continuing educations providers and finding them in compliance with the Board's polices and rules recommends them for renewal until June 30, 2020: WV NASW, Huntington VAMC, Berkeley Medical Center, CAMC, Westbrook Health Svcs., Office of Maternal and Child Health, WV Institute for Spirituality, Youth Health Services, First Choice Health Systems, DHHR-Bureau for Children and Families, Appalachian Mental Health Ctr., Pretera Center, WV FRIS, WV Coalition Against Domestic Violence, ITT Training Institute, Hospice Care Corp., Florence Crittenton, Center for Excellence in Disabilities, FMRS Mental Health Council, Ctr. For Health Ethics and Law, Seneca Health Services, WV AADAC, WV Health Care Association. It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve the committee's recommendation.

Working Group Needs/Assignments/Tasks-planning session

1. By Laws-Needs to be developed
2. Strategic Planning-Vickie and Patricia met but Vickie has not typed it up. Items discussed include complaint resolution, development of resources for those facing testing challenges, use of guidance documents, operational needs of the office, committees and structure for member replacement.
3. Job Description for Program Assistant-Vickie distributed the job description to the Board for review and discussion at the next meeting
4. Board Vacancies
5. Update from Disciplinary Committee on Protocol Revisions-Lucy reported that work is ongoing and anticipates a draft will be available by the October 12 meeting.

Next meeting date: October 12, 2018 at 11:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Eates/all in favor) to adjourn.

Respectfully Submitted,

Vickie James, Executive Director

FY 2018 Minutes

WEST VIRGINIA BOARD OF SOCIAL WORK

P.O. Box 5459 Charleston, WV 25361 Phone: (304) 558-8816 Fax: (304) 558-4189
www.wvsocialworkboard.org



AGENDA June 19, 2018 WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews
 - Budget Update*
- V. Executive Director Update
 1. Office Operations Update
 2. Resignation of JS/Coverage
- VI. 11:00 Bureau for Children and Families Guests: Tanni O'Connell
- VII. Update on Rule changes:
 - 25CSR7 Ethics
 - 25CSR1 LICSW Recommendation
- VIII. Provisional License-*6 (2 to RPL)
- IX. Other Requests-1*
- X. Working Group Needs/Assignments/Tasks
 - By Laws
 - Strategic Planning
 - Job Description for Program Assistant
 - Scheduling
 - Board Vacancies
 - Update form Disciplinary Committee on Protocol Revisions
- XI. Adjournment

** require Board approval*

WV Board of Social Work
Board Meeting Minutes

June 19, 2018

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Lucy Eates, Vickie James, Briana Marino, Guests Tanny O'Connell and Susan Richards Bureau for Children and Families

Call to Order-Patricia O'Reilly at 10:10 am.

Minutes:

It was M/S/P (Eates/Gottlieb/all in favor) to approve the April minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the monthly line items report in their packets covering the period from July 1 to June 16, 2018. The report reflects revenues of \$214,068.50 and expenditures of \$195,977.26

Vickie reported that there were no P Card reviews to report as the reconciliation report is different under USB Bank.

Members were referred to the revised operating budget for the upcoming year, noting there was a formula flaw in the budget approved at the last meeting. It was M/S/P (O'Reilly/Heasley/all in favor) to approve the revised budget.

Executive Director Update

Office Operations Update: Vickie reported briefly on the office operations for the past two months-185 renewals have been processed, including 19 delinquent renewals, eighty social work permits have been issued, and 11 social work permits have converted to full licensure after successfully sitting for the exam. An additional 16 new licenses have been issued including 2 provisional license conversions. Twenty-five applications for Provisional License Eligibility were processed. Twelve individuals were approved for Clinical Candidacy and fourteen submitted their application for Clinical Licensure.

Jasmine Stavraskis has resigned her temporary position as Administrative Assistant, effective July 22, 2018. Kevin Nichols works four days per week and Vickie will assess additional staffing needs.

Bureau for Children and Families Guests: Tanny O'Connell, Deputy Commissioner for Field Operations and Susan Richards, Director of Training

Susan furnished members a copy of the 4-year training plan Requirements at a Glance and explained the progress on the training plan. The Department is attempting to put as much online as possible. Susan asked if some of this online training could be used by other staff who need continuing education and the approval process for that. Since the Bureau is an approved provider of continuing education, it is their discretion what courses they approve whether online or face to face; the Board's only requirement is that it conforms with the CE requirements for online training.

The Department plans to report training compliance of licensees to the Board at the end of July.

Discussion ensued on delinking the Department's training plan for restricted licensure with the legislative rule, which would give the Department greater flexibility in adjusting training to meet emerging needs. The Board continues to have no objection, and the feasibility of doing this for the upcoming session will be explored.

Discussion also ensued on restricted licensure and testing at the conclusion of the four-year period. Supervision continues to be a challenge for the Department and the Bureau does not want restricted licensees to require supervision indefinitely. The Board is interested in ensuring Provisional Licensees obtain the required coursework in social work in order to obtain an LSW; therefore, portability of restricted licensure outside DHHR is a concern. The Board has discussed the feasibility for alternative testing for restrictive licensees, which will require a new category of licensure and a code change. Ongoing discussion will continue.

Tanny updated members on the progress of removing the payment barrier expressed in previous discussions. She noted that the issue is internal to DHHR and how they will address reimbursement to the agency should an individual leave.

Update on Rule Changes

Members were directed to the revised drafts of rules to 25CSR7 (updating the date of the newly approved Code of Ethics, effective August 2017) and 25CSR1 which incorporates the recommended changes for LICSW supervision that were filed with the Secretary of State on June 15. The comment period will end on July 16, and the agency must file agency approved rules by July 27.

Provisional License Requests

Six applications were presented. Sabrina Albright and Jason Burns made application to apply for a Provisional License Restricted to DHHR after holding the Provisional License. Kristen Golden made application for a Provisional License as she has been accepted into Marshall's MSW program and is requesting a Provisional eligibility when classes start. It was M/S/P (Heasley/Gottlieb/all in favor) to approve these requests and deny the remaining three applications based on degree major-Health Services Administration, RBA with major in Criminal Justice (outside the RBA policy) and Social Science with Education emphasis.

Other License Requests

Julia Whissel-Boley has taken 3 of the 4 required classes for her Provisional License. She also has taken an MSW course in Professional Leadership and is requesting the Board approve this course substitution (over the Policy class) so she can convert her license in November.

It was M/S/P (Heasley/Gottlieb/all in favor to approve this request.

Working Group Needs/Assignments/Tasks-planning session

1. By Laws-Rita will provide Vickie the last version so that the By Law can be updated.
2. Strategic Planning-Patricia volunteered to take responsibility for follow up
3. Job Description for Program Assistant-Vickie reported that this job description will need to change if the Board desires to fill it with someone with at least a BSW. She will send the job description out to the Board.
4. Scheduling-the Board scheduled their meetings for the remainder of the calendar year-August 23, October 12 and November 29. 2019 meetings will be scheduled at either the October or November meeting.
5. Board Vacancies-Discussion on filling Board vacancies anticipated with resignations and generating a list of applicants for the Governor's consideration. Vickie noted that many states also invite interested candidates on their web page.
6. Update from Disciplinary Committee on Protocol Revisions-Lucy reported that work is ongoing and quite a bit of content has been added.

Next meeting date: August 23, 2018 at 1:30 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/Eates/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

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AGENDA

May 23, 2018

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
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JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. 1:00 Bureau for Children and Families Guests: Tanni O'Connell and Susan Richards
- IV. Meeting Minutes (Review and Approval) *
- V. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews*
 - Budget*
- VI. Executive Director Update
 1. Office Operations Update
 2. CLEAR Investigator Training Update
 3. 2nd Investigator*
 4. Purchase Audit Results
 5. PERD Report/Presentation
 6. Legislative Update-HB
- VII. Rule changes:
 - 25CSR7 Ethics
 - 25CSR1 LICSW Recommendation
- VIII. Provisional License-1*
- IX. Other Requests-2*
- X. Adjournment

** require Board approval*

WV Board of Social Work
Board Meeting Minutes
May 23, 2018

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Chris Maniskas, Lucy Eates, Vickie James; Guests Tanny O'Connell, Bureau for Children and Families

Call to Order-Patricia O'Reilly at 1:03 p.m.

Bureau for Children and Families Guests: Tanny O'Connell, Deputy Commissioner for Field Operations

Tanny joined the meeting by phone and updated the Board on the Department's efforts to recruit staff. The Bureau has encountered some barriers in the invoicing option suggested at last month's meeting but the issues are unclear; BCF Finance are meeting with Finance personnel responsible for the entire agency to address concerns. She shared information about the CPS senior positions and the paraprofessional position of Case Coordinator II position, which can include individuals with an associate's degree or some college coursework; utilizing Title IV E perhaps, these individuals may be able to attain their Bachelor's degrees and advance in the Department. The DHHR has also discussed how to incorporate the schools of social work in regional job fairs occurring all across the state, as well as at the management meetings in the North and South. It was suggested that the DHHR may want to consider having speakers visit the summer field classes to discuss internship and job opportunities. Discussion also ensued on the continuing education requirements of Provisional Licenses Restricted to DHHR and the role SWEC has played in addressing those needs; it was also noted that half of the required continuing education can be met with online coursework under the same provisions afforded licensed social workers. It was also noted that the Board can provide a list of individuals who are eligible or have a permit to individual counties if requested.

Minutes:

It was M/S/P (Eates/Gottlieb/all in favor) to approve the April minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the Budget report in their packets covering the period from July 1 to May 16, 2018. The report reflects revenues of \$194,908.50 and expenditures of \$185,466.88.

It was M/S/P (O'Reilly/Heasley/all in favor) to authorize the purchase of a conference call station for the Board office.

Members were also referred to the P Card Log sheets for the periods of March 31 to April 27 with expenditures totaling \$1612.42. P Card reconciliations and receipts were available

for review and Board signature. It was M/S/P (Eates/Maniskas/all in favor) to accept the P Card statement and receipts as presented.

Members were directed to a chart noting the expenditures by object and revenues for FY 2016, 2017, and 2018, as well as a proposed budget for FY 2019. It was M/S/P (O'Reilly/Maniskas/all in favor) to approve the budget.

Executive Director Update

Office Operations Update: Vickie reported that she had been in contacted with Rebecca Blaine at the Governor's Office regarding Board minutes and discussed the need for Board appointments, stressing the need for a planned transition and hopefully avoiding all Board members being reappointed at once. Discussion ensued on the planned transition of Board members exiting the Board. Lucy suggested the Investigative Protocol be updated to ensure any new Disciplinary members have a framework to operate in. She will schedule a meeting of the committee.

CLEAR Investigator Training/Additional Investigator: Vickie updated members on the Investigator Training provided by CLEAR at the beginning of the month, noting it was a worthwhile training.

Additionally, in follow up to last month's meeting, Vickie followed up with the individual discussed as another investigator and after consultation with the Board chair, registered her for the Investigator Training. It was M/S/P (Eates/O'Reilly/all in favor) to retain Elva Strickland as an Investigator at \$50 an hour.

Purchase Audit: Members were referred to a copy of the completed Inspection Report conducted by the Purchasing Division for FY 2016. The Board received a score of 89.8 (B) but will need to develop a corrective action plan within 60 days of receipt.

PERD: The report (previously disseminated to members along with the Board response) was presented to the Joint Committee on Government Org at the May interims. No questions or problems were noted at the meeting following the presentation and Board response.

Legislative Update: Vickie noted that due to time, the Joint Committee did not adopt two resolutions they are expected to take up-dealing with a central location for licensing boards and outcome driven rules. SCR 47 may impact some occupational licensing boards as it relates to use of criminal records in relation to issuance of licenses, and the Association of Licensing Boards is working with the Public Defender's office on this.

Rule Changes

Members were directed to the revised drafts of rules to 25CSR7 (updating the date of the newly approved Code of Ethics, effective August 2017) and 25CSR1 which incorporates the recommended changes for LICSW supervision-application for supervision, pre-service training, HIPPA compliant video conferencing. Following discussion, the Board opted not to require supervision related continuing education on renewal. Group supervision should

include no more than 50% of total supervision hours and language for recognizing/exempting existing supervisors from pre-service training should be included. It was M/S/P (Heasley/Gottlieb/all in favor) to adopt the language as discussed. Vickie will incorporate the recommended changes and seek an exemption from the Governor's Rules Moratorium so that the rules can be filed with the Secretary of State.

Provisional License Requests

One application was presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (Eates/O'Reilly/all in favor) deny the applications of Jordan Atha due to degree major (Environmental Science and Policy).

Other License Requests

Two cases were presented: 1) a self-reported misdemeanor DUI on renewal 2) issuance of a fifth permit for Lisa Craft.

It was M/S/P (O'Reilly/Eates/all in favor) to approve these requests.

Executive Committee/Director Evaluation

Patricia O'Reilly referred members to the results of the evaluation she conducted with Vickie. The Board discussed areas that might help the operations of the Board go smoother such as following up on developing the administrative staff position job description, scheduling Board meetings in advance, developing a strategic plan (for example, assisting permits who have exhibited difficulties in testing obtain resources for testing and dealing with test anxiety), recruiting for Board vacancies. The next meeting of the Board will address these issues further.

It was M/S/P (Gottlieb/Maniskas/all in favor) to go into Executive Session and staff were dismissed. Following deliberation, it was M/S/P (O'Reilly/Heasley/all in favor) to exit Executive Session.

It was M/S/P (O'Reilly/Gottlieb/all in favor) to increase Vickie James' annual salary to \$62,000.

Next meeting date: June 19, 2018 at 10:00 am. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/Maniskas/all in favor) to adjourn at 4:15 p.m.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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Cabell

Office Staff

Vickie James, LCSW
Executive Director

AGENDA

April 12, 2018

WV Board of Social Work Offices

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Disciplinary Committee
 - AG status
 - Monica Cogle-Fulfilled Terms of Consent
 - 20183DS
- V. Personnel
 - KN as Hourly Admin Assistant*
 - 5% Raise Legislature*
- VI. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- VII. Executive Director Update
 1. Office Operations Update
 2. CLEAR Investigator Training*
 3. Purchase Audit
 4. PERD
 5. ASWB Scores
 6. Legislative Update
 7. Provisional Licensure
- VIII. Rule changes:
 - 25CSR7 Ethics
 - 25CSR1 LICSW Recommendations
- IX. Employer Applications
 - Logan Regional Medical Center
 - Wheeling Hospital
 - Necco
- X. Provisional 6*
- XI. 2:30 Bureau for Children and Families Guests: Tanni O'Connell and Susan Richards
- XII. Other Requests-11*
- XIII. Continuing Education Committee*
 - *Recommend Certification for Beckley VA Medical Center*
- XIV. Adjournment

WV Board of Social Work
Board Meeting Minutes

April 12, 2018

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Rita Brown, Chris Maniskas, Lucy Eates, Vickie James; Guests Tanni O'Connell, Susan Richards, Bureau for Children and Families

Call to Order-Patricia O'Reilly at 11:05 a.m.

Minutes:

It was M/S/P (Maniskas/Heasley/all in favor) to approve the February minutes as amended.

Disciplinary Committee

Vickie reported that the AG for the Board, Michael Bevers has left the agency. Anthony Eates assisted the Board in responding to a query from the Human Rights Committee, but it is uncertain who the replacement will be.

Vickie reported that Monica Cogle has fulfilled the full term of her consent order. It was M/S/P (O'Reilly/Heasley/all in favor) to draft an order acknowledging that which should also be posted on the web page.

It was M/S/P (Gottlieb/O Reilly/all in favor) to go into Executive Session to discuss the status of a disciplinary case as set forth on the agenda. Following discussion, it was M/S/P (Gottlieb/Eates) to exit Executive Session. The Board directed Vickie to seek legal counsel on next steps.

Personnel

Hourly Administrative Assistants Positions: Vickie noted that due to an oversight, Jasmine Stavrakis's hourly rate was not increased as per the Board meeting in October. Keven Nichols has completed his field placement and Vickie recommends he be hired as an hourly employee. It was M/S/P to hire Kevin Nichols as an hourly Administrative Assistant at \$13 an hour and to increase Jasmine Stavrakis's hourly rate to \$14 an hour.

Across the Board Raise: Vickie noted that the "5% raise" passed by the Legislature is an average of all state employees and equates to \$2,160. Although the Division of Finance believes this is automatic, Vickie recommends the Board consider this and vote on this increase, which is an increase of 3.7% of her salary. It was M/S/P (O'Reilly/Eates/all in favor) to approve the salary increase. Rita also noted that the Board needed to review Vickie's job performance prior to the next meeting; Patricia O'Reilly and Rita will follow up.

Financial Reports/Purchasing Card:

Members were referred to the Monthly Revenue and Expenditure report in their packets covering the period from July 1 to April 10, 2018. The report reflects revenues of \$177, 473.50 and expenditures of \$166, 784.30.

Members were also referred to the P Card Log sheets for the periods of February 3 to February 27 with expenditures totaling \$1433.17 and for March 5 to March 21, 2018 with a total of \$1400.04 in expenditures. P Card reconciliations and receipts were available for review and Board signature. It was M/S/P (O'Reilly/Heasley/all in favor) to accept the P Card statement and receipts as presented.

Executive Director Update

Office Operations Update: Vickie shared with the Board the following activities for the months of January, February and March:

- Renewals processed: 285 and 31 Delinquent
- Permits issued: 71
- License upgrades: 8
- Restricted Provisional Licenses (RPL) Applications processed: 35
- RPLS renewed: 26
- Provisional Eligibility Applications (PLs) Processed: 34
- PLs Issued: 14
- PLs renewed: 10
- Provisional Licenses Converted: 2
- Applications for Clinical Licensure approved: 12
- Applications for Clinical Supervision approved: 28
- New licenses issued: 27
- Inactive status requests processed: 19
- Reactivation requests processed: 8
- License Verifications: 14
- Individually Approved Programs reviewed by CE Committee: 15

CLEAR Investigator Training: The Counseling Board has arranged for the Council on Legislation, Enforcement and Regulation (CLEAR) to come to Charleston in May to present the 3 day Basic and Advanced Investigator training. The Basic is a prerequisite to Advanced training. The cost is \$455 (as well as shared costs for the venue) and Vickie had tentatively registered to attend the training pending Board approval. It was M/S/P (Heasley/O'Reilly/all in favor) to approve Vickie's attendance. Lucy and Barb also expressed interest in this training and Vickie will forward the training information to them.

There was brief discussion on soliciting an additional investigator.

Purchase Audit: The Division of Purchasing initiated a routine audit as of this date. Vickie had prepared copies of the requested information and sent it to the Division's inspector last Friday.

PERD: The draft report is expected in the near future, although it is uncertain when the report will be presented to the Legislature during Interims. Based on conversations with Brandon Burton, there will be six recommendations relative to: status reports and time frames on disciplinary matters, case closure of a case (resolved in February 2018), utilization of treasurer's lockbox, chair's attendance at annual seminar for licensing

boards, annual requests to the Governor regarding vacant and expired positions, and web site improvements.

Brief discussions ensued on Board replacements and how to maintain diversity and geographical representation.

ASWB Scores: Members were referred to the 2017 ASWB Examination Pass Rates in their packets.

Legislative Update: Vickie updated members on the status of SB 313 which was vetoed by the Governor. There were a few resolutions introduced which affect licensure boards, but it is uncertain if they will be adopted. Vickie will provide more information at the next meeting.

Provisional Licensure: There were two instances of individuals in the private sector who failed to complete course requirements and who were granted another license. One individual in DHHR asked for some restricted license 3 days before her conversion date but opted to quit when asked to furnish documentation of continuing education and supervision; the Board had maintained contact with the CSM of the county at the onset as a lapse in licensure was inevitable.

Vickie noted that there will be a Legislative Performance Evaluation in 2019 on the restricted provisional licensure process. She noted concerns that there is an open-ended process for provisional licensees in making multiple applications without ever testing or fulfilling the terms of the license. There was discussion on developing a policy on the number of times one might request a provisional license within a specific time period; for example, no more than two times in a five-year period was one option presented. The Board will follow up discussion at the next meeting.

Rule Changes

Members were directed to the drafts of rules to 25CSR7 (updating the date of the newly approved Code of Ethics, effective August 2017) and 25CSR1 which incorporates the recommended changes for LICSW supervision-application for supervision, pre-service training and possibly training on renewal, HIPPA compliant video conferencing. Specifications on individual vs. group supervision are not included at this point. There was discussion on obtaining feedback from agency supervisors, and how that and other recommendations might be incorporated into the pre-service training. Vickie plans to discuss some of these recommendations at the NASW conference/session next month. The Board will need to approve final drafts next month in order to get approval from the Governor's office and in time to file before June 27.

Employer Applications:

Three applications from employers were presented requesting the ability to hire Provisional Licenses for the following positions:

1. Logan Regional Medical Center: Social worker PRN (to provide back up only)
2. Wheeling Hospital-social worker
3. Necco Inc.-Wrap Around Director

Following consideration, it was M/S/P (Gottlieb/Heasley/all in favor) to approve the applications of Logan Regional Medical Center and Wheeling Hospital as job descriptions were consistent with the scope of practice of a provisional licensee. The application for Wrap Around Director was denied in the same motion as the degree requirements and administrative duties for this position exceeded the scope of practice for a Provisional Licensee; additionally, it did not appear a social work license was required for this position.

Provisional License Requests

Six applications were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (Eates/Gottlieb/all in favor) to approve Sierra Elliott, and Bridgette Carr for Provisional Licensure Eligibility, invite Tiffany Goodman and Kristen Golden to reapply for consideration contingent upon enrollment in the MSW programs noted in their letters, and deny the applications of Bonnie Perdue and Matthew Collins due to degree major.

Bureau for Children and Families Guests: Tanny O'Connell, Deputy Commissioner for Field Operations and Susan Richards, Director of Training

Rita noted that she had invited the Commissioner who was unable to attend to open up dialogue on some of the issues the Department identified during discussions on the legislation introduced to remove DHHR social workers from licensure

Tanny noted the Department is still considering the role of licensure in workforce. She shared information about the paraprofessional positions of Case Coordinator I and II positions, with the II position having more independent judgment. The CPS senior positions were also discussed.

Problems identified were: continuing education for provisional licensees, particularly restricted; testing for restricted licensure (alternative testing had been identified last year as it was identified then that it was a barrier but it is uncertain if that is the case now) and payment for licensure. Vickie suggested that the Board could invoice the agency for provisional licensees in aggregate to avoid individuals paying for the license individually. Tanny will follow up on the feasibility of this option. SWEC training could be changed in the training plan requirement or the role of continuing education in relation to SWEC training can be explored in Consortium meetings.

Other License Requests

Eleven cases were presented: 1) w. Wheeler self-reported two misdemeanors in 2000 - revoked drivers and obstructing an officer on permit application and has since obtained BA and MSW 2) John Posey Requesting reinstatement after successfully converting license in 2000 (CJ is educ) and then letting it expire in 2011; 3) Kristi Hixenbaugh-requesting reinstatement after successfully converting license in 1999 and then letting it expire in 2007; has a job in CPS at DHHR; 4) Caryn Puskarich- requesting reinstatement after successfully converting license in 1998 and then letting it expire in 2004 when she went to work with RESA; 5) Bethany Ellard Richmond works in Federal Bureau of Prisons and wishes to work with supervisor in NC for supervised clinical supervision 6) Steven

Gregory self-reported DUI on 4/1/2018 renewal from 1 year ago and has complied with all terms 7) Christopher Hostetter requested PL in March 2017 after being issued a RPL; now wants an RPL as he says he cannot balance coursework with school and job 8) Melinda Nice is requesting expiration date for restricted provisional license be extended after being on medical leave for almost a year 9) Tammy Miller request for consideration of supervision time for Molly Russell who has been under her supervision since 7/21/16 - 65 hours; 10) Rebecca Mullins requesting expiration to restricted provisional license after being on medical leave for car accident/worker's comp 11) Jennifer Lough Has a provisional license and wants waiver of coursework based on degree, and out of state tuition expenses.

It was M/S/P (O'Reilly/Eates/all in favor to approve these requests with the exception of Tammy Miller who will only be permitted to count half the hours as per previous request considerations and Jennifer Lough as the Board cannot waive a legal requirement. Vickie will follow up in with appropriate correspondence

Continuing Education Committee

The Continuing Education Committee has reviewed the application for the Beckley VA Medical Center and recommends they be approved as Continuing Education Provider. It was M/S/P (Gottlieb/Heasley/all in favor) to accept the Committee's recommendation.

Next meeting date: May 23, 2018 at 1:00 pm. at the Board offices.

Meeting Adjourned: It was M/S/P (Gottlieb/O'Reilly/all in favor) to adjourn at 3:55 p.m.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

February 23, 2018

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

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Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Welcome/Introductions
- III. Meeting Minutes (Review and Approval) *
- IV. Disciplinary Committee
 - Investigator Resignation
 - Short Decision Status
 - Committee Recommendations *
 - DR201621(Received 10/26/2016; 18 months: 3/12/208)
 - 201720RY (Received 11/27/2017; 18 months: 4/24/2018)
 - 20181NT (Received 1/3/2018: 18 months: 7/3/2019)
 - 201715ED (Received 10/18/2017; 18 months 4/18/2019)
 - TR201614 (Received 6/30/2016; 18 months 12/30/2017)
 - AR2014
- V. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- VI. Executive Director Update
 1. Grievance Decision-JT
 2. Office Operations Update
Copier Quote*
 3. Legislative Update including:
 - HB4390
 - HB 4014 DHHR Reorg Bill and Chapter 30 Boards
 - HB 4597, 4465, 4334
- VII. LICSW Recommendations
- VIII. Provisional 4*
- IX. Other Requests-5*
- X. Adjournment

* require Board approval

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AGENDA January 19, 2018 WV Board of Social Work Offices

Board Members

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Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Meeting Minutes (Review and Approval) *
- III. Disciplinary Committee
 - Change in Attorney General
 - Investigator Candidate *
 - Committee Recommendations *
 - 201616 (Received 9/12/2016; 18 months: 3/12/208)
 - 2017JD (Received 10/19/2017; 18 months: 4/19/2019)
 - 201718TW (Received 10/23/2017; 18 months: 4/23/2019)
 - 201715ED (Received 10/18/2017; 18 months 4/18/2019)
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Executive Director Update
 1. PERD Review
 2. Annual Report
 3. VA Request for Naloxone Consideration
 4. Office Operations Update
 5. Provisional Licenses/DHHR
 6. Legislative Update including:
 - Governor's Executive Order
 - DHHR/CPS Proposal
 - DHHR Reorg Bill and Chapter 30 Boards
 - SB 313
 - Funeral Board/Secretary of State
- VI. LICSW /Research of Other States-Janie Howsare
- VII. Provisional 1*
- VIII. Other Requests-4*
- IX. Continuing Education Committee*
 - *Recommend Certification for Highland Hospital*
- X. Adjournment

WV Board of Social Work
Board Meeting Minutes

January 19, 2018

WV Board of Social Work

Attendance: Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Lucy Eates, Chris Maniskas, Vickie James; Guests: Janie Howsare

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Heasley/Eates/all in favor) to approve the December minutes as distributed.

Disciplinary Committee

Vickie reported that the Board's counsel, Kate Campbell is taking another job within the Attorney General's office; the Board's new counsel will be Michael Bevers, who will be assuming his new role within the next week. It was recommended that he be invited to the next meeting of the Board.

In follow up to the last meeting, Vickie interviewed the investigator candidate and discussed her qualifications and credentials, including her prior history with the Human Rights Commission. It was M/S/P (Heasley/Gottlieb/all in favor) to retain Tausha Rucker for the purpose of investigating disciplinary matters at a rate of \$50 an hour.

It was M/S/P (Gottlieb/Maniskas/all in favor) to go into Executive Session to discuss the status of disciplinary cases as set forth on the agenda. Following discussion, it was M/S/P (Gottlieb/Maniskas) to exit Executive Session.

It was M/S/P (Maniskas/Gottlieb/all in favor with Eates and Heasley recusing) to accept the recommendations of the Disciplinary Committee:

- 1) 201616 The Board finds probable cause that Jennifer Farmer violated the NASW Code of Ethics in claiming visits were made when they were not. The Board recommends one-year suspension, 12 hours of training in ethics and probation following suspension that will include supervision from a MSW level practitioner. Vickie will follow up with Mr. Bevers in the drafting of a statement of charges and consent.
- 2) Cases 2017JD and 2107TW will be assigned for investigation

The Board could not act on the case of 201715ED as a voting majority could not be established due to three recusals.

Financial Reports/Purchasing Card:

Members were referred to the Monthly Revenue and Expenditure report in their packets covering the period from July 1 to January 18, 2018. The report reflects revenues of \$130,878 and expenditures of \$113,369.71

Members were also referred to the P Card Log sheets for the period of November 3 to November 30 with expenditures totaling \$889.95 and for the period of December 7 to December 29, 2017 for expenditures totaling \$278.49. P Card reconciliations and receipts were available for review and Board signature. It was M/S/P (Maniskas/Eates/all in favor) to accept the P Card statement and receipts as presented.

Executive Director Update

PERD Review: There have been a few additional requests for information related to disciplinary cases; it is unknown when the draft report will be available.

Annual Report: The Biennial Report was filed as required by the deadline on December 31, 2017. Vickie will email members a copy of the final report as she neglected to do so earlier.

VA Request for Naloxone Consideration: The Board deferred this item as Jo Dee Gottlieb left the meeting due to illness.

Office Operations Update: Members were introduced to Kevin Nichols, a West Virginia State University student who is completing his field placement with the Board.

January 1 renewals were substantially later than in previous years as about 150 individuals had not renewed by the third week in December. This becomes more complicated for the office as individuals then call checking on the status of their renewal putting additional distractions on the 2 staff in the office. Jasmine Stavrakis is to be commended for managing to renew individuals' licenses despite these challenges.

There has not yet been a decision issued from the Grievance Board on the compliant made by former staff JT.

Provisional Licenses/DHHR: As previously noted by email, the Deputy Secretary of DHHR, Jeremiah Samples has requested a meeting to discuss the DHHR's proposed tiered approach to CPS to address workforce shortage/retention issues. Based on an earlier presentation to the House Health Committee, it does not appear the Department is requesting they be removed from licensure. There is discussion about development of a CPS assistant type position which would not be a licensable position. This meeting is January 26 and Rita and Vickie will attend to represent the Board.

Legislative Update:

Governor's Executive Order: Members were referred to the Governor's Executive Order in their packets, which placed an administrative rule making moratorium on any rules not previously filed with the Secretary of State. Boards had not received any prior notice and presumably some of the concern results from recent presentations from the Mercatus Institute regarding the number of regulations in Administrative Code (defined by the use of shall in wording). While Procedural rules are exempted, it appears that the new Code of Ethics will need to go through the notification process as established by the Governor and the added time frame for this process is uncertain.

DHHR Reorg Bill and Chapter 30 Boards: In follow up to the last meeting, Vickie followed up with Jeff Johnson, one of the attorneys who worked on the bill, to add the Board to the list of Health Care Boards listed in the bill. There was agreement to do that but unfortunately the bill that was introduced yesterday put

the Board under the Department of Human Services rather than the new Office of Compliance. NASW has followed up on this and there is acknowledgment of the error and assurance that the error will be rectified by the Committee Substitute that will be presented to the committee.

SB 313 is legislation which exempts licensing fees for military and low-income individuals (130% of the FPL) but more importantly, provides a waiver of fees for individuals between the ages of 18-25 years. This could result in a substantial reduction in revenues of several thousand dollars for the Board,

House Bill 4167 proposes to dissolve the Funeral Board and place all licensing functions under the Secretary of State.

LICSW/Research Other States: Janie Howsare presented her research on other states' requirements for supervisors. Approximately 1/3 require training of the clinical supervisor-either in preservice training (generally about 6 hours), in continuing education (2 hours per renewal cycle) or both. Training could conceivably be online or in person. Other states generally require 2 years post clinical license experience and application procedures generally include letters of recommendation. Discussion ensued on how to develop capacity for training prospective supervisors, whether a supervisor training designation should be considered, and development of an application for supervisors. Some states such as North Carolina and Virginia require reporting to the Board on a candidate's progress, although that will require more oversight from Board staff or the development of a practice committee to review. Janie will put her research in a chart for the Board to review in further discussions and follow up.

Provisional License Requests

One application was presented to the Board for review and consideration-KM who has a Regents Degree but enrolled in the MSW program at Marshall. Following consideration of the application, it was M/S/P (Heasley/Maniskas/all in favor) to approve KM's eligibility contingent upon ongoing enrollment in the MSW program at Marshall.

Other License Requests

Four cases were presented: 1) SB and CD who request permission to apply for a Provisional License Restricted to DHHR. SB opted last year to keep her Provisional but now has determined she does not have the funds to complete the coursework. CD had worked for private agency under a Provisional and has since moved to the DHHR 2) RC who works for a private agency and will be unable to complete the required coursework before her license expires in April 2018. She is enrolled in the MSW program but had to decrease her course load per semester 3) TD has been licensed as an LSW in Ohio for since 1988 but did not test as she was grandfathered in; she is requesting licensure in WV.

It was M/S/P (Heasley/Maniskas/all in favor) to approve these requests. The Board acknowledged the difficult position it is in with Department's ongoing requests for restricted licensure after one has been licensed at the Provisional level for one to two years.

Continuing Education Committee

The Continuing Education Committee has reviewed the application of Highland Clarksburg Hospital and having found they have met the requisite requirements, recommends the agency be approved as a Continuing Education Provider for the Board of Social Work. It was M/S/P (Heasley/Maniskas/all in favor) to accept the Committee's recommendation.

Next meeting date: February 23, 2018 at 10:00 pm. at the Board offices.

Meeting Adjourned: It was M/S/P (Heasley/Gottlieb/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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AGENDA

December 8, 2017

WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

- I. Call to Order
- II. Meeting Minutes (Review and Approval) *
 - Amend Minutes for September 22, 2017 Meeting *
- III. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- IV. Executive Director Update
 1. PERD Review
 2. DHHR Reorg Bill and Chapter 30 Boards
 3. Revised Code of Ethics
 4. VA Request for Naloxone Consideration
 5. Prosecuting Attorney Complaint Referral
 6. Auditor's Conference Update
 7. Office Operations Update
- V. Provisional License Requests-2
- VI. Other Requests-5*
- VII. Provisional Licensure Restricted to DHHR-Policy Consideration for MSW students*
- VIII. Continuing Education Committee*
 - *Recommended recertification for Bureau of Behavioral Health*
 - Martha Minter, Provider Recertification Deficits
- IX. Investigator Candidate *
- X. Adjournment

* require Board approval

WV Board of Social Work
Board Meeting Minutes

December 8, 2017

WV Board of Social Work

Attendance: Rita Brown (Chair), Jody Gottlieb, Patricia O'Reilly, Barbara Heasley, Vickie James; Guests: Janie Howsare, Martha Minter

Call to Order-Rita Brown

Minutes:

It was M/S/P (Gottlieb/Heasley/all in favor) to approve the October 26 minutes as distributed.

Vickie also requested that the members acquiesce in revising the September 22 minutes as 3 licensing requests that the Board acted on were inadvertently left out from the minutes. Members were referred to a copy of the amended minutes, and specifically the bottom of page 2 in their packets and it was M/S/P (O'Reilly/Gottlieb/all in favor) to amend the minutes as distributed.

Financial Reports/Purchasing Card:

Members were referred to the Monthly Revenue and Expenditure report in their packets covering the period from July 1 to November 30, 2017. The report reflects revenues of \$94, 758 and expenditures of \$92, 855,57

Members were also referred to the P Card Log sheets for October 6 through November 1 for expenditures totaling \$1086.60. Unreconciled transactions for the period of December were also available for review for the period of November 3 to November 30 with expenditures totaling \$889.96. P Card reconciliations and receipts were available for review and Board signature. It was M/S/P (Heasley/Gottlieb/all in favor) to accept the P Card statement and receipts as presented.

Executive Director Update

PERD Review: Vickie updated members of the status of the PERD review. It is unlikely that the audit will be completed by the end of the month and presented to the Legislature in January.

DHHR Reorg Bill and Chapter 30 Boards: Members were referred to copies of a slide presentation, abstract and article concerning draft legislation presented to the Legislative Oversight Committee on Health and Human Resources Accountability on December 4, 2017. The proposed legislation is massive, almost 500 pages and divides the Department into 4 agencies. It also places Chapter 30 Health Licensing Boards under a new agency the Office of Health Compliance but notes that the Boards will remain autonomous. Vickie noted that many other states are organized in similar fashion. However, the Board of Social Work is not currently included in those Chapter 30 Boards although the Board of Counseling and the Board of Psychologists are. Following discussion, it was agreed that Vickie should follow up with the attorney who made the presentation about including the Board of Social Work in the list of health profession boards.

Revised Code of Ethics: Vickie noted that the Board will need to file rules incorporating the revised Code no later than June 27. The rule change should be fairly simple by incorporating the date change into the rules, although accompanying documentation and notice will need to specifically address the changes in the Code.

Discussion ensued on other potential areas for rule revision: LICSW supervision, specifically in areas of training requirement for supervisors, telehealth and security/HIPPA issues. Members also discussed how to incorporate changes to restricted licensure as discussed last spring with DHHR-specifically in areas of training reduction, and what conversion might look like at the end of 4 years including changes to the current test requirement.

Janie and Barb volunteered to follow up on LICSW supervision training. Rita suggested a meeting be set up in January with Secretary Crouch and Acting Commissioner Watts to discuss issues and possible changes to restricted provisional licensure.

VA Request for Naloxone Consideration-Jo Dee noted that she had not had the opportunity to follow up on this topic but would try to do so by the next meeting. The need to Board at this point does not see a need to incorporate the distribution and administration of Naloxone within LICSWs scope of practice as access to this drug is readily available to the general public.

Prosecuting Attorney Complaint Referral: Vickie advised members that a complaint will be referred to the Braxton county Prosecuting Attorney's office as a former provisional licensee claimed to have a regular license when she had failed to convert her license. She did not comply with the course requirement nor did she test. She presented a fake license to a potential employer who in turn called for verification as her name was not on the Board's web page.

Auditor's Conference-The Chapter 30 Board Licensing Seminar was held on November 29. Jo Dee Gottlieb, Lucy Eates and Patricia O'Reilly updated members on some of the topics addressed.

Office Coverage: There are a couple hundred or so renewals still out for January 1, 2018 so time for processing based on current staffing continues to be a concern. The Administrative Assistant position is still open pending the decision from the Grievance Board.

Provisional License Requests

Two applications were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (Gottlieb/Heasley/all in favor) to approve ME's eligibility contingent upon ongoing enrollment in the MSW programs and deny eligibility to JS based on degree major (Communication). Vickie will follow up with letters to all applicants.

Other License Requests

Five cases were presented: 1) DG who requested her expiration be extended as she was on family medical leave for 3 months, 2) DE is requesting licensure in WV but never tested as she was grandfathered in OH and practicing for past 20 plus years 3) ML who self-reported a misdemeanor for his previous renewal period two years ago, as he had just recently learned that talking on a cell phone was a misdemeanor 4) RC 5) GS who is

requesting consideration for the hours accrued in New Mexico toward her clinical licensure. Her supervisor, Janie Howsare feels confident in supporting this recommendation; Vickie noted that at the time these hours in supervision were all telephonic and before she was in WV under supervision. Now that it is complete, counting these hours will not exceed the 30% specified in rule. It was M/S/P (O'Reilly/Gottlieb/all in favor to approve these requests.

Provisional Licensure Restricted to DHHR-Policy Consideration for MSW Students: A request has been made by an individual currently working under restricted licensure to apply for a provisional license upon her renewal. She is in the MSW program and is meeting the course requirements but finds it difficult to also meet the training requirements of the restricted license. Vickie suggested that this not be a request but a change in policy/practice as two other individuals had requested that change within the past year but denied by Board staff so the same consideration should be made for them. It was M/S/P (Gottlieb/Heasley/all in favor) to approve these and future requests for individuals in MSW programs.

Continuing Education Committee

The Continuing Education Committee reviewed the applications and recommended recertification of the following continuing education providers: Bureau for Behavioral Health Facilities. It was M/S/P (Gottlieb/Heasley/all in favor) to accept the Committee's recommendation.

Martha Minter requested direction from the Board on next step if an approved provider does not provide the required training or meet the expectations within the two-year recertification period. Following discussion, it was agreed that the provider should develop a corrective action plan to address deficits and that continuing education activities should not be approved until the plan is submitted.

Investigator Candidate: Members were referred to a resume' and reference for a potential investigator for follow up on Disciplinary matters. Unlike previous investigators utilized by the Board's history, she does not have a degree in social work but worked as an investigator for 16 years. This was a issue noted at the Licensing seminar. It was agreed that Vickie should follow up on interviewing this individual prior to the next Board meeting.

Other Business: Patricia distributed and discussed a handout outlining the highlights of the ASWB Annual Meeting in Atlanta. Topics included telehealth, reciprocity and service delivery, technology, mobility task force, Board information dissemination, board consolidation in other states such as California and Wyoming, and strategic planning.

Next meeting date: January 19, 2018 at 10:00 pm. at the Board offices.

Meeting Adjourned: It was M/S/P (Heasley/Gottlieb/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
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Lucy C. Eates, LSW
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Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

AGENDA October 26, 2017 WV Board of Social Work Office

- I. Call to Order
- II. Meeting Minutes (Review and Approval) *
- III. Personnel Update (this may warrant Executive Session)
 - Update on Grievance Filed by JT/Hearing
- IV. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
- V. Executive Director Update
 1. PERD Review
 2. Revised Code of Ethics
 3. VA Request for Naloxone Consideration
 4. Auditor's Conference
 5. Office Operations Update
- VI. Provisional License Application Requests -4*
- VII. Employer Applications*
 - Prime Care Medical
- VIII. Other License Requests – 1*
- IX. Continuing Education Committee*
 - *Recommend recertification for WV Child Advocacy Network, Central WV Aging and WV Counseling Association*
- X. Adjournment

** require Board approval*

WV Board of Social Work
Board Meeting Minutes

October 26, 2017

WV Board of Social Work

Attendance: Rita Brown (Chair), Jody Gottlieb, Patricia O'Reilly, Chris Maniskas, Lucy Eates, Barbara Heasley, Vickie James,

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Gottlieb/Maniskas/all in favor) to approve the September 22 minutes as distributed.

Personnel Update: It was M/S/P (Gottlieb/O'Reilly/all in favor) to go into Executive Session to discuss the Grievance filed by the former Administrative Assistant, JT. It was M/S/P (Heasley/Gottlieb/all in favor) to adjourn from Executive session.

Financial Reports/Purchasing Card:

Members were referred to the Monthly Revenue and Expenditure reports in their packets; one covers the period from July 1 to September 30, 2017, and the other is more current -through to October 25, 2017, and which is reflective of legal fees incurred as a result of the disciplinary and grievance hearings.

Members were also referred to the P Card Log sheets for September 6, 2017 through September 28, 2017 for expenditures totaling \$1646.55. P Card reconciliations and receipts were available for review and Board signature. It was M/S/P (O'Reilly/Heasley/all in favor) to accept the P Card statement and receipts as presented.

Executive Director Update

PERD Review: The Board has been notified that the Performance Review will begin October 3 with an entrance interview. Vickie discussed the items that have been requested to present at that time and addressed questions from the members.

Revised Code of Ethics: The Board's Rules will need to be refiled this spring as the Code is dated for the existing Code and cannot incorporate the revised rules without it. Rita noted that his section is similar to the technology section referenced in ASWB and will send this to members.

VA Request for Naloxone Consideration-Veteran's Affairs in Martinsburg has requested the Board respond to a request to incorporate the distribution and administration of Naloxone within LICSWs scope of practice who work for the VA. They would like this request in writing. There was considerable discussion on this topic and Jo Dee Gottlieb will follow up further.

Auditor's Conference-The Chapter 30 Board Licensing Seminar is scheduled for November 29 and members were referred to the agenda in their packets. Jo Dee Gottlieb, Lucy Eates and Patricia O'Reilly volunteered to attend.

Office Coverage: Jasmine is working 2-3 days a week and Katie is continuing to come in 1-2 evenings a week. Vickie noted concern that approximately 500 renewals will need to be processed over the next two months, along with permit applications from December graduates. It is hoped that the Board will be able to advertise the Administrative Assistant Position by the first of January. Discussion ensued on the qualifications for the position; preference is for an individual with a BSW but the position description should be reviewed and updated to accommodate. Vickie will send the description to the members for review. Pat and Rita are on the Personnel Committee and will work with interviewing candidates and refining the job description.

Provisional License Requests

Four applications were presented to the Board for review and consideration. Following consideration of the applications, it was M/S/P (O'Reilly/Gottlieb/all in favor) to approve CFW and AF for eligibility contingent upon ongoing enrollment in their respective MSW programs and deny eligibility to the following applicants based on degree major-JS and SA. Vickie will follow up with letters to all applicants.

Employer Application

- Prime Care Medical -Mental Health Clinician

Following discussion, it was M/S/P (O'Reilly/Heasley/all in favor) to deny this application as the job responsibilities of the position exceed the scope of practice for a Provisional License. Vickie will send the letter to the agency notifying them of the Board's decision.

Other License Requests

KK has been disabled for the past year and has made application for Inactive Status; she requests that the fee for this status be waived. It was M/S/P (O'Reilly/Gottlieb/all in favor) to grant this request.

Continuing Education Committee

The Continuing Education Committee reviewed the applications and recommended recertification of the following continuing education providers: WV Child Advocacy Network, Central WV Aging, and WV Counseling Association. It was M/S/P (O'Reilly/Heasley/all in favor) to accept the Committee's recommendation.

Next meeting date: December 8, 2017 at 10:00 pm. at the Board offices.

Meeting Adjourned: It was M/S/P (Maniskas/Gottlieb/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

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AGENDA

September 22, 2017
WV Board of Social Work Offices

Board Members

Rita M. Brown, LSW
Chair
Kanawha

Patricia O'Reilly, Ph.D.
Vice Chair
Public Member– Kanawha

Lucy C. Eates, LSW
Secretary
Marion

JoDee Gottlieb, LCSW
Cabell

Barbara K. Heasley, LICSW
Randolph

Christine Maniskas, LCSW
Cabell

Office Staff

Vickie James, LCSW
Executive Director

Katie Chambers
Administrative Assistant

- I. Call to Order
- II. Meeting Minutes (Review and Approval) *
- III. Disciplinary Committee Report (this will warrant Executive Session)
 - Case # 20179 (Original Complaint received 5/11/2017; 18 months 11/11/2018)
 - Investigative Protocol*
- IV. Personnel Update (this will warrant Executive Session)
 - Update on Grievance Filed by JT/Hearing
 - Resignation of KC
 - Reinstatement of JS/Salary Adjustment*
- V. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
 - Budget*
- VI. Executive Director Update
 1. PERD Review -October 3, 2017
 2. Office Coverage
 3. Furniture -Correctional Industries*
 - Conference Table/Chairs
 - Desk/Credenza and Book Case
- VII. Other License Requests – 5*
- VIII. Continuing Education Committee*
 - *Recommended recertification for Genesis Youth Center, Kanawha Pastoral Counseling*
 - Revised Policies and Procedures
- IX. Adjournment

* require Board approval

WV Board of Social Work
Board Meeting Minutes

September 22, 2017
WV Board of Social Work

Attendance: Rita Brown (Chair), Jody Gottlieb, Patricia O'Reilly, Chris Maniskas, Lucy Eates, Barbara Heasley, Vickie James,

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve the August 7 minutes as distributed.

Disciplinary Committee:

It was M/S/P (O'Reilly/Gottlieb/all in favor) to do into Executive Session to receive the report and discuss Case #20179. Following discussion, it was M/S/P (Eates/O' Reilly/all in favor) to adjourn from Executive Session. It was M/S/P (Gottlieb/O'Reilly/all in favor) to refer the complaint to investigation pending availability of an investigator and in the interim to utilize the subpoena powers of the Board to obtain the report from DJS.

Vickie referred members to the Investigative Protocol in their packets; the last revision date was 2014. Discussion ensued on any changes the Board wished to make to the protocol. Recommendations included changes to clarify the procedure for determining if a complaint is accepted or refused, specifying the time frame for investigations and requiring a monthly update until completion, providing regular updates to the Board to ensure time frames are met. There was also discussion on whether the Board should accept anonymous complaints as the Board's AG noted that some Boards do not. There was not a consensus on adding this to the protocol and it was suggested that Vickie follow up with other Boards to see how they address it.

Personnel Update: It was M/S/P (Gottlieb/O'Reilly/all in favor) to go into Executive Session to discuss the Grievance filed by the former Administrative Assistant, JT. It was M/S/P (Heasley/O'Reilly/all in favor) to adjourn from Executive session.

Vickie reported that Katie Chambers submitted her resignation to the Board at the first of the month as she obtained a position with Genesis HealthCare; today is her last day but she has offered to work a couple evenings a week during the transition. Coincidentally, Jasmine Stavrakis had requested to return to the Board as a temporary employee work for three or more days a week and she began this week. Vickie recommended her hourly rate be increased to \$13.50 and it was M/S/P (O'Reilly/Heasley/all in favor) to approve the salary adjustment.

Financial Reports/Purchasing Card:

Members were referred to the Monthly Revenue and Expenditure report; this covers the period through the end of August and as of September 20, 2017.

Members were also referred to the P Card Log sheets for August 7, 2017 through August 24, 2017 for expenditures totaling \$576.67 P Card reconciliations and receipts were available for review and Board signature. It was M/S/P (O'Reilly/Gottlieb/all in favor) to accept the P Card statement and receipts as presented.

Vickie also noted that the Board had not voted on the Budget although it was previously discussed in the May 22 meeting. Members were referred to the copy in their packets and it was M/S/P (Gottlieb/O'Reilly/all in favor) to approve.

Executive Director Update

PERD Review: The Board has been notified that the Performance Review will begin October 3 with an entrance interview. Vickie discussed the items that have been requested to present at that time and addressed questions from the members.

Office Coverage: Vickie will need to use approximately 8-9 days of annual leave by the end of the year in order to avoid losing them. Jasmine may be able to cover some of this time, but there may be odd days where the office will be closed for a day. She will note it on the web page, and on the phone message, as well as let the Board know when that occurs.

Furniture-Correctional Industries: In follow up to a presentation at the Purchasing Conference, Vickie went to Correctional Industries to obtain quotation on a conference table and chairs. They came earlier in the week to measure and discuss needs. While the Board may possibly be able to obtain chairs cheaper, Correctional Industries assembles them on delivery and will repair their products later if needed. Members were referred to the quote distributed for a conference table, 7 chairs and 2 guest chairs totaling \$3,197 (which is higher than what was originally approved). Additionally, while the Board had previously approved new office furniture for Vickie, members were referred to a quote for \$2331.52 for a desk and lateral file with bookcase, which will match the conference table. Delivery usually takes about 3 weeks but this may be a bit longer as they are obtaining a pecan laminate not usually in stock. It was M/S/P (O'Reilly/Heasley/all in favor) to approve the two quotations and for Vickie to make the order.

Other License Requests

Six individuals were presented: 1) MK began clinical supervision in March but did not submit a contract until late August; she is requesting hours prior to approval be counted as she was unaware that the contract had to be prior approved 2) PH is requesting a 6th permit; she had previously tested with accommodations and was within 3 questions; she took a break but has since found a position 3) TB is an employee of DHHR, was due to convert last September 2016 and failing to do so, his license expired. It recently came to our attention he is still working He has been demoted until the issue is resolved and he is requesting a Restricted Provisional License 4) MM has experienced multiple health and family issues within past year and is requesting permission to take more than 10 hours online 5) DK is applying for LICSW from another state and self reporting drug and arrest history; has been sober for 8 years and has successfully completed probationary/monitoring requirements of Pennsylvania 6) VC is on leave for medical reasons and will need expiration date of Provisional license extended upon her return.

It was M/S/P (O'Reilly/Maniskas/all in favor) to deny the request of MK, to approve PH for a 7th permit with accommodations, to approve TB for a Restricted Provisional only after a Corrective Action Plan is developed with assurances his license will be more closely monitored by DHHR, to permit MM leeway in using additional online courses, to grant the license for DK and to extend the expiration of VC upon her return to work.

Continuing Education Committee

The Continuing Education Committee reviewed the applications and recommended recertification of the following continuing education providers: Genesis Youth Center, and Kanawha Pastoral Counseling. It was M/S/P (Gottlieb/O'Reilly/all in favor) to accept the Committee's recommendation.

Members were referred to revised Policies and Procedures in their handouts for Continuing Education. These were revised to reflect changes as a result of the continuing education rules promulgated the past session; input from the Continuing Education Committee was also solicited. An additional document was included that is part of the requested information for the PERD, and was shared for informational purposes. It was M/S/P (O'Reilly/Maniskas/all in favor) to approve the revised Policies and Procedures.

Next meeting date: October 26, 2017 at 1:30 pm. at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

WEST VIRGINIA BOARD OF SOCIAL WORK

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Executive Director

Katie Chambers
Administrative Assistant

Jada Thompson
Administrative Assistant

AGENDA **August 7, 2017** **WV Board of Social Work Offices**

- I. Call to Order
- II. Meeting Minutes (Review and Approval) *
- III. Disciplinary Committee Report (this may warrant Executive Session)
 - Update on Hearing re: M Shor-Kate Campbell
- IV. Personnel Update (this will warrant Executive Session)
 - Update on Administrative Assistant Position -status of probationary extension and decision to continue employment or dismiss-JT*
- V. Financial Reports
 - Monthly Line Item Report
 - P-Card Reviews *
 - Contract change for Remote Mgt./Monitoring
- VI. Executive Director Update
 1. Licensing summary
 2. Office Operations/updates
- VII. Provisional License Application Requests -2*
- VIII. Employer Applications-* 2
 - Chestnut Ridge Hospital
 - Riverpark Hospital
- IX. Other License Requests – 3*
- X. Continuing Education Committee*
Recommended recertification for KVC Behavioral Health, WVU Hospital, National Youth Advocate Program, Hospice of the Panhandle, KEPRO, Burlington United Methodist Family Services

** require Board approval*

WV Board of Social Work
Board Meeting Minutes

August 7, 2017

WV Board of Social Work

Attendance: Rita Brown (Chair), Jody Gottlieb, Patricia O'Reilly, Chris Maniskas, Barbara Heasley, Vickie James, Kate Campbell

Call to Order-Patricia O'Reilly

Minutes:

It was M/S/P (Heasley/Maniskas/all in favor) to approve the June 22 minutes as distributed.

Disciplinary Committee:

Kate Campbell gave an update on the disciplinary hearing in progress.

Personnel Update: It was M/S/P (O'Reilly/Heasley/all in favor to go into Executive Session to discuss the status and continued employment of the Administrative Assistant, JT. Following discussion, it was M/S/P (O'Reilly/Heasley/all in favor) to adjourn from Executive session.

It was M/S/P (Maniskas/O'Reilly/all in favor) to terminate the employment of JT.

Financial Reports/Purchasing Card:

Members were referred to the Monthly Revenue and Expenditure report; this covers the period through June 30, 2017 - the end of the past fiscal year. Vickie reported that year to date revenue was \$230, 276 while year to date expenditures were \$192,658.38. Members were reminded that this past January is the largest number of renewals, which is reflected in the revenue.

Members were also referred to the P Card Log sheets for June 3, 2017 through June 30, 2017 for expenditures totaling \$1747.79. P Card reconciliations and receipts were available for review and Board signature. It was M/S/P (O'Reilly/Heasley/all in favor) to accept the P Card statement and receipts as presented.

Executive Director Update

The report was deferred to time constraints. Vickie reported that the Budget is due September 1, 2017 but the State Budget Office has directed that are no increases allowed.

Provisional Application Requests

Four individuals were presented. It was M/S/P (O'Reilly/Gottlieb/all in favor) to approve AW, ACW (contingent upon completion of the MSW program) and LP for Provisional Licenses; and to deny JT based on degree major. Vickie will send letters and/or follow up with applicants.

Employer Applications

Two applications were presented and considered:

- 1) River Park Hospital for the position of Social Worker
- 2) Chestnut Ridge Hospital for the position of Lead Clinician of the Act Program.

It was M/S/P (Gottlieb/O'Reilly/all in favor) to approve the application for River Park Hospital but deny the application for Chestnut Ridge Hospital as the job responsibilities for the position exceeds the scope of practice for a Provisional License.

Other License Requests

Four individuals were presented: DS is requested licensure at the LICSW level and has practiced/been licensed at the clinical level in other states but only tested at the Advanced Generalist level as the clinical exam was not available at the time he was licensed 20 plus years ago; JN is requesting another permit, and missed passing the exam by 3 questions; CC is requesting the ability to convert his license if he passes the exam by August 25, noting he failed to test prior to his expiration by June 25, and DC who is requesting another permit but who did not test in the last prescribed permit period and who did not test when she was authorized to test without a permit. It was M/S/P (O'Reilly/Hesley/all in favor) to approve the requests of DS, JN and approve CC for test authorization but clarify whether his position requires a license, and if so, direct him to cease practice in the interim; the request of DC was denied. Vickie will follow up with notifying the applicants.

Continuing Education Committee

The Continuing Education Committee reviewed the applications and recommended recertification of the following continuing education providers: KVC Behavioral Health, WVU Hospital, National Youth Advocate Program, Hospice of the Panhandle, KEPRO, and Burlington United Methodist Family Services. It was M/S/P (Gottlieb/O'Reilly/all in favor) to accept the Committee's recommendation.

Next meeting date: September 22, at 10 am at the Board offices.

Meeting Adjourned: It was M/S/P (O'Reilly/Maniskas/all in favor) to adjourn.

Respectfully Submitted,
Vickie James, Executive Director

Provisional Licenses Issued July 1, 2017 to June 30, 2019

ORIGINAL ISSUE DATE	EXPIRATION DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
6/2/2017	6/2/2019	RPL061714313	Jonathan	Hurd	Active	Berkeley
6/5/2017	6/5/2019	PL061714317	Kimberly	Lee	Active	Greenbrier
6/8/2017	6/8/2019	PL061714324	Jamie	Carrier	Active	Cabell
6/8/2017	6/8/2019	PL061714322	Rachel	Duffelmeyer	Active	Doddridge
6/8/2017	6/8/2019	PL061714323	Erica	Ramsey	Active	Mercer
6/13/2017	6/13/2019	PL061714341	Megan	Maynor	Active	Kanawha
6/15/2017	6/15/2019	PL061514326	Danyale	Lane Sibray	Active	Kanawha
6/22/2017	6/22/2019	RPL061714333	Anita	Hutzell	Active	Randolph
6/23/2017	6/23/2019	RPL061714330	Joseph	DaSilva	Active	Upshur
6/27/2017	6/27/2019	PL061714342	Lori	Singleton	Active	Harrison
6/27/2017	6/27/2019	RPL061714337	Rebecca	Drewry	Active	Jefferson
6/27/2017	3/30/2018	RPL061714354	Meghan	Edwards	Expired	Ritchie
6/28/2017	6/28/2019	PL061714340	Chloe	McClung	Active	Kanawha
6/28/2017	6/28/2019	RPL061714332	Carolyn	Shultz	Active	Taylor
6/29/2017	8/28/2018	RPL061714336	Danielle	Stewart	Expired	Wyoming
6/30/2017	6/30/2019	RPL061714334	Ashley	Ranson	Active	Logan
6/30/2017	11/1/2020	PL111814335	Alexandria	Jennings	Active	Mercer
7/5/2017	7/5/2019	RPL071714338	Joyce	Felegie	Active	Jefferson
7/10/2017	7/10/2019	RPL071714350	Lori	Robinson	Active	Braxton
7/10/2017	7/10/2019	RPL071714339	Rachel	Truman	Active	Clay
7/12/2017	7/12/2019	RPL071714352	Crista	McLamara	Active	Berkeley
7/13/2017	8/24/2017	RPL071714346	Tierra	Copeland	Expired	Cabell
7/14/2017	7/14/2019	RPL071714357	Holly	Garten	Active	Fayette
7/14/2017	7/14/2019	PL071714356	Hailey	Gidley	Active	Marion
7/18/2017	7/18/2019	PL071714359	Bonnie	Viani	Active	Taylor
7/20/2017	7/20/2019	PL071714373	Darlene	Murphy	Active	Ritchie
7/24/2017	7/24/2019	RPL071714363	David	Leighton	Active	Berkeley

Provisional Licenses Issued July 1, 2017 to June 30, 2019

ORIGINAL ISSUE DATE	EXPIRATION DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
7/24/2017	7/24/2019	PL071714360	Katelin	Johnson	Active	Wood
7/26/2017	7/26/2019	RPL071714366	Timothy	Meadows	Active	Nicholas
7/28/2017	7/28/2019	PL071714362	Susan	Oxley	Active	Kanawha
7/31/2017	7/31/2019	RPL071714379	Rodney	Blankenship	Active	Nicholas
8/2/2017	8/2/2019	PL081714371	Danna	Hinkle	Active	Out of State
8/3/2017	8/3/2019	PL081714372	Elizabeth	Shain	Active	Barbour
8/3/2017	8/3/2019	PL081714369	Santana	Swan	Active	Randolph
8/4/2017	8/4/2019	RPL081714378	Heather	Hanshaw	Active	Fayette
8/7/2017	8/7/2019	PL081714388	Caitlin	Brown	Active	Hampshire
8/7/2017	8/7/2019	PL081714403	Eppie	Saunders	Active	Mercer
8/7/2017	8/7/2019	RPL081714377	Susan	Tackett	Active	Out of State
8/8/2017	10/30/2018	PL081714383	Jeanette	Pool	Expired	Marion
8/15/2017	8/15/2019	RPL081714376	Brandice	Bragg	Active	Jackson
8/18/2017	8/18/2019	RPL081714387	Allison	Cole	Active	Roane
8/24/2017	8/24/2019	RPL081714400	Lydia	Bailey	Active	Marion
8/28/2017	8/28/2019	PL081714401	Morgan	Copley	Active	Cabell
8/28/2017	8/28/2019	PL081714397	Jessica	Hankins	Active	Out of State
8/28/2017	8/28/2019	RPL081714398	Stephen	Postle	Active	Putnam
8/28/2017	8/28/2019	RPL081714399	Tara	Frederick	Active	Webster
9/5/2017	4/25/2018	RPL091714416	Roxane	McAtee	Expired	Gilmer
9/6/2017	9/6/2019	RPL091714404	Diane	Anderson	Active	Wetzel
9/7/2017	9/7/2019	PL091714408	Brigid	Ryan	Active	Gilmer
9/7/2017	5/22/2018	PL091714402	Anntanna	Brown	Expired	Out of State
9/11/2017	3/13/2018	RPL091714412	Brandy	Bell	Expired	Berkeley
9/13/2017	9/13/2019	PL091714415	Leah	LaPrade	Active	Wood
9/18/2017	9/25/2018	RPL091714424	Sydney	Cavender	Expired	Kanawha
9/20/2017	9/20/2019	RPL091714406	Ramhazz	Corley	Active	Kanawha
9/27/2017	5/18/2018	RPL091714431	Thomas	Layton II	Expired	Jackson
9/28/2017	5/25/2018	PL091714435	Nancy	Miller	Expired	Jackson
10/1/2017	10/2/2019	RPL101714434	Stephanie	Hill	Active	Jackson

Provisional Licenses Issued July 1, 2017 to June 30, 2019

ORIGINAL ISSUE DATE	EXPIRATION DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
10/2/2017	10/2/2019	RPL101714432	Carey	Blackhurst	Active	Jackson
10/2/2017	10/2/2019	RPL101714433	Nicole	Jones	Active	Putnam
10/6/2017	10/6/2019	RPL101714438	Denise	Ledsome	Active	Ritchie
10/10/2017	10/10/2019	RPL101714442	Jennifer	Wheeler	Active	Putnam
10/10/2017	10/10/2019	RPL101714443	Stephen	Shepard	Active	Wayne
10/12/2017	10/12/2019	RPL101714440	Kimberly	Moffett	Active	Kanawha
10/12/2017	3/30/2017	RPL101714447	Jason	Stafford	Expired	Raleigh
10/13/2017	10/13/2019	RPL101714436	LaRinda	Wickes	Active	Harrison
10/16/2017	10/16/2019	RPL101614451	Isabella	Graziano	Active	Berkeley
10/16/2017	10/16/2019	RPL101714439	Matthew	Kesling	Active	Harrison
10/16/2017	5/23/2018	RPL101714450	Rachel	Davis	Expired	Putnam
10/17/2017	10/17/2019	RPL101714441	Tiffany	Johnson	Active	Kanawha
10/18/2017	10/18/2019	PL101714449	Summer	Tate	Active	Kanawha
10/18/2017	10/18/2019	RPL101714444	Jessica	Hutton	Active	Kanawha
10/20/2017	10/20/2019	RPL101714456	Kirstie	Young	Active	Barbour
10/23/2017	10/23/2019	RPL101714448	Imani	Tyson	Active	Kanawha
10/25/2017	10/25/2019	RPL101714457	Brenda	Stewart	Active	Brooke
10/25/2017	10/25/2019	PL101714458	Cassie	Province	Active	Kanawha
11/1/2017	11/1/2019	RPL111714472	Shelby	Williams	Active	Harrison
11/1/2017	11/1/2019	RPL111714470	Garrett	Elam	Active	Harrison
11/2/2017	11/2/2019	RPL111714469	Shonda	Reph	Active	Berkeley
11/6/2017	11/6/2019	PL111714473	Sherry	Toney	Active	Boone
11/6/2017	11/6/2019	RPL111714468	Melissa	Nicholson	Active	Pocahontas
11/7/2017	11/7/2019	PL111714464	Samantha	Mazzella	Active	Braxton
11/7/2017	11/7/2019	RPL111714471	Brandon	Stull	Active	Wood
11/9/2017	6/14/2018	PL111714476	Carla	Friedman-Workman	Expired	Out of State
11/16/2017	11/16/2019	RPL111714475	William	Pack	Active	Greenbrier
11/20/2017	11/20/2019	PL111714486	Lindsey	Tharp	Active	Wood
11/21/2017	11/21/2019	PL111714483	Jennifer	Johnston	Active	Brooke

Provisional Licenses Issued July 1, 2017 to June 30, 2019

ORIGINAL ISSUE DATE	EXPIRATION DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
11/21/2017	5/23/2018	RPL111714481	Jane	Vanausdle	Expired	Kanawha
11/27/2017	9/30/2018	RPL111714484	David	Wimberley	Expired	Hancock
11/27/2017	11/27/2019	PL111714482	Christina	Beckett	Active	Mercer
11/29/2017	8/31/2018	PL111714490	Debrina	Woods	Expired	Mercer
11/29/2017	11/29/2019	PL111714494	Katina	Westfall	Active	Upshur
12/4/2017	12/1/2019	PL121714498	Jessica	Lee	Active	Harrison
12/4/2017	8/1/2018	RPL121714502	Rachel	Chapman	Expired	Jackson
12/4/2017	12/4/2019	RPL121714489	Annemarie	Barnes	Active	Kanawha
12/7/2017	12/7/2019	PL121714505	Amanda	Martin	Active	Out of State
12/8/2017	12/8/2019	RPL121714501	Marsha	Fowler	Active	Kanawha
12/12/2017	7/27/2018	RPL121714512	LaKeshia	Tate	Expired	Mercer
12/12/2017	12/12/2019	PL121714485	Rebecca	Webley	Active	Randolph
12/14/2017	12/14/2019	RPL121714496	Susan	Moyers	Active	Out of State
12/18/2017	12/18/2019	RPL121714510	Gerlie	Jenkins	Active	Lewis
12/21/2017	12/21/2019	RPL121714511	Steven	Quackenbush	Active	Mercer
12/21/2017	12/21/2019	RPL121714513	Kaitlin	Harsh	Active	Ohio
12/21/2017	12/21/2019	PL111513718	Kaitlin	Harsh	Expired	Ohio
12/21/2017	12/21/2019	RPL121714495	Jennifer	Abbott	Active	Putnam
12/26/2017	12/26/2019	RPL121714517	Kaitlin	Blankenship	Active	Cabell
12/26/2017	12/26/2019	PL121714515	Cassidy	McCoy	Active	Raleigh
12/26/2017	12/26/2019	PL121714514	Meghan	Gray	Active	Roane
12/27/2017	12/27/2019	RPL121714504	Harland	Maynard	Active	Wayne
1/2/2018	1/2/2020	RPL011814509	Brian	Phillips	Active	Raleigh
1/12/2018	1/12/2020	RPL011814525	C. Jordan	Hagins	Active	Fayette
1/12/2018	1/12/2020	RPL011814532	Amy	Riggelman	Active	Grant
1/12/2018	1/12/2020	RPL011814518	Charlotte	May	Active	Mingo
1/12/2018	1/12/2020	PL011814519	Cecily	Powell	Active	Ohio
1/19/2018	9/6/2018	RPL011814529	Giona	DiMarco	Expired	Kanawha
1/19/2018	1/19/2020	PL011814534	Amber	Dennis	Active	Wood
1/26/2018	1/26/2020	PL011814538	Brandy	Gomez	Active	Boone

Provisional Licenses Issued July 1, 2017 to June 30, 2019

ORIGINAL ISSUE DATE	EXPIRATION DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
1/29/2018	1/29/2020	PL011814531	Charles	Faurote	Active	Out of State
2/1/2018	2/1/2020	PL021814550	Samantha	Dorsey	Active	Berkeley
2/1/2018	2/1/2020	RPL021814536	George	Grover	Active	Putnam
2/1/2018	2/1/2020	PL021814562	Ashley	Buskirk	Active	Wood
2/2/2018	2/2/2020	RPL021814533	Jazmine	McDowell	Active	Cabell
2/6/2018	2/6/2020	RPL021814535	Joshua	Powers	Active	Berkeley
2/9/2018	2/9/2020	PL021814537	Naomi	Ketcherside	Active	Kanawha
2/9/2018	2/9/2020	PL021814540	Meghan	Jarrett	Active	Kanawha
2/9/2018	2/9/2020	RPL021814539	Amanda	Barr	Active	Mason
2/12/2018	2/12/2020	RPL021814566	Amy	Maynard	Active	Out of State
2/14/2018	2/14/2020	RPL021814556	Justin	Blankenship	Active	Raleigh
2/15/2018	2/15/2020	RPL021814577	William	Riggleman	Active	Grant
2/20/2018	2/20/2020	RPL021814549	Erica	Whitt	Active	Greenbrier
2/20/2018	2/20/2020	RPL021814548	Dana	Strom	Expired	Mingo
2/21/2018	2/21/2020	RPL021814547	Lisa	Kerr	Active	Kanawha
2/21/2018	6/1/2018	RPL021814551	Kevin	Simmons	Expired	Kanawha
2/21/2018	2/21/2020	RPL021814574	Jazmyn	Price	Active	Kanawha
2/23/2018	2/23/2020	RPL021814575	Joan	Phillips	Active	Lincoln
2/23/2018	2/23/2020	PL021814584	Chelsea	Narkevic	Active	Randolph
2/26/2018	2/26/2020	RPL021814559	Marina	Fleece	Active	Harrison
2/26/2018	2/26/2020	RPL021814561	Andrea	Cook	Active	Out of State
2/26/2018	2/26/2020	PL021814588	Veronica	Vandevander	Active	Randolph
2/28/2018	2/28/2020	PL021814560	Tori	Warshaw	Active	Fayette
2/28/2018	2/28/2020	RPL021814576	Paul	Adams	Active	Mineral
3/1/2018	3/1/2020	RPL031814567	Kristen	Sponaugle	Active	Doddridge
3/1/2018	3/1/2020	PL031814573	Lexi	Huck	Active	Nicholas
3/2/2018	3/2/2020	RPL031814586	Cathy	Hatfield	Active	Mingo
3/2/2018	3/2/2020	RPL031814585	Kennidy	Souza	Active	Putnam
3/5/2018	3/5/2020	RPL031814568	Paige	Rhodes	Active	Cabell
3/14/2018	3/14/2020	PL031814583	Timothy	Ward	Active	Mercer

Provisional Licenses Issued July 1, 2017 to June 30, 2019

ORIGINAL ISSUE DATE	EXPIRATION DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
3/14/2018	3/14/2020	PL031814582	Jeremy	Starks	Active	Mercer
3/15/2018	7/17/2018	RPL031814605	Dustin	Kinser	Expired	Kanawha
3/16/2018	3/16/2020	RPL031814592	Merrial	Richardson	Active	Kanawha
3/20/2018	3/20/2020	PL031814602	Alexandra	Norris	Active	Brooke
3/20/2018	3/20/2020	RPL031814603	Darrell	Matheny Jr.	Active	Jackson
3/20/2018	3/20/2020	PL031814626	Erica	Mangold	Active	Mineral
3/21/2018	3/21/2020	PL031814627	Megan	Bower	Active	Wood
3/23/2018	3/23/2020	PL031814630	Brandi	Bain	Active	Calhoun
3/26/2018	3/26/2020	PL031814623	Lee Ann	Hulse	Active	Gilmer
3/26/2018	3/26/2020	PL031814604	Haylee	Kichanovskyi	Active	Wood
3/30/2018	3/30/2020	RPL031814631	Tammy	Hatfield	Active	Upshur
4/2/2018	4/2/2020	RPL041814632	Kimberly	Meade	Active	Berkeley
4/2/2018	4/2/2020	RPL041814639	Amy	Starks	Active	Kanawha
4/2/2018	4/2/2020	RPL041814629	Matthew	Myzienski	Active	Kanawha
4/4/2018	4/4/2020	PL041814628	Daniel	Bishop	Active	Ohio
4/6/2018	4/6/2020	RPL041814654	George	Clutter	Active	Webster
4/10/2018	4/10/2020	PL041814691	Brittany	Nelson	Active	Cabell
4/10/2018	8/20/2018	PL041814655	Steven	Fox	Expired	Ohio
4/11/2018	9/6/2018	RPL041814647	Rachel	Means	Expired	Kanawha
4/11/2018	4/11/2020	RPL041814648	Courtney	Smith	Active	Kanawha
4/13/2018	4/13/2020	PL041814640	Brittany	Williams	Active	Hancock
4/16/2018	9/30/2018	RPL041814658	Richard	Moss II	Expired	Kanawha
4/17/2018	4/17/2020	RPL041814670	Veronica	Mclaughlin	Active	Berkeley
4/17/2018	4/17/2020	RPL041814676	Mary	Schader	Active	Raleigh
4/18/2018	4/18/2020	RPL041814657	Rhonda	Cooper	Active	Wood
4/19/2018	4/19/2020	PL041814665	Devan	McCord	Active	Barbour
4/19/2018	4/19/2020	RPL041814666	Shaquinta	Powers	Active	Kanawha
4/19/2018	4/19/2020	RPL041814656	Matthew	Collins	Active	Mercer
4/23/2018	4/23/2020	PL041814669	Tyler	King	Active	Kanawha
4/27/2018	4/27/2020	RPL041814675	Armeldia	Perdue	Active	Boone

Provisional Licenses Issued July 1, 2017 to June 30, 2019

ORIGINAL ISSUE DATE	EXPIRATION DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
4/27/2018	4/27/2020	PL041814674	Katie	Hedrick	Active	Kanawha
4/27/2018	4/27/2020	PL041814673	Shannon	Jones	Active	Wood
4/30/2018	4/30/2020	RPL041814689	Timothy	Secrist	Active	Logan
4/30/2018	4/30/2020	RPL041814684	Michele	Freeland	Active	Wood
5/3/2018	5/3/2020	PL051814677	Kaila	Maynard	Active	Cabell
5/3/2018	5/3/2020	PL051814699	Alexis	Gillenwater	Active	Lincoln
5/4/2018	5/4/2020	RPL051814695	Brianna	Shivers	Active	Berkeley
5/7/2018	5/7/2020	RPL051814690	Kelley	Bender	Active	Upshur
5/11/2018	5/11/2020	PL051814708	Matthew	Mullins	Active	Cabell
5/11/2018	5/11/2020	PL051814702	Jamie	Mandelka	Active	Cabell
5/11/2018	5/11/2020	RPL051814707	Brandi	Brewer	Active	Mercer
5/11/2018	5/11/2020	RPL051814696	Summer	Wright	Active	Putnam
5/14/2018	5/14/2020	PL051814710	Stacy	Kasprowicz	Active	Brooke
5/15/2018	5/15/2020	PL051814700	Felicia	Weaver	Active	Harrison
5/15/2018	10/18/2018	PL051814706	Laken	Kiddy	Expired	Harrison
5/17/2018	5/17/2020	PL051814703	Jamaica	Oglesby	Active	Raleigh
5/29/2018	6/11/2018	RPL051814709	Rachel	Blackburn	Expired	Marshall
5/31/2018	5/31/2020	RPL051814722	Robert	Bolig Jr.	Active	Berkeley
5/31/2018	5/31/2020	PL051814733	Bryson	Karbley	Active	Cabell
6/4/2018	6/4/2020	PL061814732	April	Kirk	Active	Wood
6/7/2018	6/7/2020	RPL061814719	Katherine	Levinson	Active	Out of State
6/8/2018	6/8/2020	RPL061814736	Scotty	Stone	Active	Fayette
6/11/2018	6/11/2020	RPL061814731	Christina	Tanner	Active	Braxton
6/12/2018	6/12/2020	RPL061814734	Tina	Wilcox	Active	Harrison
6/13/2018	11/20/2018	PL061814743	Jared	Conley	Expired	Lewis
6/15/2018	6/15/2020	RPL061814737	Shawntra	Raschella	Active	Barbour
6/15/2018	6/15/2020	RPL061814738	Alyssa	Suan	Active	Harrison
6/18/2018	6/18/2020	RPL061814744	Harold	Sowards II	Active	Lincoln
6/18/2018	6/18/2020	RPL061814745	Ann	Skufca	Active	Wood

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ORIGINAL ISSUE DATE	EXPIRATION DATE	LICENSE NUMBER	FIRST NAME	LAST NAME	STATUS	HOME COUNTY
6/6/2018	6/6/2020	PL061814721	Terrian	Rice	Active	Hancock
6/7/2018	6/7/2020	RPL061814719	Katherine	Levinson	Active	Out of State
6/8/2018	2/4/2019	RPL061814736	Scotty	Stone	Expired	Fayette
7/2/2018	8/12/2019	PL071814758	Misti	Broyles	Expired	Cabell
7/5/2018	7/5/2020	RPL071814751	Charles	Smith	Active	Kanawha
7/5/2018	7/5/2020	RPL071814764	Franklin	Evans Jr	Active	Mingo
7/6/2018	7/6/2020	PL071814760	Andrea	Doss	Active	Fayette
7/9/2018	7/9/2020	RPL071814763	Jordon	Barr	Active	Upshur
7/9/2018	7/9/2020	RPL071814768	Amanda	Weber	Active	Preston
7/12/2018	7/12/2020	RPL071814766	Sarah	Menendez	Active	Harrison
7/13/2018	6/26/2020	PL061814759	Andrea	Parsons	Active	Wood
7/16/2018	2/20/2019	RPL071814770	Laura	Bennett	Expired	Kanawha
7/18/2018	7/18/2020	PL071814769	Megan	Wells	Active	Mineral
7/18/2018	7/18/2020	RPL071814767	Shannon	Jones	Active	Marion
7/19/2018	7/19/2020	RPL071814779	Melody	Rose	Active	Webster
7/30/2018	7/30/2020	PL071814780	Katelyn	Nestor-Shiflett	Active	Tucker
7/30/2018	7/30/2020	RPL071814778	Lemuel	Williams	Active	Kanawha
7/30/2018	7/30/2020	RPL071814782	Rebecca	Frazier	Active	Kanawha
8/2/2018	8/2/2020	RPL081814773	Patrick	Breeden	Active	Kanawha
8/2/2018	11/18/2021	RPL111914787	Jennifer	Bryant	Active	Kanawha
8/3/2018	8/3/2020	RPL081814793	Angela	Glasscock	Active	Marion
8/6/2018	10/22/2018	RPL081814786	Daniel	Lehman	Expired	Webster
8/6/2018	8/6/2020	RPL081814790	Amy	Crook	Active	Ohio
8/8/2018	2/7/2019	PL081814803	Patricia	Kovach	Expired	Marion
8/8/2018	8/8/2020	RPL081814785	Belinda	Keith	Active	Logan
8/13/2018	8/13/2020	PL081814814	Amanda	Perdue	Active	Out of State
8/16/2018	8/16/2020	PL081814799	Tiara	Freeman	Active	Monongalia
8/17/2018	8/17/2020	PL081814802	Kristen	Golden	Active	Wayne
8/20/2018	9/20/2020	RPL081814804	Deidra	Johnson	Active	Ohio

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8/24/2018	8/24/2020	RPL081814805	Christina	Farmer	Active	Logan
8/30/2018	9/6/2021	RPL091914812	Tiffany	Dye	Active	Harrison
9/6/2018	9/6/2020	RPL091814820	Mindy	Davey	Active	Grant
9/7/2018	9/7/2020	RPL091814806	Jennifer	Sorrent	Active	Fayette
9/7/2018	9/18/2020	RPL091814817	Jeannemarie	Saunders	Active	Putnam
9/10/2018	8/22/2020	PL081814810	Brittany	May	Active	Boone
9/10/2018	9/10/2020	PL091814813	Sydney	Mullins	Active	Cabell
9/10/2018	4/17/2019	RPL091814809	Mikayla	Bullard	Expired	Clay
9/12/2018	9/12/2020	PL091814816	Kayla	Paugh	Active	Barbour
9/13/2018	9/13/2020	PL091814822	Amanda	Ramirez	Active	Greenbrier
9/13/2018	9/13/2020	PL091814823	Chelsea	Wright	Active	Upshur
9/14/2018	9/14/2020	RPL091814826	Jordan	Marks	Active	Lewis
9/14/2018	9/14/2020	RPL091814827	Carrie	White	Active	Roane
9/17/2018	9/17/2020	RPL091814832	Erica	Holster	Active	Lewis
9/17/2018	9/17/2020	RPL091814833	Gia	Bailey	Active	Pendleton
9/17/2018	9/17/2020	RPL091814840	Lena	Adkins	Active	Marion
9/18/2018	9/18/2020	PL091814834	Jayla	Murphy	Active	Cabell
9/18/2018	2/4/2019	RPL091814818	Harold	Mitchell	Expired	Mercer
9/18/2018	1/11/2019	RPL091814819	David	Holden	Expired	Brooke
9/19/2018	9/19/2020	RPL091814830	Tonya	Berry	Active	Fayette
9/21/2018	9/21/2020	RPL091814828	Tiffany	Wilson	Active	Wood
9/21/2018	5/24/2019	RPL091814842	Rachel	Guhl	Expired	Harrison
9/24/2018	9/24/2020	RPL091814835	Sheila	Hannah	Active	Lincoln
9/26/2018	9/26/2020	PL091814847	Debra	Butcher	Active	Cabell
9/26/2018	2/4/2019	RPL091814848	Samuel	Smith	Expired	Raleigh
10/3/2018	10/3/2020	RPL101814836	Holly	Sims	Active	Preston
10/9/2018	10/9/2020	PL101814850	Sharlene	Liberto	Active	Berkeley
10/9/2018	10/9/2020	RPL101814849	Washington	Reed	Active	Summers
10/10/2018	10/10/2020	RPL101814860	Anairouz	Katrib	Active	Kanawha

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10/11/2018	10/11/2020	PL101814853	Aimee	Gallo	Active	Harrison
10/15/2018	10/15/2020	PL101814846	Kristin	Anderson	Active	Raleigh
10/15/2018	10/15/2020	PL101814857	Katelyn	Lawson	Active	Marion
10/15/2018	10/15/2020	RPL101814859	Lori	Johnson	Active	Raleigh
10/15/2018	10/15/2020	RPL101814861	Kimberly	Shrader	Active	Kanawha
10/15/2018	10/15/2020	RPL101814865	Summer	Caraway	Active	Kanawha
10/17/2018	10/17/2020	PL101814871	Robin	Nicholas	Active	Preston
10/17/2018	10/17/2020	PL101814872	Justina	Bostic	Active	Kanawha
10/19/2018	10/19/2020	PL101814873	James	Murphy	Active	Taylor
10/19/2018	10/19/2020	RPL101814845	Teddy	Richardson	Active	Braxton
10/19/2018	10/19/2020	RPL101814864	Carissa	Guyer	Active	Morgan
10/19/2018	10/19/2020	RPL101814866	Brianna	Taylor	Active	Out of State
10/19/2018	10/19/2020	RPL101814867	Tina	Beaver	Active	Out of State
10/22/2018	10/22/2020	PL101814876	Christel	Beam	Active	Barbour
10/22/2018	10/22/2020	PL101814877	Ashley	Biskup	Active	Kanawha
10/23/2018	10/23/2020	PL101814862	Makayla	Stanley	Active	Kanawha
10/23/2018	10/23/2020	RPL101814858	Ashley	McClung	Active	Marion
10/23/2018	10/23/2020	RPL101814874	Angelica	Harvey	Active	Upshur
10/24/2018	10/24/2020	PL101814852	Jennifer	Blosser	Active	Wood
10/24/2018	7/9/2019	RPL101814854	Sarah	Acquisto	Expired	Monongalia
10/25/2018	10/25/2020	RPL101814863	April	Cave	Active	Berkeley
10/26/2018	10/26/2020	PL101814869	James	Watts	Active	Putnam
10/29/2018	10/29/2020	RPL101814875	Jordan	Rogers	Active	Kanawha
10/29/2018	10/29/2020	RPL101814880	Erin	Miller	Active	Wood
10/31/2018	10/31/2020	PL101814870	Tara	Elms	Active	Wood
10/31/2018	10/31/2020	PL101814879	Marshall	Campbell	Active	Wood
10/31/2018	10/31/2020	RPL101814878	Daniel	Krause	Active	Cabell
11/1/2018	11/1/2020	RPL111814868	Lucy	O'Dell	Active	Nicholas
11/5/2018	11/5/2020	RPL111814885	Heather	Smith	Active	Jackson

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11/9/2018	11/9/2020	RPL111814888	Lora	Rogers	Active	Raleigh
11/19/2018	11/19/2020	PL111814893	Jason	Vickers	Active	Kanawha
11/19/2018	11/19/2020	RPL111814892	Patrica	Smith	Active	Monongalia
11/26/2018	11/26/2020	RPL111814887	Christopher	Dolin	Active	Boone
11/28/2018	11/28/2020	RPL111814891	Christina	Thompson	Active	Kanawha
12/3/2018	12/3/2020	RPL121814898	Sandra	Davis	Active	Lincoln
12/3/2018	12/3/2020	RPL121814905	Ravi	Ramcharan	Active	Cabell
12/6/2018	10/10/2019	RPL121814901	Joyce	Lewis	Expired	Clay
12/7/2018	12/7/2020	RPL121814899	Lisa	Lambert	Active	Kanawha
12/10/2018	12/10/2020	RPL1211814912	Rita	Chapman	Active	Kanawha
12/13/2018	12/13/2020	PL121814913	Sarah	Sow	Active	Wood
12/14/2018	12/14/2020	PL121814900	Taylor	Muncy	Active	Cabell
12/14/2018	12/14/2020	PL121814915	Nicole	Ledford	Active	Taylor
12/17/2018	12/17/2020	PL121814904	Katelynn	Gatens	Active	Putnam
12/17/2018	12/17/2020	RPL121814909	Tammy	Moseley	Active	Mingo
12/20/2018	12/20/2020	RPL121814906	Nancy	Burks	Active	Cabell
12/20/2018	12/20/2020	RPL121814907	Megan	Ray	Active	Cabell
12/26/2018	12/26/2020	RPL121814908	Amber	Warden	Active	Raleigh
12/26/2018	12/26/2020	RPL121814914	Emily	Green	Active	Preston
12/28/2018	12/28/2020	PL121814924	Laci	Bowman	Active	Out of State
12/28/2018	12/28/2020	RPL121814910	Deena	Hassen	Active	Mercer
12/28/2018	12/28/2020	RPL121814916	Brian	Chase	Active	Kanawha
1/4/2019	1/4/2021	PL011914918	Eva	Tunstalle	Active	Wyoming
1/4/2019	1/4/2021	PL011914927	Charles	Mendenhall	Active	Putnam
1/4/2019	1/4/2021	RPL011914939	Lucinda	Lucas	Active	Fayette
1/8/2019	9/23/2021	RPL091914937	Misty	Waits	Active	Out of State
1/9/2019	1/9/2021	RPL011914928	Iesha	Burroway	Active	Fayette
1/11/2019	1/11/2021	RPL011914920	Tamika	Cook	Active	Fayette
1/11/2019	1/11/2021	RPL011914931	Stephen	Brown	Active	Lincoln

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1/14/2019	1/14/2021	RPL011914942	Emily	Perdue	Active	Raleigh
1/14/2019	1/14/2021	RPL011914943	Julia	Rahman	Active	Raleigh
1/14/2019	1/14/2021	RPL011914952	Cheryl	Rich	Active	Kanawha
1/15/2019	1/15/2021	PL011914944	Briana	Oldfield	Active	Wood
1/15/2019	1/15/2021	RPL011914946	Katherine	Brown	Active	Wood
1/16/2019	1/16/2021	PL011914925	Kelci	Browning	Active	Cabell
1/16/2019	1/8/2021	RPL011914926	John	Judy	Active	Marshall
1/16/2019	1/16/2021	RPL011914947	Diana	Gainer	Active	Wood
1/17/2019	1/17/2021	RPL011914930	Malcolm	Crockett	Active	Out of State
1/22/2019	1/22/2021	RPL011914951	Lashea	Strader	Active	Kanawha
1/23/2019	1/23/2021	RPL011914938	Kevin	Spradlin	Active	Out of State
1/23/2019	1/23/2021	RPL011914941	Willam	Thompson	Active	Raleigh
1/24/2019	1/24/2021	RPL011914940	Melissa	Isaacs	Active	Out of State
1/28/2019	1/28/2021	PL011914948	Susan	Swanson	Active	Cabell
1/28/2019	1/28/2021	PL011914954	Melanie	Lambert	Active	Mercer
1/28/2019	1/28/2021	RPL011914955	Jessica	Barber	Active	Raleigh
1/28/2019	1/28/2021	RPL011914956	Tracy	Nowak	Active	Out of State
1/29/2019	1/29/2021	RPL011914957	Jillian	Jividen	Active	Putnam
2/4/2019	2/4/2021	RPL021914962	Torri	Halstead	Active	Boone
2/7/2019	2/7/2021	RPL021914971	Brandi	Belcher	Active	Logan
2/8/2019	2/8/2021	PL021914968	Tabatha	King	Active	Monongalia
2/8/2019	2/8/2021	RPL021914963	Dwayne	Combs	Active	Kanawha
2/8/2019	2/8/2020	RPL021914980	Leann	Andrew	Active	Upshur
2/11/2019	2/11/2021	RPL021914972	Kirsten	Courtney	Active	Jefferson
2/20/2019	2/20/2021	RPL021914978	Rebecca	Green	Active	McDowell
2/20/2019	2/21/2021	RPL021914979	Marla	McQuown	Active	Berkeley
2/20/2019	8/3/2019	RPL021914990	Kaitlyn	Shamblin	Expired	Kanawha
2/20/2019	10/17/2019	RPL021914991	Lisa	Yoho	Expired	Wetzel
2/21/2019	2/21/2021	RPL021914977	Amy	Farrar	Active	Monongalia

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2/26/2019	2/26/2021	PL021914989	Maureen	Rogers	Active	Jackson
2/26/2019	2/26/2021	RPL021914993	Bailee	Lane	Active	Kanawha
2/28/2019	2/28/2021	RPL021914988	Samantha	Shaffer	Active	Monongalia
3/1/2019	3/1/2021	PL031914975	Tyra	Jackson	Active	Mercer
3/4/2019	4/10/2019	RPL031914976	Michael	Lambert	Expired	Wood
3/4/2019	3/4/2021	RPL031914994	Jonathon	Berry	Active	Kanawha
3/6/2019	3/6/2021	PL031914999	LaRissa	Adkins	Active	Lincoln
3/7/2019	3/7/2021	PL031914981	Keith	Rollins	Active	Putnam
3/8/2019	3/8/2021	RPL031914996	Matthew	White	Active	Boone
3/14/2019	3/14/2021	PL031914992	Leslie	Cutright	Active	Lewis
3/15/2019	3/15/2021	RPL031914987	Jasmine	Duiguid	Active	Kanawha
3/15/2019	3/15/2021	RPL031914995	Zachary	Burkhammer	Active	Kanawha
3/15/2019	3/15/2021	RPL031915015	Elizabeth	Blake	Active	Monongalia
3/18/2019	3/18/2021	RPL031915033	Bethany	Grimmette	Active	Mingo
3/18/2019	3/18/2021	RPL031915046	Jeremy	Adams	Active	Out of State
3/20/2019	3/20/2021	PL031914997	Clarissa	Hannah	Active	Pleasants
3/20/2019	3/20/2021	PL031914998	Sierra	Lintz	Active	Mineral
3/20/2019	3/20/2021	PL031915014	Tyler	Walls	Active	Monongalia
3/20/2019	3/20/2021	RPL031915020	Angela	Belback	Active	Out of State
3/22/2019	3/22/2021	PL031912846	Julia	Wolf	Active	Clay
3/22/2019	3/29/2019	RPL031915000	Jason	Brewer	Expired	Mercer
3/25/2019	3/25/2021	RPL031915047	Eric	Crawford	Active	Cabell
3/27/2019	3/27/2021	RPL031915003	Jonathon	Harold	Active	Kanawha
3/27/2019	3/27/2021	RPL031915004	Cameron	Austin	Active	Fayette
3/27/2019	3/27/2021	RPL031915018	Daniel	Kelly	Active	Kanawha
3/27/2019	3/27/2021	RPL031915029	Laura	Vesely	Active	Kanawha
3/29/2019	3/29/2021	PL031915016	Aleshia	Hunter	Active	Kanawha
3/29/2019	3/29/2021	PL031915035	Kimberly	Harvey	Active	Logan
3/29/2019	9/13/2019	RPL031915017	Kylie	Anderson	Expired	Hancock

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4/2/2019	4/2/2021	RPL041915019	Colleen	David	Active	Webster
4/5/2019	4/5/2021	PL041915045	Kimberly	Newan	Active	Wayne
4/9/2019	4/9/2021	RPL041915034	Rhiannon	Zeman	Active	Monongalia
4/15/2019	4/15/2021	RPL041915074	Vickie	Williams	Active	Wyoming
4/17/2019	4/17/2021	RPL041915051	James	Swain	Active	McDowell
4/19/2019	4/19/2021	RPL041915056	Brandon	Austin	Active	Mercer
4/23/2019	4/23/2021	RPL041915085	Shelly	Thomas-Steele	Active	Out of State
4/29/2019	4/29/2021	PL041914690	Kelley	Bender	Active	Upshur
4/29/2019	4/29/2021	PL041915075	Traci	Naples	Active	Ohio
4/30/2019	7/9/2019	RPL041915070	Karen	Kurilko	Expired	Preston
5/2/2019	5/2/2021	PL051915084	Brittany	Antoine	Active	Mercer
5/2/2019	5/2/2021	RPL051915076	Rami	Khoury	Active	Kanawha
5/2/2019	5/2/2021	RPL051915083	Elsie	Cox	Active	Raleigh
5/3/2019	7/22/2019	RPL051915077	Mickey	King-Fowler	Expired	Kanawha
5/6/2019	5/6/2021	RPL051915086	Jamie	Carter	Active	Mercer
5/8/2019	5/8/2021	RPL051915123	Christina	Harvey	Active	Marion
5/12/2019	5/13/2021	RPL051915109	Michaela	Wells	Active	Out of State
5/13/2019	5/13/2021	PL051915114	Lindsay	Silvester	Active	Monongalia
5/13/2019	5/13/2021	RPL051915092	Austin	Blizzard	Active	Kanawha
5/13/2019	5/13/2021	RPL051915093	Kimberly	Wilkinson	Active	Cabell
5/13/2019	5/13/2021	RPL051915103	Amanda	Walker	Active	Berkeley
5/13/2019	2/13/2021	RPL051915110	Taylor	Fink	Active	Fayette
5/14/2019	5/14/2021	RPL051915094	Steven	Carpenter Jr	Active	Barbour
5/16/2019	5/16/2021	RPL051915106	Laura	Seymour	Active	Out of State
5/16/2019	5/16/2021	RPL051915107	Ariel	Bartram	Active	Cabell
5/17/2019	5/17/2021	RPL051915095	Laura	Harper	Active	Kanawha
5/17/2019	5/17/2021	RPL051915100	Gerri	Haines	Active	Morgan
5/17/2019	5/17/2021	RPL051915104	Crystal	Skinner	Active	Lewis
5/20/2019	5/20/2021	RPL051915118	Alan	Friend	Active	Charleston

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5/23/2019	5/23/2021	RPL051915096	Seth	Greensage	Active	Putnam
5/23/2019	5/23/2021	RPL051915119	Carrissa	Fortney	Active	Gilmer
5/24/2019	5/24/2021	PL051915098	Zachary	Humbertson	Active	Marion
5/24/2019	5/24/2021	PL051915099	Morgan	Ramsey	Active	Marion
5/24/2019	5/24/2021	RPL051915125	Courtney	Jones	Active	Jefferson
5/28/2019	5/28/2021	PL051915131	Rachael	Napier	Active	Jefferson
5/28/2019	5/28/2021	RPL051915105	Dexter	Akers	Active	Wood
5/30/2019	5/30/2021	PL051915122	Brandi	Coronado	Active	Mercer
5/31/2019	5/31/2021	PL051915120	Destini	Arbogast	Active	Marion
5/31/2019	7/8/2019	RPL051915111	Christian	Zane	Expired	Ohio
6/3/2019	6/3/2021	PL061915115	Nicole	Spears	Active	Monongalia
6/4/2019	6/4/2021	PL061915150	Erica	Icenhower	Active	Ohio
6/5/2019	6/5/2021	PL061915130	Amanda	Tenney	Active	Upshur
6/5/2019	6/5/2021	RPL061915133	Joseph	Andrews	Active	Hancock
6/6/2019	6/6/2021	RPL061915141	Timothy	Bonnell	Active	Wood
6/10/2019	6/10/2021	RPL061915124	Jacqueline	Henry	Active	Berkeley
6/10/2019	6/10/2021	RPL061915134	Cynthia	Cunningham	Active	Lewis
6/11/2019	6/13/2021	RPL061915129	Stephanie	Wells	Active	Logan
6/11/2019	6/11/2021	RPL061915132	Kelly	Black	Active	Lincoln
6/13/2019	6/13/2021	RPL061915135	Brett	Allman	Active	Jackson
6/13/2019	6/13/2021	RPL061915140	Shawna	Vanderhoff	Active	Lewis
6/14/2019	6/14/2021	PL061915151	Alicia	White	Active	Berkeley
6/14/2019	6/14/2021	RPL061915148	Cassie	Beck	Active	Berkeley
6/19/2019	6/11/2021	PL061915152	Jennifer	Lacy	Active	Putnam
6/26/2019	6/26/2021	RPL061915149	Jessica	Erenrich	Active	Out of State
6/27/2019	6/27/2021	RPL061915142	Tiffany	Ward	Active	Putnam
6/28/2019	6/28/2021	PL061915160	James	Wise	Active	Wood

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Date of Issue	Name	Permit Number	Home County	Level
7/12/2017	Tracy L. Bowman	SW071714343	Marion	MSW
7/14/2017	Patricia L. Hines	SW071714344	Kanawha	BSW
7/14/2017	Whitney E. Myers	SW071714345	Monongalia	MSW
7/18/2017	Kevin W. Harper	SW071714347	Monroe	MSW
7/18/2017	Tara M. Malik	SW071714348	Raleigh	MSW
7/19/2017	Savanna T. Brown	SW071714349	Monongalia	MSW
7/20/2017	Kayla E. Forshee	SW071714351	Monongalia	BSW
7/20/2017	Ashley S. Copen	SW071714355	Kanawha	MSW
7/26/2017	Brittani R. Pepper	SW071714358	Clay	BSW
8/2/2017	Courtney L. Nightengale	SW081714367	Out of State	BSW
7/25/2017	Joel A. Pieper	SW071714368	Out of State	MSW
8/21/2017	Traci N. Johnson	SW081714370	McDowell	MSW
8/11/2017	Katie Radcliffe	SW081714374	Mercer	MSW
8/11/2017	Kasey Samples	SW081714375	Fayette	BSW
8/15/2017	April Blanchfield	SW081714380	Jefferson	BSW
8/15/2017	Christa Weaver-Regester	SW081714381	Barbour	BSW
8/15/2017	Amber Hartsell	SW081714382	Taylor	BSW
8/16/2017	Kaitlyn Pennington	SW081714384	Fayette	MSW
8/16/2017	Michael Rea	SW081714385	Brooke	BSW
8/18/2017	Clarisa Watson	SW081714386	Ritchie	MSW
8/24/2017	Paul Smith	SW081714389	Mercer	BSW
8/25/2017	Abbey Hall	SW081714390	Jefferson	BSW
8/25/2017	Sydney Criss	SW081714391	Monongalia	MSW
8/28/2017	Courtney Drennen	SW081714392	Raleigh	BSW
8/31/2017	John Kelly, II	SW081714394	Greenbrier	BSW
9/5/2017	Lauren Hamrick	SW091714395	Raleigh	MSW
9/5/2017	Traci Bodkins	SW091714396	Monongalia	BSW
9/22/2017	Krystal R. Frost	SW091714407	Mercer	MSW
9/22/2017	Samantha Hicks	SW091714409	Barboursville	MSW
9/25/2017	Hannah R. Wickline	SW091714417	Mercer	BSW
9/29/2017	Virginia L. Pruitt	SW091714419	Mercer	BSW
10/3/2017	Joanne L. Scott	SW101714420	Berkeley	BSW
10/2/2017	Susan B. Shingleton	SW101714421	Berkeley	BSW
10/2/2017	Dana L. Wiseman	SW101714422	Raleigh	MSW
10/6/2017	Ruth A. Vance	SW101714423	Kanawha	BSW

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Date of Issue	Name	Permit Number	Home County	Level
10/10/2017	Lynne Corea	SW101714428	Out of State	BSW
10/12/2017	Angel L. Routzahn	SW101714429	Berkeley	MSW
10/18/2017	Carrie L. Jessen	SW101714445	Jefferson	MSW
10/19/2017	Lynah M. Stanley	SW101714446	Wetzel	BSW
10/26/2017	Evan M. Kirschner	SW101714452	Out of State	MSW
10/19/2017	Kylie A. Perdue	SW101714453	Cabell	BSW
10/16/2017	Patricia A. Coleman	SW081614049	Cabell	BSW
10/16/2017	Karrah R. Washington	SW101714459	Randolph	BSW
10/16/2017	Megan M. O'Neal	SW101714460	Fayette	MSW
10/30/2017	Debra J. Raines	SW101714461	Putnam	BSW
11/2/2017	Amanda J. McBrearty	SW111714462	Out of State	BSW
11/7/2017	Claudia J. Ryan	SW111714463	Out of State	BSW
11/9/2017	Michelle Lynn Simpkins	SW111714465	Mason	BSW
11/13/2017	Radene A. Hinkle	SW111714466	Mercer	BSW
11/13/2017	Bonita Strayer	SW111714467	Monongalia	BSW
11/22/2017	Tristan G. Bowen	SW111714474	Boone	BSW
12/1/2017	Kelly E. Chapman	SW121714477	Wayne	BSW
12/4/2017	Keri R. Lipford	SW121714478	Jackson	MSW
12/4/2017	Isaac Daniel Reed	SW121714479	Putnam	BSW
12/18/2017	Brianna D. Smith	SW121714487	Summers	BSW
12/14/2017	Michael V. Anderson	SW121714488	Tucker	MSW
12/18/2017	Victoria L. Steele	SW121714492	Taylor	MSW
1/4/2018	Erica N. Martin	SW011814499	Kanawha	BSW
1/4/2018	Sierra N. Brown	SW011814500	Out of State	BSW
1/3/2018	Amandia K. Bowen	SW011814503	Wayne	MSW
1/3/2018	Christine Pflieger	SW011814506	Monongalia	BSW
1/5/2018	Shalan Payton	SW011814507	Cabell	BSW
1/8/2018	Kegan E. Nealen	SW011814508	Mercer	BSW
1/9/2018	Isvera V. Zondo	SW011814516	Berkeley	MSW
1/22/2018	Cody R. Harmon	SW011814520	Hancock	MSW
1/18/2018	Kennedi D. Woodall	SW011814521	Lincoln	BSW
1/18/2018	Kelsey E. Coburn	SW011814522	Monroe	BSW
1/16/2018	Megan L. Edmonds	SW011814523	Lincoln	BSW

Social Work Permits Issued: July 1, 2017-June 30, 2019

Date of Issue	Name	Permit Number	Home County	Level
<i>Names in Bold issued a regular license upon successful passage of exam and regular license issued</i>				
1/29/2018	Rhonda M. Jenkins-Rinaldi	SW011814526	Berkeley	BSW
1/29/2018	Courtney A. Dodson	SW011814527	Berkeley	BSW
1/29/2018	Tonya L. Vannatter	SW011814528	Kanawha	MSW
2/1/2018	Morgan D. Hott	SW021814530	Hampshire	BSW
2/12/2018	Dawn Marie Coffman	SW021814541	Greenbrier	MSW
2/6/2018	Amanda S. Williams	SW021814542	Kanawha	BSW
2/13/2018	Marissa R. Hayslette	SW021814543	Cabell	BSW
2/14/2018	Christina L. Henderson	SW021814544	Mercer	BSW
2/16/2018	Gina M. Hamilton	SW021814546	Randolph	MSW
2/22/2018	Terri L. Belcher	SW021814553	Raleigh	MSW
2/20/2018	Rachel A. Lessner	SW021814555	Wood	BSW
2/27/2018	William B. Gadsby	SW021814557	Morgantown	MSW
3/1/2018	Lauren M. Morton	SW031814558	Berkeley	BSW
3/2/2018	Dazhia Y. Clarke	SW031814563	Berkeley	BSW
3/2/2018	Mercy Obour	SW031814564	Monongalia	BSW
3/1/2018	Nichole Glover-Bostic	SW031814565	Out of State	MSW
3/1/2018	Arsenio James	SW031814569	Kanawha	BSW
3/6/2018	Nora Brooke Hiley	SW031814570	Ritchie	MSW
3/6/2018	Emily L. Ash	SW031814571	Out of State	MSW
3/8/2018	Diana L. Booth	SW031814572	Cabell	BSW
3/6/2018	Kaitlynn D. Hewitt	SW031814578	Marshall	BSW
3/12/2018	Katherine E. Chaney	SW031814579	Out of State	BSW
3/12/2018	Trena G. Hopkins	SW031814580	Boone	MSW
3/12/2018	Jan A. Jordan	SW031814581	Jefferson	BSW
3/15/2018	Shane Sneddon	SW031814587	Out of State	BSW
3/12/2018	Deeindra Beckett	SW031814589	Cabell	MSW
3/16/2018	Victoria Cyrus	SW031814590	Wayne	BSW
3/19/2018	Allicen Jackson	SW031814593	Lincoln	BSW
3/21/2018	Elvin E. Campbell	SW031814594	Kanawha	BSW
3/27/2018	Eugenia C. Brown	SW031814595	Out of State	BSW
3/22/2018	Brittany M. Filipek-Pugh	SW031814596	Raleigh	MSW
3/27/2018	Alicia D. Frost	SW031814597	Marshall	MSW
3/21/2019	Adam C. Stonestreet	SW031814598	Marion	MSW

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Date of Issue	Name	Permit Number	Home County	Level
3/30/2018	Victoria Evans	SW031814599	Cabell	MSW
3/30/2018	Donna S Miller	SW031814600	Mercer	MSW
3/30/2018	Chelsea Workman	SW031814601	Out of State	MSW
4/2/2018	Jessica R. Woodrum	SW041814606	Cabell	MSW
4/2/2018	Tonya D. Miller	SW041814607	Out of State	BSW
3/29/2018	Amanda Lee Feruson	SW031814608	Wood	MSW
3/29/2018	Samantha L. Byrd	SW031814609	Mercer	MSW
3/29/2018	Ethan Gower	SW031814610	Monongalia	MSW
3/29/2018	Susanne C. Lilly	SW031814611	Berkeley	MSW
3/29/2018	Hannah Elizabeth Rawlings	SW031814612	Mineral	MSW
3/30/2018	Lauren Phillips	SW031814613	Monongalia	MSW
3/30/2018	Mallory Ramsey	SW031814614	Mercer	MSW
3/30/2018	Brian T Cottrill	SW031814615	Cabell	MSW
4/2/2018	Jon Reed Lewis	SW041814616	Monongalia	MSW
4/2/2018	Felicia Roark	SW041814617	Kanawha	MSW
4/2/2018	Alicia Cale	SW041814618	Monongalia	MSW
4/2/2018	Victoria Campbell	SW041814619	Jackson	BSW
4/2/2018	Jenna Taylor	SW041814620	Berkeley	BSW
4/2/2018	Jessica M Aigner	SW041814621	Monongalia	MSW
4/2/2018	Abigail Miller	SW071915171	Monongalia	MSW
4/5/2018	Brenda S. McCoy	SW041814624	Mingo	MSW
4/9/2018	Kellys Gonzalez Santis	SW041814633	Kanawha	BSW
4/9/2018	Nicole Licata	SW041814634	Marion	MSW
4/9/2018	Wendy Barbeau	SW041814635	Out of State	MSW
4/9/2018	Jessica E. McPherson	SW041814636	Preston	MSW
4/9/2018	Whitney Wheeler	SW041814637	Monongalia	MSW
4/13/2018	Anne Greza	SW041814638	Marion	MSW
4/9/2018	Kathleen Keesling	SW041814641	Monongalia	MSW
4/16/2018	Amanda D. Fisher	SW041814642	Kanawha	MSW
4/13/2018	Amanda R. Patrick	SW071915169	Cabell	MSW
4/17/2018	Sithokozile Shumba	SW041814644	Out of State	BSW
4/17/2018	Mustafa Rfat	SW041814645	Monongalia	MSW
4/17/2018	Arielle Vankirk	SW041915024	Monongalia	MSW

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Date of Issue	Name	Permit Number	Home County	Level
4/20/2018	Alexandria J. Fisher	SW041814649	Putnam	MSW
4/20/2018	Linda R. Greer	SW041814650	Cabell	MSW
4/20/2018	Shelva D. Burns	SW041814651	Hancock	BSW
4/20/2018	Elizabeth Yaron	SW041814652	Wetzel	BSW
4/20/2018	Samantha Files	SW041814653	Lincoln	MSW
4/23/2018	Christina D. Travis	SW041814659	Webster	BSW
4/23/2018	Tara Waller	SW041814660	Jackson	BSW
4/23/2018	Nicole Johnson	SW041814661	Cabell	MSW
4/23/2018	Michelle Moske	SW041814662	Cabell	MSW
4/24/2018	Colleen Pope	SW041814663	Jefferson	MSW
4/24/2018	Kari Greenwood	SWP041814664	Brooke	MSW
4/25/2018	Brandy N. Chapman	SW041814667	Cabell	BSW
4/26/2018	Julia Cupini	SW041814668	Hancock	MSW
5/1/2018	Raven L. Haddix	SW051814671	Barbour	MSW
4/26/2018	Nikefa Grayson	SW041814672	Out of State	MSW
5/2/2018	Shavon Mabry	SW051814678	Cabell	MSW
5/3/2018	Dalisa J. Bohrer	SW051814679	Berkeley	MSW
5/2/2018	Tiffany Spitzer	SW051814680	Wood	MSW
5/2/2018	David Moske II	SW051814681	Cabell	MSW
5/2/2018	Susan E. Little	SW051814682	Cabell	MSW
5/2/2018	Breeana Bizub	SW051814683	Monongalia	BSW
5/7/2018	Kimberly Kocak	SW051814685	Lincoln	MSW
5/10/2018	Amanda Paige Lewis	SW051814686	Greenbrier	MSW
5/11/2018	Saydi Whiteman	SW051814687	Mineral	MSW
5/11/2018	Natalie Shae Wolf	SW051814688	Morgantown	MSW
5/15/2018	Aleceia L. Anderson	SW051814692	Out of State	MSW
5/15/2018	Sara K. McCartney	SW051814693	Braxton	MSW
5/14/2018	Hailey Nicole Chambers	SW051814694	Logan	BSW
5/7/2018	Bridget M. Critchfield	SW051814697	Out of State	BSW
5/16/2018	Tinh Ngoc Dang	SW051814698	Monongalia	MSW
5/21/2018	Lauren Sole	SW051814704	Brooke	MSW
5/18/2018	Shane Lightle	SW051814705	Cabell	MSW
5/25/2018	Dorothy DeVine	SW051814711	Jefferson	MSW

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Date of Issue	Name	Permit Number	Home County	Level
5/22/2018	Lacey Dart	SW051814712	Wayne	MSW
5/29/2018	Rebekah Hunter	SW051814713	Berkeley	BSW
5/29/2018	Benjamin Meinze	SW051814714	Preston	MSW
5/29/2018	Alexis J. Patterson	SW051814715	Cabell	MSW
5/29/2018	Kevin R. Nichols	SW051814716	Kanawha	BSW
5/31/2018	Laurance L. Raines	SW051814717	Kanawha	MSW
6/4/2018	MacKenzie Amic	SW061814718	Out of State	MSW
6/6/2018	LaShanda Spence	SW061814723	Raleigh	MSW
6/5/2018	Zachary M. Hill	SW061814724	Cabell	MSW
6/7/2018	Jessica L. Carpenter	SW061814725	Raleigh	BSW
6/8/2018	Courtney D. Hatfield	SW061814726	Mason	BSW
6/11/2018	Lisa M. Lewis	SW061814727	Mason	MSW
6/11/2018	Samantha R. Clemins	SW061814728	Fayette	BSW
6/13/2018	Amy Ann Perdue	SW061814729	Wyoming	BSW
6/11/2018	Tiffany B. Carrington	SW061814730	Mercer	MSW
6/6/2018	Heather D. Paulus	SW061814735	Wayne	BSW
6/21/2018	Vanessa McGlothlin	SW061814739	Wyoming	BSW
6/25/2018	Linda Banisaid	SW061814740	Kanawha	BSW
6/25/2018	Andrea Eaves	SW061814741	Kanawha	BSW
6/25/2018	Emily Parsons	SW061814742	Harrison	BSW
6/26/2018	CaSara D. Vanover	SW061814746	Mercer	BSW
6/27/2018	Tiffany M. Parker	SW061814747	Fayette	BSW
6/29/2018	Hayley N Cornwell	SW061814748	Greenbrier	MSW
7/2/2018	Sierra N Hatcher	SW071814749	Monroe	BSW
7/2/2018	Sarah M Rogers	SW071814750	Ohio	BSW
7/9/2018	Alexis Albanese	SW051714292	Morgan	MSW
7/9/2018	Betsy A Coulter	SW071814753	Braxton	MSW
7/10/2018	Reannan Powley	SW071814754	Cabell	MSW
7/13/2018	Tavia N. Elder	SW071814755	Wood	BSW
7/13/2018	Adrienne Zajicek	SW071814756	Harrison	BSW
7/13/2018	Courtney L Riddell	SW071814757	Marion	MSW
7/18/2018	Mikaela Bernard	SW071814761	Preston	BSW
7/18/2018	Michelle Shrewsberry	BP00945388	Raleigh	MSW

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Date of Issue	Name	Permit Number	Home County	Level
7/23/2018	Lisa M Lacy	SW071814765	Raleigh	MSW
7/30/2018	Sarah McKee	SW071814771	Mercer	BSW
7/31/2018	Jamie Holmes	SW071814772	Kanawha	BSW
8/6/2018	Briah Doleman	SW081814774	Jefferson	BSW
8/6/2018	Maci Clark	SW081814775	Kanawha	BSW
8/6/2018	Anne Maynard	SW081814776	Wayne	MSW
8/6/2018	Courtnei Riggs	SW081814777	Berkeley	BSW
8/8/2018	Heather Busby	SW081814781	Kanawha	MSW
8/8/2018	Amanda Koontz	SW081814783	Out of State	MSW
8/10/2018	Melissa Murphy	SW081814784	Cabell	MSW
8/16/2018	Sarah Coss	SW081814788	Harrison	BSW
8/16/2018	Joselyn Lupardus	SW081814789	Putnam	MSW
8/20/2018	Kyra Carter	SW081814791	Out of State	MSW
8/20/2018	Zachary Bowden	SW081814792	Raleigh	BSW
8/21/2018	Carmen Richmond	SW081814794	Greenbrier	BSW
8/21/2018	Megan Ferrell	SW081814795	Kanawha	BSW
8/21/2018	Jessica Tice	SW081814796	Putnam	BSW
8/21/2018	Ellen Barbour	SW081814797	Berkeley	MSW
8/23/2018	William King	SW081814798	Berkeley	MSW
8/27/2018	Kateri C. Leonard	SW081814800	Out of State	BSW
9/7/2018	Desiree Hughes	SW091814807	Fayette	MSW
9/14/2018	Mike Smith	SW091814811	Wayne	BSW
9/19/2018	Jaycie Lanham	SW091814821	Cabell	BSW
9/21/2018	Megan Clemens	SW091814824	Kanawha	BSW
9/21/2018	Jackie Morley	SW091814825	Lincoln	BSW
9/28/2018	Tonya E. Turner	SW091814829	Kanawha	BSW
10/1/2018	Elizabeth Street	SW101814831	Mercer	MSW
10/3/2018	Vanessa Tomlin	SW101814837	Raleigh	BSW
10/5/2018	Noel Spickler	SW101814838	Berkeley	BSW
10/5/2018	Cathryn DeRonda	SW101814839	Jefferson	MSW
10/12/2018	Elijah McClanahan	SW101814841	Mason	BSW
10/17/2018	Destiny Roberts	SW101814843	Lincoln	BSW
10/19/2018	Kristin Hummel	SW101814844	Berkeley	BSW

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Date of Issue	Name	Permit Number	Home County	Level
10/24/2018	Albert I. Smith	SW101814851	Cabell	BSW
10/26/2018	Julie LaBar	SW101814855	Out of State	BSW
10/29/2018	Isaiah Belcher	SW101814856	Raleigh	BSW
11/14/2018	Kelly Simmons	SW111814881	Mercer	BSW
11/16/2018	Felicia Bush	SW111814882	Wood	MSW
11/16/2018	Patricia Crockett	SW111814883	Jackson	BSW
11/19/2018	Heather Sturgeon	SW111814884	Out of State	BSW
11/26/2018	Ashley Hoffman	SW111814886	Lincoln	BSW
11/28/2018	Amber Stone	SW111814889	Monongalia	BSW
11/28/2018	Corey Warf	SW111814890	Cabell	BSW
12/3/2018	Whitney Lawrence	SW121814894	Monongalia	MSW
12/3/2018	Samantha Schmidt	SW121814895	Lincoln	BSW
12/3/2018	Madison Sanders	SW121814896	Fayette	BSW
12/3/2018	Phillip Hayworth	SW121814897	Mercer	BSW
12/21/2018	Abigail Miller	SW121814902	Monongalia	BSW
12/26/2018	Unique Robinson	SW12114903	Ohio	BSW
1/15/2019	Sandra R. Wolfe	SW011914921	Mercer	MSW
1/15/2019	Rebecca L Lambert	SW011914922	Barbour	MSW
1/15/2019	Jessica B. Ruddle	SW011814923	Berkeley	MSW
1/23/2019	Jessica Hilton	SW121814902	Raleigh	BSW
1/23/2019	Sheree A. Steele	SW011914933	Out of State	BSW
1/22/2019	Megan M. Waddell	SW011914934	Out of State	BSW
1/28/2019	Cherie Marcellus-Golden	SW011914936	Out of State	MSW
2/4/2018	Holly E Yates	SW021914950	Berkeley	BSW
2/5/2019	Karen D Smith	SW021914953	Mercer	BSW
2/11/2019	Erica C Brown	SW021914958	Mercer	BSW
2/11/2019	Pamela M. Turner	SW021914959	Mercer	BSW
2/15/2019	LaAmya A Nowak-Manley	SW021914960	Fayette	BSW
2/15/2019	Benjamin Legg	SW021914961	Braxton	MSW
2/26/2019	Kacy D King	SW021914964	Barbour	BSW
2/26/2019	Chelsea N. Zuspan	SW021914965	Mason	BSW
2/26/2019	Jessica M. Price	SW021914966	Kanawha	MSW
2/26/2019	Stephanie Perry-LeBlanc	SW021914969	Out of State	MSW

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Date of Issue	Name	Permit Number	Home County	Level
<i>Names in Bold issued a regular license upon successful passage of exam and regular license issued</i>				
3/5/2019	Gideon Olugbami	SW031914970	Cabell	MSW
3/8/2019	Paul H Evers	SW031914973	Preston	MSW
3/11/2019	Holly Chambers	SW031914974	Raleigh	BSW
3/7/2019	Jennifer L Raper	SW031914892	Out of State	BSW
3/19/2019	Kaleigh S. Alkire	SW031914983	Monongalia	MSW
3/19/2019	Jessica Corun	SW031914984	Out of State	MSW
3/22/2019	Katherine Andrews	SW031914985	Jefferson	MSW
3/22/2019	Mackenzie Heiner	SW031914986	Out of State	BSW
3/25/2019	Hayley Correll	SW031915001	Monongalia	MSW
3/25/2019	Amber Snyder	SW031915002	Grant	MSW
4/2/2019	Opal D. Duckworth	SW041915006	Braxton	MSW
4/2/2019	Bethany Chiappone	SW041915007	Out of State	MSW
4/2/2019	Kelsie C. Lantz	SW041915008	Monongalia	BSW
4/2/2019	Christina R. Keely	SW041915009	Cabell	MSW
4/2/2019	Melissa S. Lancaster	SW041915010	Wetzel	MSW
4/2/2019	Tatum Storey	SW041915011	Wood	MSW
4/4/2019	Laura Whitman-Workman	SW041915012	Boone	MSW
4/4/2019	Zachary McClintock	SW041915013	Monongalia	MSW
4/4/2019	Lindsey N. Eddy	SW041915021	Wetzel	BSW
4/4/2019	Gregory Allen Gust	SW041915022	Brooke	BSW
4/5/2019	Elisabeth Watts	SW041915023	Out of State	MSW
4/8/2019	Arielle M. Vankirk	SW041915024	Monongalia	MSW
4/8/2019	Christa Pancake	SW041915025	Monongalia	MSW
4/8/2019	Meredith L. Maidens	SW041915026	Monongalia	MSW
4/8/2019	Kylie R. Moore	SW041915027	Marion	MSW
4/9/2019	Whitney R. McKay	SW041915028	Putnam	BSW
4/10/2019	Chloe Psarsky	SW041915030	Monongalia	BSW
4/11/2019	KyMBER B, Mason	SW041915031	Raleigh	BSW
4/12/2019	Sarah E. Demers	SW041915032	Monongalia	MSW
4/15/2019	Caitlin M. Brown	SW041915036	Hampshire	MSW
4/15/2019	Kelley A. Cain	SW041915037	Wood	MSW
4/15/2019	Miranda B. Talkington	SW041915038	Monongalia	MSW
4/15/2019	Brandi R. Griffith	SW041915039	Harrison	BSW

Social Work Permits Issued: July 1, 2017-June 30, 2019

Date of Issue	Name	Permit Number	Home County	Level
4/19/2019	Abigail M. Jones	SW041915040	Monongalia	MSW
4/19/2019	Natalie P. Trowbridge	SW041915041	Marshall	BSW
4/19/2019	Kelsey Renzella	SW041915042	Marshall	BSW
4/19/2019	Gabrielle J. Iden	SW041915043	Berkeley	MSW
4/19/2019	Victoria A. Flynn	SW041915044	Berkeley	MSW
4/22/2019	Cady A. Harper	SW041915048	Raleigh	MSW
4/22/2019	Kathleen Torrico	SW041915049	Raleigh	MSW
4/22/2019	Andrea Chevront	SW041915050	Monongalia	MSW
4/29/2019	Judy L. Hayes	SW041915052	Wayne	BSW
4/29/2019	Emily A. Allen	SW041915053	Marshall	BSW
4/29/2019	Shannon Barajas	SW041915054	Raleigh	BSW
4/29/2019	Ida McGrail	SW041915055	Wood	MSW
4/29/2019	Tracy A. Angle	SW041915057	Cabell	MSW
4/29/2019	Charles D. Fultz III	SW041915058	Monongalia	MSW
4/29/2019	Paulina Elmo	SW041915059	Monongalia	MSW
4/29/2019	Ciara A. Morris	SW041915060	Kanawha	MSW
5/1/2019	Caitlin Greaf	SW051915061	Cabell	MSW
5/1/2019	Beth V. Powell	SW051915062	Preston	MSW
5/1/2019	Carrie A. Miller	SW051915063	Jackson	MSW
5/6/2019	Meghan D. Lively	SW051915064	Kanawha	MSW
5/6/2019	Scott D. George	SW051915065	Berkeley	MSW
5/6/2019	Tiffany Gray	SW051915066	Fayette	BSW
5/7/2019	Madison Williams-Costabile	SW051915067	Out of State	BSW
5/7/2019	Kassie Sayre	SW051915068	Fayette	BSW
5/7/2019	Laura L. Baker	SW051915069	Greenbrier	MSW
5/8/2019	Justin Sage	SW051915071	Marion	MSW
5/9/2019	Jessica D. Garlow	SW051915072	Marion	MSW
5/9/2019	Michelle L. Scarbro	SW051915073	Putnam	BSW
5/15/2019	Brian D. Hankins	SW051015078	Cabell	MSW
5/15/2019	Lydia N. Gray	SW051915079	Cabell	MSW
5/16/2019	Stacey A. Thacker	SW051915080	Out of State	MSW
5/16/2019	Lisa C. Hayhurst	SW051915081	Lewis	MSW
5/15/2019	Samantha B. Hammer	SW051915082	Cabell	BSW

Social Work Permits Issued: July 1, 2017-June 30, 2019

Date of Issue	Name	Permit Number	Home County	Level
<i>Names in Bold issued a regular license upon successful passage of exam and regular license issued</i>				
5/21/2019	Amy M. Fields	SW051915087	Cabell	MSW
5/21/2019	Michaela E. Amendola	SW051915088	Monongalia	MSW
5/21/2019	Leandra L. Harper	SW051915089	Cabell	BSW
5/21/2019	Molly Gavin	SW051915090	Out of State	MSW
5/21/2019	Carin A. Kramer	SW051915091	Greenbrier	MSW
5/24/2019	Emily C. Pemberton	SW051915097	Out of State	MSW
5/28/2019	Donna P. Haught	SW051915101	Marion	MSW
5/29/2019	Nicole Garis	SW051915012	Raleigh	BSW
5/29/2019	Taylor Staubs	SW051915108	Berkeley	BSW
6/3/2019	Melissa S. Adams	SW061915113	Ohio	BSW
6/6/2019	LaDonna D. Gilpin	SW061915116	Kanawha	BSW
6/6/2019	Bethany L. Biser	SW061915117	Out of state	BSW
6/7/2019	Jessica L. Deems	SW061915121	Out of State	BSW
6/11/2019	Kathryn L. Moss	SW061915126	Kanawha	MSW
6/11/2019	Carolyn L. Turner	SW061915127	Out of state	MSW
6/11/2019	Lauren R. Cole	SW061915128	Monongalia	MSW
6/19/2019	Sydney N. Hopkins	SW061915136	Greenbrier	BSW
6/19/2019	Taylor A. Durham	SW061915137	Raleigh	BSW
6/19/2019	Allison R. Buskirk	SW061915138	Wood	MSW
6/19/2019	Kateri Leonard	SW061915139	Out of State	BSW
6/27/2019	Lakin Roth	SW061915143	Out of State	MSW
6/27/2019	Taylor F. Carroll	SW061915144	Monongalia	MSW
6/27/2019	Megan Riedi	SW061915145	Out of State	BSW
6/27/2019	Savannah Zink	SW061915146	Monongalia	MSW
6/27/2019	Morgan Kate Marberry	SW061915147	Logan	MSW

New Social Work Licenses Issued July 1, 2017-June 30, 2019

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
7/5/2017	Tracy	White	AP00945121	Berkeley
7/5/2017	Lawrencia	Okai	BP00945122	Monongalia
7/6/2017	Rebekah	McVey	BP00945120	Out of State
7/14/2017	Susan	Clark	BP00945123	Berkeley
7/18/2017	Darral	Bennett Jr.	BP00945125	Harrison
7/18/2017	Emily	Sheets	AP00945126	Kanawha
7/18/2017	Jami	Cross	BP00945124	Morgan
7/18/2017	Larkin	Warskinsky	AP00945127	Out of State
7/19/2017	Mary	Zink	BP00945128	Monongalia
7/19/2017	Rachel	Johnson	AP00945129	Out of State
7/21/2017	Kristin	White	BP00945130	Harrison
7/24/2017	Michelle	McCune	BP00945131	Kanawha
7/25/2017	Dianna	Dorman	BP00945133	Greenbrier
7/25/2017	Sharon	Neubauer-Maffley	BP00945132	Jefferson
7/28/2017	Darice	Yerkovich	BP00945134	Marion
8/1/2017	Kayla	Bays	AP00945136	Kanawha
8/1/2017	Samantha	Suggs	AP00945135	Wood
8/2/2017	Steven	O'Field	BP00945137	Fayette
8/2/2017	Heather	Showen	BP00945138	Wood
8/3/2017	Rachel	Harper	BP00945140	Gilmer
8/3/2017	Hannah	Bowman	AP00945139	Kanawha
8/4/2017	Steven	Amoroso	BP00945141	Mineral
8/7/2017	Tiffany	Phillips	AP00945142	Barbour
8/8/2017	Jessi	Smith	BP00945143	Hampshire
8/8/2017	Jessica	Cooper	BP00945144	Monongalia
8/10/2017	Stephanie	Casto	BP00945146	Jackson
8/10/2017	Kristen	Kouns	AP00945145	Out of State
8/11/2017	Kelli	Meeks	AP00945147	Putnam
8/16/2017	Chelsea	Carter	BP00945150	Boone
8/16/2017	Erica	Hardesty	AP00945148	Cabell
8/16/2017	Heather	Riggs	BP00945149	Preston
8/17/2017	Destiny	Stout	BP00945152	Kanawha
8/18/2017	Donny	Smith	DP00945151	Out of State
8/24/2017	Allyson	Hoch	BP00945153	Harrison

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
8/25/2017	Katharine	Jenkins	AP00945154	Fayette
8/25/2017	Savanna	Babcock	BP00945155	Fayette
8/25/2017	Kenny	Romero	BP00945156	Jefferson
8/28/2017	Christina	Zaeir	AP00945157	Out of State
9/1/2017	Erin	Bennett	BP00945158	Out of State
9/1/2017	Heather	Klockmann	BP00945159	Berkeley
9/1/2017	Melody	Collins	AP00945160	Mercer
9/5/2017	Sherie	Washington	AP00945161	Berkeley
9/12/2017	Melissa	Williams	AP00945162	Monongalia
9/15/2017	Charlotte	Barnett	AP00945163	Putnam
9/18/2017	Megan	Combs	BP00945165	Hardy
9/18/2017	Tracy	Johnson	AP00939121	Raleigh
9/20/2017	Courtney	Sowards	AP00945164	Out of State
9/21/2017	Kayla	Grogg Meador	BP00945167	Marion
9/26/2017	Heather	Collins	BP00945168	Fayette
9/28/2017	Devan	Pence	BP00945170	Berkeley
9/28/2017	Jessica	Stewart	AP00945174	Kanawha
9/28/2017	Vanesa	Flora	BP00945169	Mason
9/28/2017	Margaret	Chorpenning	DP00945173	Out of State
9/28/2017	Jody	Marchetta	AP00945171	Out of State
9/28/2017	William	Richardson	BP00945172	Out of State
9/30/2017	John	Railing	BP00945175	Ohio
10/10/2017	Savanna	Brown	BP00945178	Monongalia
10/10/2017	Thomas	Horton	AP00945176	Out of State
10/10/2017	Joel	Pieper	BP00945177	Out of State
10/12/2017	Bethany	Trickett	AP00945179	Preston
10/13/2017	Megan	Boggs	AP00945181	Cabell
10/13/2017	David	Keys	DP00945180	Monongalia
10/13/2017	Caitlin	Elswick	BP00945182	Raleigh
10/16/2017	Alexis	Carper	AP00945208	Berkeley
10/19/2017	Rebekah	Stone	BP00945183	Kanawha
10/19/2017	Christian	Greene	DP00945186	Out of State
10/23/2017	Kaitlyn	Pennington	BP00945188	Fayette
10/23/2017	Kathleen	Chaney	BP00945187	Harrison
10/23/2017	Melba	Sanchez	BP00945185	Jefferson

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
10/23/2017	Lori	Harris-Brown	DP00945184	Out of State
10/25/2017	Peggy	Proudfoot Harman	DP00945189	Out of State
10/26/2017	Ellis	Schweitzer	DP00945191	Out of State
10/26/2017	Paula	Rymer	DP00945192	Out of State
10/27/2017	Kari	Fender	DP00945190	Out of State
11/2/2017	Lucinda	Schroeder	AP00945193	Wayne
11/7/2017	Amber	Rice	AP00945194	Marshall
11/7/2017	Terra	Kidd	BP00945195	Out of State
11/13/2017	Staci	Morgan Little	BP00945297	Mercer
11/13/2017	Megan	LaRue	BP00945196	Monongalia
11/13/2017	Savannah	Halverson	BP00945198	Raleigh
11/14/2017	Carly	Costello	BP00945200	Kanawha
11/15/2017	Megan	Mason	BP00945166	Out of State
11/16/2017	Tammi	Nesmith	DP00945199	Berkeley
11/20/2017	Shannon	Knipple	AP00945201	Berkeley
11/21/2017	Jack	Garcia	BP00945203	Kanawha
11/27/2017	Whitney	Myers	BP00945205	Monongalia
11/27/2017	Cynthia	Deskens	BP00945206	Monroe
11/27/2017	Emma	Dillow	AP00945207	Out of State
11/30/2017	Angela	Lawrence	BP00945209	Jefferson
12/4/2017	William	Hinerman	AP00945214	Ohio
12/4/2017	Ashley	Hawkins	BP00945213	Raleigh
12/5/2017	Judith	Malone	BP00945211	Kanawha
12/6/2017	Tracy	Bowman	BP00945212	Marion
12/8/2017	Mikayla	Lawrence	AP00945210	Berkeley
12/12/2017	Laura	Jones McGuire	AP00945216	Kanawha
12/14/2017	Tricia	Gibson	BP00945217	Harrison
12/15/2017	Ashley	Bradshaw	AP00945224	Kanawha
12/15/2017	Jennifer	Johnson	BP00945215	Randolph
12/18/2017	Mary	Thomas	BP00945219	Out of State
12/26/2017	Linh	Pham	BP00945225	Barbour
12/26/2017	Mark	Corley	AP00945227	Out of State
12/26/2017	Clarisa	Watson	BP00945226	Ritchie
12/26/2017	Kylie	Pickens	AP00945218	Wood
12/28/2017	Tara	Loy	AP00945223	Out of State

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
12/28/2017	Elizabeth	Turner	DP00945221	Out of State
12/28/2017	Ellen	Marshall	DP00945222	Roane
1/7/2018	Courtney	Ware	AP00945220	Jackson
1/7/2018	Stephanie	Richardson	AP00945434	Raleigh
1/8/2018	Sydney	Criss	BP00945229	Monongalia
1/9/2018	Danielle	Owens	AP00945230	McDowell
1/12/2018	Tiffany	Broaddus	AP00945232	Cabell
1/12/2018	Riley	Freeland	AP00945231	Clay
1/13/2018	Kayla	Fournier	AP00945228	Morgan
1/16/2018	Leann	Vincenzo	AP00945242	Out of State
1/18/2018	Ashley	Weaver	BP00945234	Out of State
1/20/2018	Rebecca	Jennings	AP00945233	Mercer
1/22/2018	Jessica	Beha	AP00945235	Kanawha
1/22/2018	Donna	Eleo	AP02939527	Raleigh
1/25/2018	Carrie	Jessen	BP00945236	Jefferson
1/25/2018	Kevin	Harper	BP00945237	Monroe
1/25/2018	Kira	Pierce	DP00945238	Out of State
1/26/2018	Brooklyn	Clemons	AP00945239	Monongalia
1/31/2018	Ashley	Copen	BP00945240	Kanawha
1/31/2018	Isaac	Reed	AP00945443	Putnam
2/2/2018	Sierra	Strother	BP00945241	Marion
2/5/2018	Claudia	Ryan	AP00945243	Out of State
2/12/2018	Demetra	Warner	BP00945244	Berkeley
2/12/2018	April	Blanchfield	AP00945245	Jefferson
2/15/2018	Megan	Hovis	AP00945248	Jefferson
2/15/2018	Helen	Farrar-McGrail	DP00945247	Wood
2/20/2018	Christa	Brakeall	AP00945249	Mineral
2/20/2018	Carrie	Ellis-Crnkovich	DP00945250	Out of State
2/20/2018	Alexandra	Roth	DP00945251	Out of State
2/26/2018	Kasey	Sawyer	AP00945253	Preston
2/28/2018	Kayla	Smith	AP00945252	Marion
2/28/2018	Amber	Hartsell	BP00945254	Taylor
3/1/2018	Michael	Rea	AP00945256	Brooke
3/1/2018	Courtney	Nightengale	AP00945255	Out of State
3/6/2018	Abbey	Hall	AP00945257	Jefferson

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
3/7/2018	Celise	Campbell	AP00945259	Kanawha
3/12/2018	Chalice	LaRose Laing	BP00945263	Berkeley
3/12/2018	Samantha	Hicks	BP00945262	Cabell
3/12/2018	Megan	O'Neal	BP00945260	Fayette
3/12/2018	Brianna	Wilde	BP00945261	Summers
3/13/2018	Mary	Carr	AP00945258	Greenbrier
3/16/2018	Angel	Routzahn	BP00945264	Berkeley
3/16/2018	Brenna	Pape	BP00945266	Berkeley
3/16/2018	Caroline	Archer	DP00945265	Raleigh
3/20/2018	Natasha	Price	BP00945267	Out of State
3/23/2018	Kylie	Perdue	AP00945270	Cabell
3/23/2018	Cassidy	Schmidle	AP00945269	Out of State
3/27/2018	Morgan	Sutphin	AP00945268	Mercer
3/27/2018	Taylor	Baker	BP00945271	Out of State
3/29/2018	Lauren	Hamrick	BP00945272	Raleigh
3/30/2018	Renee	Biney	BP00945273	Out of State
3/30/2018	Bethany	Gravely	DP00945274	Mercer
4/2/2018	Sarene	Friedman	DPE0945276	Jefferson
4/3/2018	Krystal	Frost	BP00945275	Mercer
4/6/2018	Richard	Warren	DP00945277	Berkeley
4/9/2018	Bonita	Strayer	BP00945278	Monongalia
4/10/2018	John	Davis	DP00945279	Out of State
4/20/2018	Jonathan	Hoyle	BP00945281	Out of State
4/23/2018	Shalan	Payton	AP00945282	Cabell
4/25/2018	Ruth	Vance	AP00945283	Kanawha
4/27/2018	Candance	Hawkins	BP00945284	Raleigh
4/30/2018	Cherelle	Spencer	AP00945285	Raleigh
5/3/2018	Andrea	Franco-Cook	AP00945287	Kanawha
5/3/2018	Amy	Barnard	BP00945286	Out of State
5/15/2018	Angela	Morales	BP00945289	Kanawha
5/16/2018	Emma	Ayala	BP00945288	Berkeley
5/16/2018	Adam	Stonestreet	BP00945299	Marion
5/17/2018	Evan	Kirschner	BP00945290	Out of State
5/18/2018	Susan	Shingleton	AP00945292	Berkeley
5/21/2018	Emily	Ash	BP00945293	Out of State

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
5/21/2018	Christopher	Sartin	AP00945291	Wayne
5/23/2018	Katie	Ratcliffe	BP00945294	Mercer
5/23/2018	Amanda	Moore	BP00945295	Wood
5/25/2018	Katherine	Light	BP00945298	Kanawha
5/29/2018	Angelika	Wimmer	DP00945296	Jefferson
5/29/2018	Jessica	Aigner	BP00945300	Monongalia
5/29/2018	Kelly	Chapman	AP00945301	Wayne
5/31/2018	Carolyn	O'Dell	BP00945302	Out of State
6/4/2018	Brian	Cottrill	BP00945303	Cabell
6/4/2018	Tonya	Vannatter	BP00945305	Kanawha
6/4/2018	Ethan	Gower	BP00945307	Monongalia
6/4/2018	Chelsea	Workman	BP00945306	Out of State
6/7/2018	Keegan	Campbell	BP00945310	Monongalia
6/8/2018	Julia	Macaluso	BP00945309	Hancock
6/8/2018	Felicia	Roark	BP00945304	Kanawha
6/14/2018	Michelle	Moske	BP00945312	Cabell
6/14/2018	Rebecca	Kinkade	DP00945311	Marshall
6/15/2018	Whitney	Wheeler	BP00945314	Monongalia
6/15/2018	Kathleen	Keesling	BP00945315	Monongalia
6/18/2018	Amanda	McBrearty	AP00945313	Out of State
6/21/2018	Lona	Coon	AP00945316	Kanawha
6/25/2018	Kari	Greenwood	BP00945317	Brooke
6/28/2018	Candie	Ball	AP00945319	Out of State
6/29/2018	Ray	Kendall	BP00945318	Out of State
7/2/2018	Brandy	Chapman	AP00945320	Cabell
7/2/2018	Elizabeth	Johnson	BP00945321	Out of State
7/3/2018	Anne	Greza	BP00945322	Marion
7/6/2018	Kegan	Jackson	AP00945323	Mercer
7/6/2018	Terri	Belcher	BP00945324	Raleigh
7/9/2018	Rhonda	Jenkins-Rinaldi	AP00945326	Berkeley
7/9/2018	Candace	Nelson	AP00945325	Mercer
7/13/2018	Brittani	Pepper	AP00945327	Clay
7/16/2018	Lauren	Phillips	BP00945328	Monongalia
7/16/2018	Tinh	Dang	BP00945329	Monongalia
7/20/2018	Morgan	Hott	AP00945333	Hampshire

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
7/20/2018	Nicole	Bartrug	BP00945332	Marion
7/23/2018	Brenda	McCoy	BP00945335	Mingo
7/23/2018	Jon	Lewis	BP00945334	Monongalia
7/24/2018	Cayce	McCasland	AP00945331	Ohio
7/26/2018	Colleen	Pope	BP00945336	Jefferson
7/27/2018	James	Dunbar III	BP00945337	Harrison
7/30/2018	Courtney	Dodson	AP00945338	Berkeley
7/30/2018	Crystal	Squillace	BP00945361	Fayette
7/30/2018	Jan	Jordan	AP00945339	Jefferson
7/30/2018	Saydi	Whiteman	BP00945340	Mineral
7/31/2018	Samantha	Byrd	BP00945342	Mercer
8/1/2018	Susanne	Lilly	BP00945343	Berkeley
8/1/2018	Ashley	Arbaugh	AP00945341	Grant
8/1/2018	Tamara	Wolfe	AP00945330	Hardy
8/2/2018	Mallory	Ramsey	BP00945344	Mercer
8/2/2018	Toni	Owens	BP00945346	Monongalia
8/3/2018	Lauren	Sole	BP00945345	Brooke
8/3/2018	Angela	Chick	AP00945347	Out of State
8/6/2018	Amanda	Witmer	BP00945349	Berkeley
8/6/2018	Paul	Smith	AP00945350	Mercer
8/6/2018	Promise	Prather	BP00945348	Roane
8/10/2018	Alexis	Patterson	BP00945351	Cabell
8/10/2018	Susan	Little	BP00945352	Cabell
8/10/2018	Victoria	Evans	BP00945353	Cabell
8/13/2018	Thomas	Morgan	AP00945356	Cabell
8/13/2018	Katherine	Chaney	AP00945354	Out of State
8/13/2018	Philip	Bloomer	DP00945355	Out of State
8/15/2018	Gina	Hamilton	BP00945357	Randolph
8/17/2018	Carla	Bragg	BP00945359	Mercer
8/17/2018	William	Gadsby	BP00945358	Monongalia
8/20/2018	Dazhia	Clarke	AP00945360	Berkeley
8/22/2018	Kevin	Nichols	AP00945362	Kanawha
8/23/2018	Jennifer	Harris	AP00945364	Hancock
8/24/2018	Lisa	Lewis	BP00945364	Mason
8/27/2018	Elizabeth	Yaron	AP00945365	Wetzel

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
8/29/2018	Jordan	Stuart	AP00945366	Mercer
8/30/2018	Betsy	Coulter	BP00945368	Braxton
9/4/2018	John	Kelly II	AP00945369	Greenbrier
9/5/2018	Laurance	Raines	BP00945370	Kanawha
9/7/2018	Peter	Chinnici	DP00945371	Randolph
9/14/2018	Lisa	Bradford	DP00945386	Mercer
9/14/2018	Amanda	Koontz	BP00945372	Out of State
9/17/2018	Eugenia	Brown	AP00945373	Out of State
9/17/2018	Douglas	Rugh	DP00945374	Wood
9/18/2018	Kirsten	Bouchard	DP00945375	Out of State
9/19/2018	Raven	Haddix	BP00945376	Barbour
9/19/2018	Lisa	Lacy	BP00945377	Raleigh
9/21/2018	Lexus	White	BP00945246	Putnam
9/24/2018	Jenna	Taylor	AP00945378	Berkeley
9/24/2018	Reannan	Powley	BP00945379	Cabell
9/24/2018	Amanda	Williams	AP00945380	Kanawha
9/26/2018	Linda	Greer	BP00945382	Cabell
9/26/2018	Desiree	Hughes	BP00945381	Fayette
9/28/2018	Hayley	Cornwell	BP00945383	Greenbrier
9/30/2018	Leah	Legg	AP00945367	Randolph
10/3/2018	Shelva	Burns	AP00945384	Hancock
10/5/2018	Hannah	Rawlings	BP00945387	Mineral
10/5/2018	Michelle	Shrewsberry	BP00945388	Raleigh
10/9/2018	Kelsey	Coburn	AP00945390	Monroe
10/15/2018	Alexandra	Taylor	DP00945391	Cabell
10/15/2018	Tara	Waller	AP00945392	Jackson
10/15/2018	LaShanda	Spence	BP00945393	Raleigh
10/19/2018	Deeindra	Gravely	BP00945394	Cabell
10/19/2018	Tosha	Thomas	AP00945395	Putnam
10/22/2018	Heather	Busby	BP00945396	Kanawha
10/29/2018	Meaghan	Willis	BP00945398	Out of State
10/29/2018	Debra	Raines	AP00945397	Putnam
10/29/2018	Alexandria	Fisher	BP00945399	Putnam
11/5/2018	CaSara	Vanover	AP00945403	Mercer
11/7/2018	Sara	McCartney	BP00945405	Braxton

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
11/7/2018	Christine	Gullo	BP00945400	Harrison
11/7/2018	Carissia	Houser	AP00945401	Out of State
11/7/2018	Tonya	Miller	AP00945404	Out of State
11/8/2018	Alexis	Albanese	BP00945407	Monongalia
11/9/2018	Nicole	Johnson	BP00945406	Cabell
11/14/2018	Victoria	Campbell	AP00945409	Jackson
11/14/2018	Stephanie	White	DP00945408	Out of State
11/14/2018	Tiffany	Blair	DP00945411	Out of State
11/14/2018	Wendy	Barbeau	BP00945410	Out of State
11/19/2018	Lacey	Dart	BP00945412	Wayne
11/20/2018	Jessica	Lloyd	BP00945413	Out of State
11/26/2018	Ashley	Lucas	BP00945415	Berkeley
11/26/2018	Terry	Kessler Jr.	CP00945414	Out of State
11/26/2018	Katherine	Samples	DP00945418	Out of State
11/26/2018	Andrea	Doyle	DP00945416	Out of State
11/26/2018	Carrie	Jarrell	BP00945417	Raleigh
11/28/2018	David	Moske II	BP00945419	Cabell
12/3/2018	Robert	Pitcher	DP00945420	Berkeley
12/3/2018	Benjamin	Meinze	BP00945421	Preston
12/10/2018	Elizabeth	Rust	DP00945423	Out of State
12/12/2018	Theodore	Dickens Jr.	DP00945422	Out of State
12/14/2018	Cortney	Ralph	AP00945425	Kanawha
12/17/2018	Amy	Perdue	AP00945424	Wyoming
12/20/2018	Tiffany	Carrington	BP00945428	Mercer
12/21/2018	Stephen	Thompson	DP00945427	Out of State
12/26/2018	Samantha	Files	BP00945430	Lincoln
12/26/2018	Susan	Coburn-Somon	BP00945431	Out of State
12/26/2018	Kerry	Koonce	DP00945429	Out of State
12/28/2018	Amber	Moore	AP00945426	Nicholas
1/2/2019	Dawn	Coffman	BP00945432	Greenbrier
1/7/2019	Michelle	Pritchett	AP00945435	Out of State
1/8/2019	Sarah	McKee	AP00945433	Mercer
1/8/2019	Tousha	West	DP00945436	Out of State
1/11/2019	Destiny	Roberts	AP00945437	Lincoln
1/14/2019	Courtney	Hatfield	AP00945438	Mason

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
1/14/2019	Angela	Kauffman	BP00945439	Monongalia
1/15/2019	Erin	Impellizzeri	DP00945440	Jefferson
1/23/2019	Christine	Pflieger	AP00945441	Monongalia
1/24/2019	Sarah	Rogers	AP00945442	Ohio
1/29/2019	Ellen	Barbour	BP00945444	Berkeley
1/29/2019	Kennedi	Woodall	AP00945445	Lincoln
1/31/2019	Jamie	Holmes	AP00945447	Kanawha
1/31/2019	Jacqueline	Witsberger	AP00945446	Ohio
2/1/2019	Lauren	Haye	AP00945449	Kanawha
2/4/2019	Leah	Williams	BP00945450	Fayette
2/8/2019	Elizabeth	Street	BP00945451	Mercer
2/8/2019	Jamie	Wells	DP00945452	Out of State
2/12/2019	Sierra	Hatcher	AP00945454	Monroe
2/15/2019	Deborah	Thomas	DP00945456	Out of State
2/23/2019	Mallory	Hensley	AP00945448	Greenbrier
2/25/2019	Megan	Ferrell	AP00945457	Kanawha
2/27/2019	Courtney	Riddell	BP00945461	Marion
2/28/2019	Anne	Maynard	BP00945460	Wayne
3/1/2019	Kyra	Carter	BP00945458	Out of State
3/4/2019	Erica	Georgiana	BP00945459	Out of State
3/9/2019	Tara	Burr	AP00945455	Upshur
3/11/2019	Alesia	Baker	BP00945463	Out of State
3/12/2019	Ruschelle	Smiroldo-Khanna	DP00945462	Out of State
3/13/2019	Allicen	Roberts	AP00945464	Lincoln
3/20/2019	Briah	Doleman	AP00945467	Jefferson
3/22/2019	Danielle	Roberts	AP00945466	Wood
3/25/2019	Ashley	Kimble	AP00945465	Taylor
3/26/2019	Melissa	Murphy	BP00945468	Cabell
3/26/2019	Alicia	Frost	BP00945469	Marshall
3/31/2019	Diana	Jones	AP00945472	Cabell
3/31/2019	Kaitlynn	Hewitt	AP00945470	Marshall
3/31/2019	Mike	Smith	AP00945476	Wayne
3/31/2019	Tiffany	Spitzer	BP00945471	Wood
4/2/2019	Bethany	Chiappone	BP00945606	Out of State
4/8/2019	Janice	Hemmer-Tischler	DP00945473	Out of State

ORIGINAL ISSUE DATE	FIRST NAME	LAST NAME	LICENSE NUMBER	HOME COUNTY
4/8/2019	Erica	Detrick	DP00945474	Out of State
4/8/2019	Joselyn	Lupardus	BP00945475	Putnam
4/9/2019	Eric	Ellison	BP00945478	Greenbrier
4/9/2019	Michelle	Hankinson	BP00945477	Out of State
4/12/2019	Michele	Rivard	DP00945479	Harrison
4/19/2019	Amelia	Stump	BP00945481	Gilmer
4/19/2019	Elizabeth	Flori	AP00945483	Monongalia
4/19/2019	Kelly	Seckman	DP00945480	Ohio
4/19/2019	Selina	Sears	BP00945482	Wood
4/25/2019	Erica	Edge	DP00945484	Out of State
4/25/2019	Julie	LaBar	AP00945485	Out of State
4/25/2019	Amandia	Bowen	BP00945486	Wayne
4/27/2019	Debra	Geiger-Cone	AP00945453	Randolph
4/29/2019	Dannielle	Lilly	CP00945487	Out of State
4/30/2019	Dorothy	DeVine	BP00945488	Jefferson
5/1/2019	Ashley	Brown	AP00945489	Pocahontas
5/6/2019	Kara	Williams	BP00945490	Cabell
5/6/2019	Kayla	Clendenin	AP00945491	Jackson
5/8/2019	Elijah	McClanahan	AP00945492	Mason
5/17/2019	Kristin	Hummel	AP00945494	Berkeley
5/20/2019	Rachel	Sutton	AP00945495	Wood
5/21/2019	Crystal	Price	DP00945496	Out of State
5/21/2019	Molly	Gavin	AP051915090	Out of State
5/24/2019	Noel	Spickler	AP00945498	Berkeley
5/24/2019	Benjamin	Legg	BP00945501	Braxton
5/24/2019	Chelsea	Zuspan	AP00945500	Mason
5/24/2019	Sandra	Wolfe	BP00945499	Mercer
5/24/2019	Jessica	Corun	BP00945497	Out of State
5/29/2019	Stephanie	Fagan	DP00945502	Jefferson
5/29/2019	Arielle	Vankirk	BP00945503	Monongalia
5/31/2019	Victoria	Flynn	BP00945504	Berkeley
5/31/2019	Gabrielle	Iden	BP00945505	Berkeley
6/6/2019	Zachary	McClintock	BP00945506	Monongalia
6/6/2019	Whitney	Lawrence	BP00945508	Monongalia
6/6/2019	Bethany	Biser	AP00945602	Out of State

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6/6/2019	Jasmine	Pritts	DP00945509	Out of State
6/6/2019	Felicia	Bush	BP00945507	Wood
6/11/2019	Jessica	Hankins	BP00945510	Out of State
6/12/2019	Caitlin	Brown	BP00945512	Hampshire
6/12/2019	Samantha	Mangino	CP00945511	Ohio
6/17/2019	Breeana	Bizub	AP00945513	Monongalia
6/17/2019	Marissa	Caudill	AP00945516	Out of State
6/17/2019	Zachary	Bowden	AP00945515	Raleigh
6/19/2019	Tiffany	Parker	AP00945517	Fayette
6/19/2019	Sydney	Hopkins	AP00945607	Greenbrier
6/22/2019	Candice	Mahood	AP00945514	Berkeley
6/25/2019	Kacy	King	AP00945518	Barbour
6/25/2019	Amanda	Tarbett	BP00945519	Mason
6/25/2019	Marina	Pusateri	BP00945520	Out of State
6/27/2019	Morgan Kate	Marberry	BP00945600	Logan
6/28/2019	Jessica	Ruddle	BP00945521	Berkeley